

203 REGISTERED AGENT FOR NON-RESIDENT LICENSEES

- 203.1 An applicant or licensee that is the non-resident owner of at least one (1) rental unit in the District of Columbia shall appoint and continuously maintain a registered agent for service of process.
- 203.2 The non-resident owner shall make the appointment by filing a written statement with the Director on a prescribed form.
- 203.3 The registered agent shall be an individual who is a resident of the District of Columbia or an organization incorporated in the District of Columbia.
- 203.4 If the licensee changes the agent, or if the name or address or any information about the agent changes after the licensee files the statement with the Director, the non-resident owner shall, within seven (7) business days of its occurrence, file a written statement notifying the Director of the change.
- 203.5 Pursuant to D.C. Official Code § 42-903(b)(2) (2010 Repl.), the Director shall serve as the registered agent for the non-resident owner if:
- (a) A registered agent is not appointed under § 203.1; or
 - (b) The individual or organization appointed under § 203.1 ceases to serve as the resident agent and no successor is appointed.
- 203.6 Pursuant to D.C. Official Code § 42-903(d) (2010 Repl.), a non-resident owner of one (1) or more rental units in the District in violation of this section shall be subject to a penalty of three hundred dollars (\$300).

SOURCE: The Housing Regulations of the District of Columbia, 5G DCRR § 3102.3, Commissioners' Order 55-1503 (August 11, 1955); as amended by section 4 of the Security Deposit Act, D.C. Law 1-48, 22 DCR 2823, 2828 (November 28, 1975); as replaced by Final Rulemaking published at 59 DCR 7487, 7490 (June 22, 2012).