

9111 CHANGES IN FAMILY SHARE AND HOUSING ASSISTANCE PAYMENT

- 9111.1 Households are not required to report changes in income during the three-year period between recertifications; however, they must report changes in household composition. This includes both additions and removals of members (including the death of any member) to the household, so that DCHA may determine continued eligibility for housing assistance.
- 9111.2 Unless the addition or change in members results in a required change in the voucher bedroom size, no income information shall be requested.
- 9111.3 If the removal of a household member results in a decrease in income, the household may request an interim certification to reset the TTP. If the loss of income causes the household's retrospective income to drop by more than 10 percent of its previously established retrospective income level, the TTP shall be reset.
- 9111.4 If the addition or removal of a household member results in a change in the appropriate voucher bedroom size, DCHA shall review the income of the new or removed member only, apply the appropriate utility allowance for the bedroom size and shall reset the TTP. If there is a reduction in subsidy or increase in family share, DCHA shall automatically grant a one-time hardship for six months to allow the Family to move to an affordable unit.
- 9111.5 If the removal of a household member from the family composition results in a reduction in income that cannot be feasibly replaced, that Household member's income shall not be included in the retrospective income calculation at the interim recertification.

SOURCE: Final Rulemaking published at 61 DCR 9596 (September 19, 2014); as amended by Final Rulemaking published at 61 DCR 12037 (November 21, 2014).