

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Tuesday, October 3, 2017, 6:30 – 8:00 pm
Skyrise Luxury Apartments Club Room, 525 Burdick St.

Members present: Angela Willson-Conrad (AWC), Doug Williams (DW), Lydia Hines (LH), Steve Secreast (SS), Bill Schinzer (BS), Greg Johnson (GJ), Kristi Tullis (KT), Elizabeth Knox (EK), Sabrina Leddy (SL), Brian Eklov (BE), Jeff Bartz (JB)

Start time: 6:42pm

End time: 7:48pm

1. Secretary (Angela)

- September minutes were approved.

2. Treasurer (Bill)

- **PNC bank account update** – Bill met with Andre in mid-September (Andre is on sabbatical now). Andre wrote a check to deposit into our new PNC account. When they went to look in the investment account, we found that Andre couldn't access it. John Miller (former KACS treasurer) helped us access the account and now Bill is able to monitor it through that. Prior to writing the last check for Victor, we have approximately \$8900 in our checking account - \$500 for the student event mini grant. Bill has temporary checks that he can use to access funds.

3. Communications (Chris, Mark)

- **Timing for next newsletter** – Steve will check with Chris and Elke and see what publicity is needed for the poster event. Possible other items to include: NCW Chemistry Day at the museum report, Ice Cream Social Report, Speed Dating Event Report, reports on Halloween Chemistry programs at Haverhill and Amberly Elementary Schools, report on Bridging the Gap supported curling event. Items for newsletters can be sent to ACSkzoo@gmail.com, but no date was set for an October newsletter.

4. Councilors (Lydia, Doug)

- **NCW Museum Day, 14 Oct** – The volunteers are in place for the museum day and the event is on track. The event usually draws 800-1000 attendees. We are not sure if the Geological Society is going to participate in the event.

5. Education Committee (James)

- No update at the meeting.

6. Chair (Steve)

- **Speed Networking Event, 10 Oct** – We have 20 mentors registered, which is enough to cover the event. This was our main obligation for the event. We will also have a table at the event with ACS information and give-away items, as well as hold a raffle to award student memberships. Sign-ups for the students to participate close this Thursday (10/5) at 5pm. The main event is from 7pm to 8pm with appetizers pre- and dessert post-event.

- **MCC Annual Meeting, 17 Oct** – Steve is going on behalf of our section.
- **Bridging the Gap Mini-grant Student Chapter reception, 28 Oct** – The reception is set for 12-3pm at the Kalamazoo Curling club. This is a chance to have fun, network, eat food, and win student membership. Steve was talking about buying Visa gift cards and handing them to the students. The committee preferred an option where the students were only able to use that prize for a membership, like paying for the membership with them there or using an ACS gift card system. We have at least 8 prizes to give away and are reserving one for Victor (our SEED student).
- **Elements of Kalamazoo movie** – Steve has been working on a video project to show off our new lab coats. He had random people strolling the Kalamazoo Mall agree to wear a lab-coat and recite each of the 118 elements of the periodic table. He showed us the 8.5-minute video at the end.

7. Student Chapters

- **K College (Sabrina)** – The club had their K Fest event where they could recruit new members, especially first year students. They had 78 on the roster and went up to over 100 students after that event that they can contact. They are hosting weekly “Chem nights” on Tuesdays from 8-10pm that act as a study section to bring people together. They expect a full house because there is an Orgo exam this week. They are getting a head count for the NCW event, the Bridging the Gap event, and the Speed Dating event. They are planning to request lab coats once they have events – like Battle of the Chem Clubs. Both Chem Clubs currently have no plan to do a “Chemistry in a Box” event on the 24th of October – K College will check and see if there is interest.
- **WMU Chem Club (Greg)** – Chem Club is attending the I <3 STEM event at Lake Center Elementary in Portage on November 30. They already have quite a few people signed up to help at the event. Lydia said she could tell him whom to contact if they want more table space at this year’s event. Greg is going to ask his club if they are interested in “Chemistry in a Box”. Last night they had their demo night with 24 people in attendance and they are getting ready for NCW. The next meeting is getting materials ready for that event to make slime.
- **WMU Chem Grad Students Assoc. (Kristi)** – CGSA is having a meeting next week to start planning the Thanksgiving Potluck. Kristi sent out a few emails about curling and speed networking event.

8. Old Business (All)

- **NHCL nomination update** – We received news that the Landmark Committee unanimously approved our application. They were impressed with the package and the supplemental materials. This means that it has been moved along to the Public Affairs committee who would need to approve it at their meeting in December, which would move the project forward. There is nothing for us to do yet, but they told us to be thinking about it. The full process may take a couple of years, which would take us to 2019, the 70th anniversary of the 1949 discovery of cortisone.
- **Strategic Plan update, scoping call 13 Sep** – Bill Carroll, former ACS Board member, and Cassandra Evans from the ACS office went through the nuts and bolts of how a strategic planning retreat works. He seemed eager to schedule the

event. We asked for more examples of small/medium sections and how this planning has helped. We are still waiting for those examples back from National. Steve will keep asking and keep us posted. We had further discussion about the value versus investment in this type of event and some are in favor and others are hesitant due to the cost.

9. New Business (All)

- **Elections, Chair for 2018?** – Our by-laws say that we are supposed to hold an election in October for open positions. We currently have a nomination for secretary (Angela) and councilor (Lydia). We do not have nominations for Chair or Chair-elect. We need to check by-laws, but we do not think there is anything stopping us from leaving these two positions blank with write in options. Our by-laws simply say that the nominated party must be interested and willing to fill the position. The secretary handles the elections, so Angela will move forward with this.
- **Bells poster session, 7 Nov** – Last year we put up \$150 for 3-\$50 prizes, where we asked for poster submissions by a specific date and picked names out of a hat. We are not sure what help Elke would like from the committee, so Steve will reach out to her and Denis Billen and see what their publicity plan is. KACS funds the \$3000, in part with the \$2000 commitment from Zoetis.
- **End of year member reception** – Steve proposed using some funds for an end of the year reception that would have a scientific speaker. If we want to do this, we would need to start organizing soon. We have always thought of Bell's as our end of the year event – January or February might be a better time to plan an event.

10. Wrap Up

- The **next EC meeting** will be **Wednesday, November 15th at 6:30pm**, tentatively at the Skyrise Apartment building.
- **Anything else** – We need to talk about next year's budget at the November meeting. It varies slightly from year to year, but it is the start of us planning our next year. Traditionally, our budget is approved at the December meeting.