

**Executive Committee Meeting Minutes  
Kalamazoo Section ACS  
Wednesday, March 20<sup>th</sup> 2019 at  
Kalsec 3713 W. Main, Todd Sales Building**

#meeting start time: 6:33pm

Present: Luke Chadwick, Steve Secreast, Doug Williams, Hershel Jude, Kelly Teske, Lydia Hines, Troy deHagen, Andre Venter, Mike Weslosky

#Secretary (Teske) –

- Minutes of February meeting were approved

# Education program (Hines)

- The Exam for high school students to give scholarships will be given in 2019
  - Heard from 4 teachers (Portage Northern, Portage Central, KAMSC, Hackett)
  - James Kiddle will be helping
  - Tuesday, March 26<sup>th</sup>, 2019 exam will be given
  - Lydia will be distributing the exam and requested number of Scantrons and Kelly will be submitting them for grading
  - There is a master of the Program and when the results are in and it is completed, it will need to be printed/folded
- Awards ceremony (Hines)
    - Held Monday, May 6<sup>th</sup> in Room 1720 at WMU with finger food prior to the ceremony
    - Certificates presented at awards ceremony
    - 50 year members + other awards
  - EC vote 1- Do we need to recruit a volunteer to head up Education Program revamp? (Chadwick)
    - Kim Greve Lewis [KVCC] has expressed interest in heading up competitive exam
    - Set up a meeting outside of EC meeting to get her introduced to everything
  - EC vote 2 (pending majority ‘yes’ in vote1): Can we give this person decision-making authority (spending only with approval of EC).
    - Will look at operations manual

#Treasurer (Schinzer)

- Budget report – Bill ([APPENDIX A](#))  
Forensic fluids donated \$5,000 to NHCL so budget is in good shape.

#Communications (Weslosky)

- Next newsletter - NHCL to be featured
  - Add to the upcoming events page as a downloaded pdf or html.
  - NHCL Program is set now
  - 125 tickets sold now, want to cap at 200
  - Send out to members with the agenda to inform what it is all about
  - STEAM (Venter): “The Art of Chemistry”
    - At Park Trades Center studio March 30<sup>th</sup>, 2019, also part of Art Hop.
    - Chemistry students explain analysis (done in Dr. Venter’s lab) and artist depicts artistically/musically the chemistry results
    -

#### #Student Organizations -

- WMU Chem Club (deHagen)
  - A geosciences graduate student talked about what it was like to be in grad school
  - Dr. Venter will be presenting next meeting (March 28<sup>th</sup>) re the importance of research
  - Will be having someone come in to talk about industry (possibly in Fall)
  - Periodic Table project- KACS sponsorship. Troy will be writing something up for newsletter; will purchase materials and present receipts for reimbursement
  - Will support Chemists Celebrate Earth Week at Celery Flats
    - April 13<sup>th</sup>, 2019
    - April 20<sup>th</sup>, 2019 – will assist at KACS table at Bronson Park
  - April 4<sup>th</sup> tour of Bell's Comstock- 6:30pm
- WMU CGSA (Chemistry Graduate Student Association) – no report
- KZOO College – no report
- KVCC – no report

#### #Councilor update (Hines) -

- National meeting for all the councilors from the US
- Will be selecting two candidates for the full membership to consider as they vote for 2020 President-elect
- Voting on simplification of ACS Constitution, Bylaws, and developing a Standard Procedures document
- How to encourage those to join as members (especially industry)- suggestions? Make journals more accessible (free if member?)

#### #Project SEED update (Williams)

- Four applicants (Three from Kalamazoo Central), 2 mentors
- Arranging phone calls
- Doug will send mentors Teske and Williams the questions that the students are being asked to answer.

#### #Old Business – none

#### #New Business –

##### Earth Day/ Earth Week / Lydia

- Volunteers for Bronson Park Table presence on April 20 (indigo carmine demo): Chadwick will take charge.
- Troy and others from Chem Club will be helping
- KACS @ Kalamazoo Marathon (Secreast)
  - 15 mile water stop for this year's Kalamazoo Marathon, Sunday, 5 May ~7:30A – 12:30P
  - On Oakland, near the corner of Oakland and Whites, in front of Christy's Consignment Shop
  - Kristi Tullis will be heading it up on the day of (Steve will not be there)
- Boatyard event (IYPT Program-in-a-Box) was a success; Boatyard interested in hosting other events for KACS.
- KACS won Great Lakes Region P3 Award – we are invited to send one person to the meeting on May 2<sup>nd</sup>-3<sup>rd</sup> 2019; waiting to hear from Jeff Bartz availability; the meeting (GLRM) is in Lisle, IL – If no-one can attend Lydia will be in attendance and offered to pick up the award for the section.
- Kalamazoo ACS local section executive committee 2019 meeting schedule
  - Location: Todd Building Conference Room at Kalsec
  - Time: 6:30 – 8:00 PM

- Dates
  - ~~Mon, Apr 15~~ Wed, April 17<sup>th</sup>
  - Mon, May 20
  - Mon, Jun 17
  - (no meeting in July)
  - Mon, Aug 19
  - Mon, Sep 16
  - Mon, Oct 21
  - Mon, Nov 18
  - Mon, Dec 16
- Will be likely be putting them on Wednesday
- EC vote3! Shall we publish the meeting dates for the year (e.g. on newsletter and/or website -along with 'subject to change...') and invite/welcome local section members to the meeting? Agreed it is a good idea.
- Anything else?

#meeting end time: 7:49pm

## APPENDIX A – Treasurer’s Report

Treasurer’s Report for the KACS Executive Committee meeting on March 20, 2019

Current accounts summary:

PNC \$14,380.10 Note the outstanding checks below though.

Vanguard investments \$10,380.68 in the VIPSX account  
\$15,979.19 in the VWINX account  
\$26,359.87 total account balance

Income since last month: \$9000 Donations to NHCL fund and poster event (Zoetis)\*  
Outgo since last month: \$600 Travel advance to Lydia Hines

Outstanding checks:

\$250 to Elke Schoffers for reimbursement of the prepayment she made to reserve Bell’s.  
\$300 to Elke Schoffers for reimbursement of two years’ gift cards at Bells’s poster event.

SUM: \$550 (all uncleared checks) I have contacted Elke again about these checks.

Accounting for the outstanding checks issued in the last month and the recent deposit of \$250, we will have remaining:

PNC \$ 14,380.10  
Total available: \$ 13,830.10

Progress on changing the Vanguard custodian: Bill sent a hardcopy form to Vanguard and they responded to John Miller that something was amiss. It was the EIN number. Bill provided the correct one, but Vanguard had previously been provided an incorrect one. Since they did not match exactly, Vanguard responded to the custodian of record, John. John has sent off the corrected EIN number but we have no further news yet.

\* Breakdown of income in Feb/March 2019

Donor	Donated for:	Amount in \$
Apjohn Group	NHCL	1500
Forensic Fluids	NHCL	3000
Zoetis	NHCL	2500
Zoetis	Bell’s Poster Event	2000
<b>TOTALS</b>		<b>9000</b>