

**2209 HOUSEHOLD REGISTRATION**

- 2209.1 In order to be eligible to participate in the household selection process, a member of the Household shall:
- (a) Complete an Inclusionary Zoning Program orientation class conducted by DHCD or its designee; and
  - (b) Complete a registration application form with such information as DHCD deems necessary including, but not limited to, the Household size, income/MFI Level, and preference, if any, to rent or purchase.
- 2209.2 All Households shall initially be registered as being eligible to only rent Inclusionary Units. Households wishing to purchase an Inclusionary Unit shall complete a homeownership training program conducted by DHCD or its designee and once evidence of completion is provided to DHCD, the Household may choose to register to purchase only or to rent or purchase.
- 2209.3 The Inclusionary Zoning Program orientation class and homeownership training program shall each be valid for two (2) years and Households shall re-take each as needed in accordance with this § 2209 in order to remain in the Household selection process.
- 2209.4 Registration shall become effective on the date that DHCD:
- (a) Determines that the registration has been completed in compliance with this § 2209; and
  - (b) Sends confirmation of such registration.
- 2209.5 Registration shall expire two (2) years after the registration confirmation date referred to in § 2209.4, unless renewed prior to expiration, by re-taking the orientation class and notifying DHCD of the Household's intent to renew as required.
- 2209.6 A Full-Time Student shall not be eligible for the registration list unless they are Dependents of Parents or Guardians whose Household would otherwise meet the requirements for the Inclusionary Zoning Program.
- 2209.7 An application to renew a registration shall indicate any change in any information reported in the initial application and Households shall notify DHCD of changes to Household size and income as they occur.
- 2209.8 Each Household shall have only one (1) active registration. If a Household maintains multiple concurrent registrations, all registrations for the individuals in the Household may be nullified.

## District of Columbia Municipal Regulations

2209.9      A Household shall not assign or transfer its registration. The member of the Household completing the registration must be named in any Inclusionary Unit deed or lease.

SOURCE: Notice of Final Rulemaking published at 56 DCR 3907 (May 15, 2009); as amended by Final Rulemaking published at 56 DCR 9295, 9296 (December 11, 2009); as amended by Final Rulemaking published at 64 DCR 13582 (December 29, 2017).