# **GROUP WEEKLY STATUS REPORT**

| **Meeting/Project Name:** | Algos Anonymous | | |
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| **Date of Meeting:** | Mon 04/05 — Fri 04/09 | **Time:** | Tues and Thurs @ 1 pm |
| **Meeting Facilitator:** | Group 3 | **Location:** | Zoom |

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| 1. Prior Week’s goals |
| * Prior sprint’s completion check-in: members upload file into repository (on–off track?) * Assign base and additional features to team members for sprint 4 to-do items * Establish responsibilities for weekly agenda, team report, individual reports (expect submission by…) * Team members weekly assignment completion check in * Team Agenda and Weekly Team Status Report |

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| 2. Current Week’s Progress |
| * Created feature files for 6 of our user stories using Gherkin Reference * Updated Trello account: backlog, completed, in-progress * Created a name for our application * Completed meeting agenda * Completed weekly team Status Report * Completed personal and team status reports to Github and canvas |

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| 3. Next Week’s Goals |
| * Prior sprint’s completion check-in: members upload file into repository (on–off track?) * Begin to create the design of our application (HTML and CSS) * Establish responsibilities for weekly agenda, team report, individual reports (expect submission by…) * Team members weekly assignment completion check in * Team Agenda and Weekly Team Status Report |

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| 4. Agenda (Instructional Team Discussion) |
| * Discuss requirements and expectations for sprint 4 deliverables * Discuss the baseline features we need to start implementing soon * Assess team’s current progress, timelines, and identify changes, if apropriate * Discuss team members participation (team members attendance) |