## **Printing**

To print out the system notes on regular paper, do the following.

- 1. Open system.md in the browser
- 2. Copy all of the relevant text to the clipboard and paste it into a word processor (e.g., Microsoft Word)
- 3. Change the page layout to landscape orientation
- 4. Set the columns
  - One-sided: set to three columns with spacing of 0.1" in between
  - Two-sided: change the page layout to "book fold"
- 5. Change the margins to narrow (0.5")
- 6. Select all of the text, reduce the font size by two clicks (Ctrl-<)
- 7. While the text is selected, set paragraph spacing to Single and 0pt before/after paragraph
- 8. Print
  - Two-sided: make sure it is set to flip pages on the short side of the page