# Librarian App User Guide

### Welcome to Librarian

We're excited to have you onboard with Librarian, your new personal digital library assistant. With Librarian, you can effortlessly manage your electronic book collection.



## **Quick Start**

To get started with Librarian, make sure the application is installed on your computer. If you encounter any issues or need guidance, reach out to our support team or consult the installation guide.

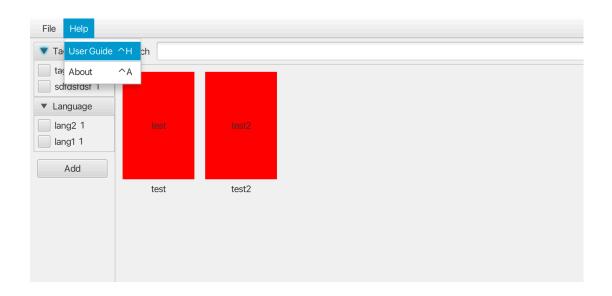
## **Navigating Librarian**

Librarian's interface is intuitive, making it easy for you to manage your eBooks:

- File Menu: Discover options to create new book entries, import your existing collection, or export your library for sharing.



- **Help Menu:** Here you can find the user guide and learn more about Librarian.



# **Creating New Entries**

- Add new books to your collection with the 'New' feature.

### **Managing Your Library**

- Import your collection of eBooks with 'Import'.
- Export your library data with 'Export'.

# **Helpful Resources**

- Find detailed instructions and tips in the 'User Guide'.

### **About the App**

- Learn more about Librarian's version and creators in the 'About' section.

### **Exiting Librarian**

- When you're finished, use 'Quit' to close the app. uick Search Guide

Finding Your Books

In Librarian, locating a book is as easy as a few keystrokes:

**Access the Search Bar:** At the top of the application window, you'll find the search bar waiting for your query.

Enter Keywords: Type in the title, author, ISBN, or any tag associated with the book you're searching for.

Execute the Search: Press the 'Search' button or hit 'Enter' on your keyboard to initiate the search.

No Results?

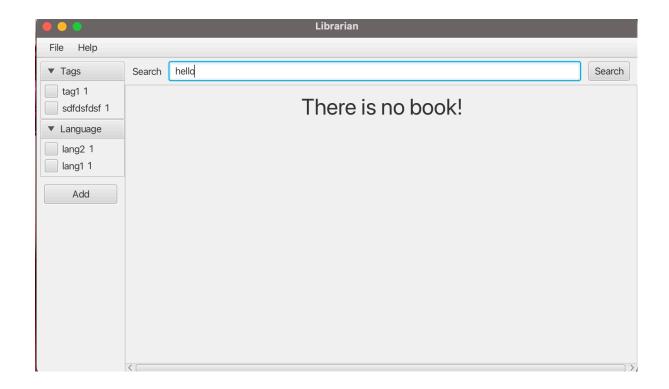
If you see the message "There is no book!", it means no books match your search criteria. Try:

Checking your spelling.

Using alternative keywords or tags.

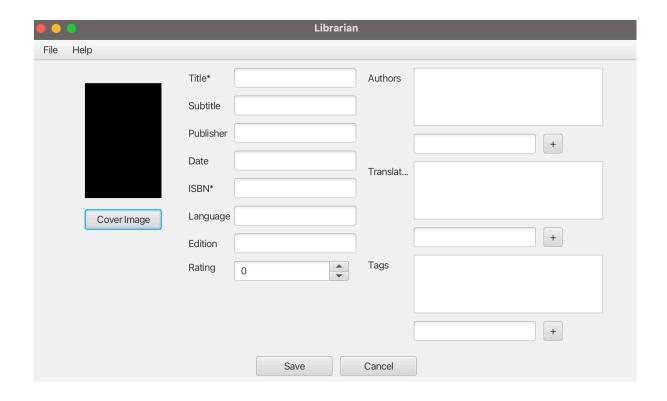
Expanding your search to a broader term.

Still can't find what you're looking for? It might be the perfect time to add new books to your collection!



# **Manage Your Collection**

With Librarian, your digital library is at your fingertips. Adding a new book or editing existing information is seamless. Let's walk you through the process:



### **Open the Book Details Form**

To begin, click on the 'New' option in the File Menu or choose an existing book entry to edit. This will open the Book Details Form.

### **Filling Out Book Information**

Here's what each field represents:

**Cover Image:** Click on 'Cover Image' to upload a picture for the book cover.

**Title\*:** Enter the book's title here. This field is required.

Subtitle: If the book has a subtitle, you can add it in this field.

**Authors:** List the author(s) of the book. You can add multiple authors by clicking the '+' button.

Publisher: Specify the publishing house for the book.

**Date:** The release or publication date of the book goes here.

**ISBN\*:** The International Standard Book Number is a unique identifier for the book. This field is also required.

**Language:** What language is the book written in? Enter it here.

Edition: If this book is a particular edition, note it down.

**Rating:** Feel free to rate the book out of 5.

**Tags:** Add relevant tags to categorize and organize your collection.

#### **Save Your Work**

Once you've filled out the information:

Click 'Save' to store the book details.

Hit 'Cancel' if you change your mind and don't want to save the changes.

### **Troubleshooting**

If you run into any issues, check if your computer meets the app's requirements or restart the application.