

Agile Group Project - Tutor Group 1, Team 1

Minutes for Saturday 15, 2021

Present: Katherine Lambert, Hannes Seller, Jae Park

Absent: Vaibhav Gaikwad, Shen Hong

Team Introductions, and current skills

1. Katherine Lambert - Currently work as an accountant/financial analyst, programming knowledge is limited to this course (have taken OOP and DBNW from lvl 5). Comfortable with JavaScript, basic C++, html, css and node/mysql.
2. Hannes Seller - Has a degree in sustainable development, has used python/R within a data science context. Has project management experience, and working with groups and organising people
3. JC Park - Currently on level 6 (agile is last level 5), happy with Python and various frameworks, and JavaScript. Most programming knowledge learnt off the back of the course.
4. Vaibhav Gaikwad - *Confirmed 15/03/2021* - Experience limited to the course. All level 4 completed with the exception of IP2
5. Shenzhou Hong - TBC

What grade are we working towards / How much time do we want to commit

General consensus from attendees is to aim for 80%, however we all acknowledge that the grading in this course is definitely a bit harsher than what we are used to.

Of the attendees present, happy to commit time where needed to achieve this potentially up to 2 days per week where required. Though flexibility will definitely be needed for those with other commitments and responsibilities. We will aim to keep discussions open and be agile where needed.

What expectations for communications, response time, meeting frequency

Further input required from other members, but weekly meetings seem to work. If help is needed in the meantime anyone can reach out in the slack channel. If needs change as we progress through the course, we can revisit as needed.

We will discuss over the next week about possible meeting times to ensure those in different time zones are accommodated.

Discussion around additional software requirements

Hannes proposed Jira as a possible time management tool, another alternative Trello was also discussed. But due to functionality/familiarity we propose Jira to be the tool we use going forward.

Expectations for the next week

1. Hannes Seller - Set up a jira account for next week
2. Vaibhav Gaikwad - Provide a small bio on skills and languages in the slack channel
3. Shenzhou Hong - Provide a small bio on skills and languages in the slack channel
4. All - Confirm preferred times for future meetings, think of a project and use activity 3.304 as a base to analyse your proposal and submit it to the group during the week.

The next meeting we will come together to discuss the project proposals sent to the channel during the week, with an aim to selecting one to proceed with.

Next Meeting: Provisional - Sat, May 22, at 4pm BST, 3pm UTC. This may change depending on discussions