

**PERSONAL DETAILS**

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| **Name:** | Firdaus Hasymi Bin Ghazali | **Gender:** | Male |
| **IC No.:** | 760820-01-5999 | **E-mail Address:** | *firdausac713@gmail.com* |
| **Age:** | 38 | **Marital Status:** | Married |
| **Date of Birth:** | 20th August 1976 | **Nationality:** | Malaysian |
| **HP No.:** | 016-7400047 | **Weight / Height:** | 85kg / 172cm |
| **Current Salary:** | RM7,500.00 |  |  |
| **Expected Salary:** | RM9,900.00 |  |  |
| **Correspondence Address:** | B10-2-9, Kekwa Apt  Jalan Putra Perdana 5B  Tmn Putra Perdana  47100 Puchong, Selangor |  |  |

**PROFESSIONAL MEMBERSHIP**

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| Members of Malaysian Institute of Accountants Malaysia (Chartered Accountants) |
| **Membership No:** 31096 |

**EMPLOYMENT HISTORY**

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| 1. **Internal Auditor** | |
| **Company:** | Felda Holdings Bhd |
| **Industry:** | Plantations |
| **Date Joined:** | 1st November 2006 |
| **Responsibilities:** | * Performed investigation based on the information provided either by whistle blower or internal audit findings. * Performed "special review" on special task or issue requested by the Chief Internal Audit. * Assist Chief Investigation Unit in performing investigation especially during the interrogation part. * Review the report done by the subordinates. * Conduct internal training for the subordinates either on monthly or an ad-hoc basis. |
| **Experienced Gains:** | * Interrogation skilled especially cases which involved top level management. * Analytical skills while performing investigation or "special review" task such as establishing trends or detecting discrepancies. * Business knowledge and experienced such as managing estate, palm oil mills, refinery, packaging, marketing, transportation, investment, F&B, hotels and resorts, system development, system design and many others. * Working under pressure but beyond controls. |
| 1. **Internal Auditor** | |
| **Company:** | RHB Unit Trust Management Berhad |
| **Position:** | Executive |
| **Industry:** | Unit Trust |
| **Monthly Salary:** | RM2,015.00 |
| **Date Joined:** | January 2004 |
| **Date Left:** | October 2006 |
| **Responsibilities:** | * Performed audit for the entire department in the Company such as Operation Department, Finance Department, Sales and Marketing Department, Human Resource and Administration Department and Compliance Unit. * Prepare audit report after the completion of the audit mentioned above. * Review documentation for submission to Securities Commission such as monthly, quarterly and annual report for all the funds under the Company. * Review the dividend payment made to unit holders to ensure accuracy of payment. * Assist supervisor in preparing Audit committee minutes of meeting. * Assist supervisor in administration work. * Assist SIRIM auditor in ISO certification. |
| **Experienced Gains:** | * Knowledge and experienced about unit trust industry in Malaysia. * Knowledge and experienced about requirements that need to be fulfilled before submission to regulatory body that governed the industry such as Securities Commission requirements. * Knowledge and experienced about requirements of ISO certification. * Experienced the departmental requirements that need to be fulfilled on the operational and finance internal control factors. |
| **Reason of leaving the Company:** | Better offer from Felda Holdings Bhd |

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| 1. **External Auditor** | |
| **Company:** | Arthur Andersen & Co Johor Bahru |
| **Position:** | Audit Assistant |
| **Industry:** | Business Assurance & Consulting |
| **Monthly Salary:** | RM1,850.00 |
| **Date Joined:** | January 2001 |
| **Date Left:** | May 2002 |
| **Work Description:** | * Performed finance audit for various type of business and industry. * Performed audit based on the respective section that had been determined by the Team Leader such as Bank section, Debtors and Other Debtors, Fixed Assets, Stocks section, Short Term and Long Term Loan, Creditors and Other Creditors section, Profit and Loss items. * Review compliance of Companies Act 1965 by the company secretary appointed by the clients. * Assist team leader in preparing financial statements. * Assist Team Leader in preparing consolidated financial statements. * Performed full audit on dormant companies. * Performed audit for the submission to the regulatory body such as Royal Custom Department. |
| **Experienced Gains:** | * Knowledge and experienced of external audit function towards their clients. * Knowledge and experienced on how to verify documentations for audit purposes. * Knowledge and experienced on how to measure the existence of assets during the fixed asset sighting. * Knowledge and experienced on how to determined the samples during the conduct of the audit and during the stock take time. * Performed third party confirmation during the conduct of the audit. * Experienced on the requirements that need to be fulfilled for submission to the Royal Custom Department. |
| **Reason of leaving the Company:** | The company no longer exist |

**EDUCATIONS & QUALIFACATIONS**

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| **1998 – 2000:** | University of MARA Technology (UiTM) |
|  | Bachelor of Accounting (Hons) |
|  | CGPA: 3.37 |
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| **1997:** | Kolej Yayasan Pelajaran MARA Bangi |
|  | Australian Consortium for Higeher Education in Malaysia (ACHEM) Programme |
|  | 2nd Year Charles Stuart University (Twinning Programme) |
|  | GPA: 7.0 |
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| **1994 – 1996:** | Kolej Yayasan Pelajaran MARA Trolak |
|  | Australian Consortium for Higeher Education in Malaysia (ACHEM) Programme |
|  | 1st Year GPA: 6.6 ; Foundation Year GPA: 6.4 |
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| **1992 – 1993:** | Sekolah menengah Teknik Johor Bahru |
|  | SPM (1st Grade; Agg:16) |

**ACADEMIC ACHIEVEMENTS**

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| * Dean’s List Award |
| * Best Student for the Subject of Advanced Financial Accounting 3 (FAC 500) and management Accounting 2 (MAC 510)for AC20’s batch |

**SKILLS**

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| * Good written, oral interpersonal communications in English and Bahasa Melayu |
| * Computer literate (Microsft office, SAP and RML) |
| * Able to manage function and people |

**PERSONAL CRITERIA**

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| * Highly organized, dedicated and committed to professionalism |
| * Friendly, hardworking, confident, responsible, easily adapted to any kind of situation, competent and highly motivated |
| * Work well under pressure with attention to detail |
| * Willing to travel during working hours |

**REFEREES**

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| --- | --- |
| Ahmad Faedz Bin Zainal Abidin | Azhar Bin Hashim |
| Manager of Internal Audit Department  Koperasi Permodalan FELDA  Anjung FELDA  Jalan Semarak  54000 Kuala Lumpur  HP No: 012-2831302 | Former Chief Investigation Officer FHB  432, Jalan Kemboja, Taman Marida  70450 Seremban  Negeri Sembilan  Tel: 019-7429654 |