

**Executive Committee Meeting Minutes**  
**Kalamazoo Section ACS**  
**Thursday, November 10, 2016, 6:30 PM**  
**Blue Dolphin**

Start: 6:50 PM: MW, LH, DW, JK, SJ, Wisam Alisawi (WA - CGSA), ES, AV

1. Secretary's Report (BE for AW)
  - a. October 2016 minutes were approved.
2. Treasurer's Report (AV/BE)
  - a. Treasurer's Report – Income of \$1709 was recorded, and \$376 in expenses. The KACS will need to identify an EC member to attend the 2017 ACS Leadership Institute. Report was approved.
  - b. Investment Fund / Checking Account update: An issue with fraudulent credit cards on the account was identified, and the bank has resolved this issue for us..
  - c. 2017 Proposed Budget (BE). The proposed budget was discussed and approved. The budget is attached.
3. Communications Chair (CP/DB)
  - a. Facebook page has 362 likes. Facebook events for the SciMix event at Bell's and the 75<sup>th</sup> Anniversary Event have been created. The timing of the Air Zoo event was clarified and recorded below [5(a)]
  - b. Website report (Mark Wolf) Minor updates have been completed.
  - c. Newsletter Report. Newsletter is complete and is awaiting publication.
4. WMU and K College Chemistry Student Organizations
  - a. Kalamazoo College (AT, SG, JB) – no report
  - b. WMU Chem Club (DW for Jake Kirkendall): A tour of Kalsec is planned for tomorrow. Kalsec is expecting 8 students to attend.
  - c. WMU CGSA (SJ and WA) – next event is the Thanksgiving potluck; likely to be funded by WMU RSO (Registered Student Organization) money
5. Old Business
  - a. Update on Status of KACS' 75<sup>th</sup> Anniversary celebration at Air Zoo (LH/BE) :  
2/23/17, 6-9:30 PM, family friendly
    - (i) A preliminary budget of \$7000 was accepted.
    - (ii) Layout – Buffet? Sit-down? SJ and JK agreed to spearhead contact with the caterers to finalize options. A revision of the budget may be necessary, and LH reports that the Air Zoo is expecting us to visit on site soon.
    - (iii) Display - History and Activities over the years/commem cake: BE will work with LH on this item.
    - (iv) Publicity and fund-raising: ES will assist.
  - b. Status of Invitation to D. Lowe for KACS event (JK): An invitation has been sent, but a response has not been received.
  - c. Status of search for Chair-elect / Chair for 2017 Chair (BE/All): KACS continues to need willing volunteers for both positions. Committee will work the crowd at Bell's.
  - d. Report on Lake Center Elementary "I <3 STEM" event on October 20 - WMU Chem Club (LH). Approx. 800 attendees, Chem Club activities were well attended. This

was the first time for this event and exhibitors included Denso, IRTC, KACS, Pfizer, etc. A report will be in the November newsletter.

- e. Report on Education Committee Meeting - consensus regarding Home School student participation in the Competitive Exam (MW/JK). Education Committee met, and the recommendation for participation in the competitive exam is: 1. Sophomore and up only. 2. Taking any college chemistry course disqualifies the student from participation, and 3. The exams are given on specific dates, times, and sites. The exams may not be taken at other times or sites. No exceptions. These guidelines were accepted by the Executive committee.
- f. Bell's Recycle-a-Poster event (ES) – Zoetis co-sponsor - November 15 at Bells. Call for abstracts netted 24 responses, and the deadline is November 11. Three \$50 rewards are to be given.

#### 6. New Business

- a. Conversation regarding membership e-blast criteria (all). LH wishes to have clarification on which local events should be circulated to the KACS membership. The feeling is that some events are worth advertising, and that some are not. This will need to be handled on a case-by-case basis. BE would like to know if we are losing member to email? AV suggests we put these in the newsletter. JK announced that Spring Frontiers in Chemistry Lecturer will be Justin DuBois from Stanford.
- b. Next PR Email ?? – timing and content of newsletter or email announcement, combined with Facebook and website updates (all).  
None planned.
- c. Discuss the **next (December) newsletter** mailing date and deadline for submissions.

Send items for the newsletter to: [ACSkzoo@gmail.com](mailto:ACSkzoo@gmail.com) by **Dec. 7** for **Dec. 15** publication.

Content: Chair's comment (BE)

Report on November Bell's Event (ES)

Publicity for February Event (LH/BE)

ENVR symposium from San Diego ACS Meeting (ES)

Haverhill Demo Report (AW)

2017 Upcoming Events Schedule (all)

- d. Set **next EC meeting time (December 2016): 8(Th) 6:30 PM** at The Blue Dolphin.

#### 7. Around the Table:

LH: KACS paid \$90 to Big Hoss Hosting for JGLCRM'15 hosting through 2017. LH has asked WMich section to pay ½ the cost.

JK/SJ: Requested copy of contract with Air Zoo from LH.

ES: Do we want an assessment vehicle for Bells? Yes. BE, ES, and JK will coordinate on a short survey to attendees.

Meeting adjourned 8:26 pm.