

9114 INTERIM RECERTIFICATIONS

- 9114.1 Interim recertifications in the Rent Reform Demonstration are limited in frequency and scope.
- 9114.2 Families are not required to report increases in income between triennial recertifications.
- 9114.3 Family's may request and receive an interim reduction in rent when their family income decreases subject to the following conditions:
- (a) Households may request an interim re-certification of their income. An interim shall be conducted only when a household has a reduction in income of more than 10% from the retrospective income used to calculate their TTP.
 - (b) DCHA shall re-calculate the household TTP based on a new retrospective income to determine the greater of 28% of gross income or the minimum rent of \$75. This new TTP shall remain in effect until the next triennial certification unless an interim recertification is required or the family receives a lower TTP as part of a hardship waiver.
 - (c) The household may request and receive one interim recertification per year, unless an additional interim recertification is granted as part of a hardship waiver.
- 9114.4 Households are required to report changes in household composition within thirty (30) calendar days of the change in household composition.
- 9114.5 Households seeking to move to a new unit shall not be required to complete an interim review of income and have TTP recalculated, unless the move is the result of a change in household composition and voucher size (as described above), or when the tenant requests an interim due to a decrease in income. The family rent to owner shall be calculated using the family's most recent interim or scheduled recertification TTP, together with the utility allowance and contract rent applicable to the new dwelling unit.
- 9114.6 When the utility allowance schedule is updated to reflect rate changes, utility allowances and utility allowance payments (UAPs) shall be adjusted only when HAP subsidies or TTPs are recalculated for other reasons. More specifically, updated utility schedules shall be applied when households:
- (a) Experience a change in unit rent; or
 - (b) Recertify and the TTP is recalculated during interim or triennial; or

District of Columbia Municipal Regulations

- (c) Move to a new units, or
- (d) Change the household composition and qualify for a different voucher size.

9114.7 DCHA shall conduct a third party verification every ninety days for those families who report zero income and initiate an interim recertification.

SOURCE: Final Rulemaking published at 61 DCR 9596 (September 19, 2014); as amended by Final Rulemaking published at 61 DCR 12037 (November 21, 2014).