

9902 LICENSE APPLICATION

- 9902.1 An application for a license issued under this chapter shall be made to the Director on a form prescribed by the Department, except as provided in § 9902.4.
- 9902.2 A host applying for a short-term rental license endorsement shall:
- (a) Provide evidence that he or she complies with the requirements of § 9901, including providing pictures to the Department upon request;
 - (b) If the short-term rental is at the host's primary residence within a condominium, cooperative, or homeowner association, provide an attestation on a form issued by the Department that the condominium, cooperative, or homeowner association permits the operation of a short-term rental;
 - (c) State the number of rental units to be provided by the host on the host's primary residence;
 - (d) Pay the license fee for a short-term rental endorsement as established in 17 DCMR § 518 or a short-term rental: vacation rental endorsement as established in 17 DCMR § 519;
 - (e) Provide an attestation that there is a valid Certificate of Occupancy or Home Occupation Permit, if required under applicable District zoning laws or regulations;
 - (f) Submit a Clean Hands Certification issued by the Office of Tax and Revenue or a Clean Hands self-certification on a form issued by the Department; and
 - (g) Provide an attestation that the primary residence complies with the Housing Code (Title 14 DCMR) and Property Maintenance Code (Title 12-G DCMR).
- 9902.3 Each application shall be signed by the host and shall correctly set forth the information required on the application form.
- 9902.4 A booking service shall post information about license requirements for hosts on its website, may accept applications from hosts on its website, and may facilitate the application process for hosts, provided that all of the requirements under §§ 9902.2 and 9902.3 are satisfied.

SOURCE: Final Rulemaking 68 DCR 012598 (December 3, 2021).