

**Kalamazoo Section ACS Executive Committee Meeting Minutes**  
**Monday, June 12, 2017, 6:30 – 8:00 pm**  
**Arcadia, 701 E. Michigan Ave.**

**Members present:** Steve Secreast (SS), Lydia Hines (LH), Doug Williams (DW), Andre Venter (AV), Angela Willson-Conrad (AWC), Bill Schinzer (BS)

**Start time:** 6:33 PM

**End time:** 7:52 PM

**1. Secretary (Angela)**

- The minutes from May were approved and will be sent to Mark.

**2. Treasurer (Bill, Andre)**

- **Treasurer's report** – Most of our students have cashed their checks from the awards gathering. We also received the Innovation Program Grant funds (for lab coats for student groups w/ KACS logo), which is reflected in income. We received a check from Western, which we believe is for Elke Schoffers' Climate Change symposium at the ACS National Meeting.
- **Reserve funds** – We are slightly over our budget (about \$80) on the poster event. This is including the funds that were leftover from the previous year. We are going to make up the difference with the money we have already received from Zoetis. We have to have \$12,000 in reserve funds. We could potentially spend extra money in our investments on something that could be a permanent program for our local section. Lydia also brought up the Chem-able grant that was proposed a long time ago to use some of these funds. Steve will follow through with this because there is an email address that we are not sure we have access to (KACSGrants@gmail.com). LH brought up the possibility of giving a subsidy (recommended maximum of \$500) to our Section representative for attendance at a Great Lakes Regional meeting (these occur once every other year) to participate at the Board meeting. We currently have no budget for this travel. This seems sustainable and was therefore approved by the EC. AV will add this to the budget.
- **Budget report** – We received slightly more money than we budgeted this year from ACS due to our increased local section dues. Also, the 75<sup>th</sup> anniversary did not cost us as much as we had budgeted, which was reflected in the actual amount spent because we charged a small fee for the event. We have \$1200 left from an ACS Climate Science grant. We discussed using this money to pay for Elke's expenses for her climate change symposia at the national meetings.
- **Change banks?** – The closest Bank of America location is in Grand Rapids and we have recently had troubles with our account getting confused with another section. We are in agreement that we should change, but Bill would like to learn Andre's system and change banks in early Fall.

### 3. Communications (Chris, Mark)

- **Next newsletter** – There shouldn't be a need for a July newsletter. We will schedule an August newsletter at our next meeting. Make sure you are using the email address ACSkzoo@gmail.com and not sending directly to Chris. We would like to have a Science café in September. We also have NCW in October and the Bell's Poster event in November.
- **Website and Facebook page updates** – We have 395 likes on our Facebook page – this is up about 24 likes from January. As far as we know Chris has control of the Facebook. We would like to see the website updated because it currently has an invitation for the 75<sup>th</sup> anniversary event. AWC will send Mark a note with the most recent minutes asking him to make sure things are cleaned off and ready to start a new year.

### 4. Councilors (Lydia, Doug)

- **Project SEED**
  - **Update on student** – Our student for the summer, Victor, has been introduced to his mentor at K College, Dwight. He is going to begin work the first week of July (starting with safety training) and will conclude his work on August 25<sup>th</sup>. There will be a number of undergraduate students working with Victor this summer. Victor turned 18 in April, which means there was no work permit required.
  - **Where the money comes from** – ACS is paying half of the recommended stipend (\$2500 for 8 weeks). Another \$1250 will come from funds (approximately \$6000 are currently in the fund) that are in the WMU foundation that are reserved for Project SEED. We are increasing the stipend by \$1000 (**total of \$3500**) over the recommended amount because this makes it equivalent to minimum wage for the summer. The additional \$1000 will be paid from KACS general funds this year. DW is leaving the project open to possibly extending his work beyond the 8 weeks.
  - **Paying student** – DW plans on paying Victor on a biweekly basis. This would include a series of 5 checks with the last check given after his summary report is received – this is required for us to receive the final stipend from ACS. DW proposed that we write all of the checks (**\$700 each**) upfront that are predated so he can deliver them in increments over the summer (**Check dates: 7/14, 7/28, 8/11, 8/25, 9/1**). Because there has been no change from prior years in the KACS account, national ACS should already have the information to make the direct deposits into our account. We talked about changing banks, but decided it might be best to wait and change early in the fall. (see notes in item 2 above).
- **National meeting** – The Agenda will arrive in early August so LH will give a preview at our August meeting.

### 5. Chair (Steve, Brian)

- **2016 Chem-Luminaries** – We found out we are finalists for two awards including Outstanding Ongoing NCW event and Outstanding Performance by a Local Section (Medium Size). LH (and any other member who is

attending the National Meeting is invited) will be representing us at the Awards program. She and Brian will put together a poster as required. The 2015 JGLCRM is also a finalist for the regional meeting award.

- **Mini-grants** – Steve submitted us for a Science Café mini grant to support bringing Monique Wilhelm to discuss the Flint, MI, drinking-water crisis. He also wants to show some cool demos off of YouTube and have a Science related trivia contest; he recommended having the cafe' at at Wing's Stadium Event Center because of his previous experience with holding events at this space. We can change this event slightly if we receive a grant from this proposal. The second mini-grant was a "Bridging the Gap" grant for funds to give to our student members to cover student membership fees. If we get the money we could use that to publicize that we will sponsor student volunteers who help us at events like NCW.
- **NHCL nomination** – We have a committee of 5 people working on this project. They met once at Kalamazoo Valley Museum asking them to be a sponsor for a plaque, if we receive the prize. They have Pfizer as a sponsor and they are working on the Kalamazoo Foundation to show community support, which is a requirement of the award. They are working on submitting the nomination for the Upjohn steroid work in the 50s and 60s by August, so that it can be reviewed at the national meeting.
- **Multi-LS mixer** – The mixer was held on Friday (6/9) at the Central Regional meeting in Dearborn with members from the Midland section, Detroit section, and Toledo section. It was good to be able to brainstorm with other sections. They are hoping this will be an annual event like having an annual Michigan dinner at the leadership conference in Dallas or to have some other event.

## 6. Student Chapters

- **K College (Audrey)** – No report during summer.
- **WMU Chem Club (Greg)** – Chem Club is going to take materials from LH's stash for the school demos they do.
- **WMU Chem Grad Students Assoc. (Wisam)** – No report.

## 7. Old Business (All)

- **P3 Application** – Elke submitted the application for the P3 award (Partners for Progress and Prosperity) with help from Brian; the three collaborators in the nomination are Zoetis, Bell's and KACS. Our nomination was selected as a winner and we will receive this award at the regional meeting in Fargo (at the end of June) where LH will represent the three partners.

## 8. New Business (All)

- **Bell's Poster Session** – The event has been scheduled for November 7<sup>th</sup> because the dates were starting to fill-up. We are still looking for a speaker for the event. AV has a potential speaker, which he was asked to send to Elke.
- **Mike Barcelona's Retirement** – Mike is a long time member of the section who is retiring from WMU. AV suggested an event about water

quality because Mike is an expert – possibly a kayak event. AV volunteered to spearhead the event.

- **Archive Project** – Lydia submitted records from 2007 to 2014 to the WMU Regional Archives, bringing us up to date with our record collection there. She also approached the history department (David Benac) to see if one of their students might be interested in updating the History of our section which now is complete through 1981.
- **The next EC meeting** will be **Monday AUGUST 7<sup>th</sup>** at 6:30pm, Location: TBD