

**5805 GROUNDS FOR TERMINATION FOR MISSED
APPOINTMENTS**

- 5805.1 A participant Family may receive a notice of termination for failing to keep an appointment to provide additional documentation without notifying DCHA in advance in the following situations:
- (a) Bringing in Verification Information;
 - (b) Initial Voucher Briefing;
 - (c) HQS Inspection and Re-inspection;
 - (d) Recertification;
 - (e) Interim recertification mandated by DCHA; or
 - (f) Other Appointments or Requirements to Bring in Documentation as listed in this plan.
- 5805.2 Before sending a notice of termination, DCHA shall automatically schedule the applicant or participant Family for a second appointment.
- 5805.3 If the applicant or participant Family does not show up for an appointment with DCHA, or does not provide access for an inspection, in the case of HQS inspections, within thirty (30) minutes of the second scheduled appointment and does not call to reschedule the required appointment, then:
- (a) DCHA may begin termination procedures. The Family shall be given an opportunity for an informal hearing, in accordance with chapter 89 of this title of the DCMR; and
 - (b) If the Hearing Officer makes a determination in favor of the participant, an appointment for the function for which the hearing is being held shall be scheduled.
- 5805.4 DCHA shall not automatically schedule more than two (2) appointments.
- 5805.5 If the participant has missed two (2) appointments, assistance may be terminated with the thirty (30) day notice to the Family and Owner specified in this section.
- 5805.6 The termination for missed appointment shall be effective upon the first day of the second month following the missed appointment (thirty (30) days plus notice) unless the participant Family has timely requested an informal hearing.

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- 5805.7 Applicants and participant families shall be notified of their rights under Chapter 89 of this title of the DCMR on their notice of termination.
- 5805.8 Participants with disabilities may request that DCHA provide reasonable accommodations when attending appointments as necessary to begin or continue participation in the HCVP.
- 5805.9 A Family may not be terminated for missed appointments as outlined in this section if a participant provides DCHA with documentation certifying that the participant is a victim of domestic violence, dating violence, sexual assault, or stalking. Documentation may include a police record, court order, medical records, or documentation provided by a qualified third party in accordance with D.C. Official Code § 42-3505.07(c) (2010 Repl.).

SOURCE: Final Rulemaking published at 59 DCR 7942 (June 29, 2012); as amended by Final Rulemaking published at 59 DCR 11006 (September 21, 2012).