Thuan Teck, Hong

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» Profile

Thuan Teck believes he is able to contribute to the future growth of your company while developing his career.

As a highly motivated individual, he is able to work effectively as a team player, independently and lead teams. He enjoys challenges and interacting with people.

Thuan Teck has a cumulative 10 years of experience in assurance, budgeting, financial analysis and reporting.

» Education

**CPA Australia**

CPA, 2006

**Hotel Institute Montreux, Switzerland**

Post Graduate Diploma (Hotel Operations Management), 2004

**University of London (External Programme)**

BSc (Hon) Accounting & Finance, 1999

» Skills

**Applications**

Proficient in Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Windows XP, Windows Vista, Windows 7, LH1 Lighthouse (SAP), BCC, Hyperion HFM Reporting.

**Languages**

Proficiency in spoken and written English and Malay, conversational Cantonese and Mandarin

» Work Experience

**Re:Sources (Division of Vivaki (Malaysia) Sdn Bhd**

*Function Head – GL & Reporting, 2013 - 2014*

* Lead, coach and monitor a team of executives handling GL Reporting and Bank Reconciliations.
* Review and ensure timely and accurate submissions of monthly reporting package.
* Liaise with external auditors and tax agents to ensure timely statutory submissions to the relevant authorities.
* On ad hoc basis, involve in migration of bank reconciliation work from other countries and accounting system for newly acquired entity, which includes ensuring accounting master data integrity, the executives affected have the right tools, training and access to perform the tasks and minimal disruptions to GL, reporting and bank reconciliation activities.

» Work Experience (con’t)

**Hewlett Packard**

*Finance Analyst – Global Expense Management, 2009 - 2013*

* Prepare annual forecast and monthly expense budget, specifically on headcount, travel and programme costs for AMS Country Controllers and Department Directors in FP&A functions.
* Monitor the actual spend vs. budget, highlighting and investigating any spend anomalies and departures from budget and forecast.
* Perform month on month, quarter on quarter and year on year tracking and trend analysis for presentation at monthly actual vs budget meetings with Country Controllers and Department Directors.
* Partner with Country Controllers, Department Directors and their Programme Management Officers to ensure forecast is adhered to and to pursue cost savings opportunities in headcount, travel and programme.
* Create and maintained template to monitor and track training related travel reimbursement claims for Finance Function in relation to local government incentive.
* Perform ad hoc journal postings.

**Deloitte**

*Senior II, 2005 - 2008*

* Supervise and lead audit teams on statutory audit of local public listed companies, medium and large local affiliates of multinational corporations.
* Assess and evaluate the effectiveness and existence of clients' process controls
* Clients serviced were involved in trading, manufacturing, logistics, chemicals, mining, construction, advertising & promotions etc.

**Grant Thornton**

*Semi - Senior, 2001 - 2003*

* Lead audit teams on statutory audit of small to medium sized companies and subsidiaries of public listed companies.
* Involved in financial audit of local government council and systems and internal review of quasi-government corporation
* Involved in financial due diligence, listing and corporate restructuring exercises.

» Activities

**Treasurer, Lions Club of Kuala Lumpur North (2012 – 2013)**