9103 ANNUAL INCOME

9103.1 For the purposes of determining all forms of income for families participating in the program, DCHA shall follow HUD requirements to verify income, but shall calculate and treat gross annual income as follows:

(a) To establish annual gross income for the three year certification period, DCHA shall review the total household income without deductions for the twelve-month period prior to recertification, *i.e.*, the "retrospective income." The household's TTP shall depend on its retrospective income during a 12 month "look back" period.

(b) If, at the initial enrollment/ recertification, the household's current/ anticipated income is less than its retrospective income by more than 10%, a "temporary" TTP based on current income alone shall be set for a six month grace period.

(c) If, at the initial triennial certification only (this is a one-time reduction for a household), the childcare expense exceeds $200 per month, the gross income shall be reduced by a deduction of reasonable childcare costs above the $200 per month, to create a "temporary" TTP for a six month grace period. After the grace period, the TTP shall revert to the amount based upon the previously determined average retrospective income.

(d) Income recalculations shall be initiated by DCHA only triennially.

(e) If the household reports a decrease in income or a change in household composition that requires a recalculation of the family's share of rent, the annual income can be recalculated once per year pursuant to Section 9113.

SOURCE: Final Rulemaking published at 61 DCR 9596 (September 19, 2014).