

2908 SELECTION OF SINGLE FAMILY HOMESTEAD PROPOSALS

- 2908.1 All single family homestead proposals received by the published deadline shall be screened and evaluated for eligibility and completeness, and the following action taken:
- (a) Applicants who submit proposals evaluated as ineligible shall be sent a letter of rejection for ineligible applications and the applications shall be eliminated from consideration; or
 - (b) Applicants who submit incomplete proposals shall be sent a letter informing them that they have seven (7) calendar days from the date of the letter to submit the missing information or that they shall be eliminated from consideration.
- 2908.2 Tenant(s) occupying the prospective homestead property shall have the right of first refusal to purchase the property pursuant to law.
- 2908.3 Priority for selection shall be given to eligible low income applicants, who shall be placed in a priority pool for selection.
- 2908.4 Eligible proposals shall be sorted by income priority and by applicants' indicated preference for specific available properties (first choice, second choice, third choice).
- 2908.5 After sorting all eligible proposals, the Administrator shall cause to be selected at random from the priority pool for each property, a homesteader, a first alternate and a second alternate. If there are insufficient proposals to make any or all three (3) selections from the priority pool, selection shall be made at random from other eligible proposals.
- 2908.6 Within five (5) business days after selection of homesteaders and alternates, the Administrator shall mail a certified letter to all persons selected indicating their status as either homesteader or alternate.
- 2908.7 Persons selected as homesteaders shall have fourteen (14) calendar days, including legal holidays and weekends, from the date of the notification letter to tender payment of the purchase price by certified check, cashier's check, or money order according to the instructions included in the notification letter.
- 2908.8 If a homesteader fails to tender payment by 4:00 p.m. of the required date, the Administrator shall mail the following certified mail:
- (a) To the homesteader, notification of ineligibility to purchase the homestead property; and
 - (b) To the first alternate, notification of the opportunity to purchase the homestead

property pursuant to the procedure indicated in § 2908.7.

2908.9 Failure of a selected first alternate to comply with § 2908.7 shall result in ineligibility pursuant to § 2908.8(a) and notification of the second alternate pursuant to § 2908.8(b).

SOURCE: Notice of Final Rulemaking published at 34 DCR 4947, 4954-55 (July 31, 1987).