

## **1914 LEASE APPROVAL**

- 1914.1 When the family has found a unit it wants and the housing provider agrees to lease, the family shall submit to DCHA a Request for Lease Approval form signed by the family and the housing provider.
- 1914.2 The Request for Lease Approval shall require that the housing provider certify the following information:
- (a) The unit's most recent and proposed rents;
  - (b) That the proposed rent conforms to any applicable requirements of the District's rent stabilization law;
  - (c) The number of bedrooms in the unit;
  - (d) The utilities to be supplied by the housing provider and/or the tenant;
  - (e) That the proposed form of lease is in accordance with District of Columbia law and that the proposed form of lease conforms to the provisions of DCHA model lease, or the housing provider shall execute DCHA lease addendum;
  - (f) That the provider has violated no conflict of interest provisions;
  - (g) That the provider possesses a District of Columbia Housing Business License or Certificate of Occupancy, whichever is applicable;
  - (h) That the unit has no outstanding housing code violation notices which represent substantial housing code violations as identified in § 1799 of this subtitle; and
  - (i) That the provider believes the unit will meet program housing standards at the time of inspection.
- 1914.3 If DCHA determines that a unit which an eligible family wishes to lease is substantially in compliance with District housing regulations and other requirements governing the condition of residential premises, and that the proposed lease is in conformity with District law, DCHA shall notify the housing provider and family of its determination of lease approval.
- 1914.4 After notification, the family and housing provider shall do the following:
- (a) Execute the lease;
  - (b) Sign two (2) copies of the Tenant Assistance Contract with DCHA; and
  - (c) Provide DCHA a copy of the executed lease and both copies of the executed Contract. DCHA shall execute both copies of the Contract and provide one (1) copy to the housing provider.
- 1914.5 DCHA shall retain in its file the following documents:
- (a) The Request for Lease Approval;
  - (b) The approved lease;
  - (c) The unit inspection report; and

(d) The executed Contract.

SOURCE: Notice of Final Rulemaking published at 33 DCR 4396, 4418 (July 25, 1986); as amended by Notice of Final Rulemaking published at 36 DCR 4472, 4479 (June 23, 1989).