

**5313            RECERTIFICATION NOTICE TO THE FAMILY**

- 5313.1            In accordance with § 8410.1, DCHA shall maintain a recertification tracking system that shall ensure that at least one hundred fifty (150) days in advance of the scheduled periodic recertification effective date, the Head of Household shall be notified by mail that she or he is required to complete a recertification packet by a specified date. The notice shall tell the participant which documents to submit.
- 5313.2            The Head of Household may be required to physically come into DCHA's office on the date and time requested in order to complete the recertification process.
- 5313.3            DCHA may permit mail-in recertification or in-home recertification as a reasonable accommodation to persons unable to come into DCHA's office.

SOURCE: Final Rulemaking published at 59 DCR 7890 (June 29, 2012); as amended by Final Rulemaking published at 63 DCR 13165 (November 18, 2016).