

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Monday, October 22, Monday, 6:30 pm
Hunan Gardens, West Main

Start time: 6:34 pm

End time: 8:05 pm

Members present: Bill Schinzer, Doug Williams, Luke Chadwick, Lydia E. M. Hines, Megan Callaghan, Tomasz Respondek, Stephen Secreast

Minutes recorded by: Angela Willson-Conrad

Secretary (Angela)

- September minutes were approved
- Angela will organize elections for one candidate for Treasurer (Bill), no candidates for Chair-Elect, using only the election roster.

Treasurer (Bill)

- **Permission to Treasurer:** The Executive Committee gives Bill Schinzer permission to replace John Miller as the custodian of the Kalamazoo American Chemical Society's Vanguard investment accounts. Bill Schinzer, treasurer, also has permission to close the Bank of America accounts on behalf of the Kalamazoo American Chemical Society.
- **Bank Accounts:** The balances of the BoA (~\$4000) and PNC (~\$2500) accounts has not changed much in the last month. We will have funds coming in for reimbursement from ACS of Lydia's travel a Councilor, which will put us at approximately \$7000 between the accounts. We also received local section dues from national ACS of \$662.
- **Vanguard account update:** We have two accounts with Vanguard. The one that is guaranteed, lost a 10th of a percent and the other, not guaranteed, gained a 10th of a percent.

Communications

- **New Communications officer:** Mike Weslosky (member from Stryker Corp) has agreed to consider joining Chris on the committee, which will hopefully help her with items like email blasts, newsletters, and Facebook. Lydia will arrange a meeting with Mike and Chris, and others on the EC who might want to have input, to get him up to speed about how to publish the newsletter and handle communications with the local section. If Mike decides to accept the responsibilities Lydia will submit his name to ACS to get him e-roster access. We would like to get one additional newsletter out this year.
- **Next Newsletter:** Items for next newsletter include: chair goodbye, report for museum, report for mars, report for speed networking, report for lake center, report for Balbes' career presentation, report for poster session, announcement for SEED, project seed story/stories (50th anniversary). Please send newsletter items to: ACSkzoo@gmail.com

Alternate Councilor (Doug)

- **Voyage to Mars PIB event (23 Oct):** The event is tomorrow night. Steve and Luke will have 25 people and pizza at Boatyard. Doug and Lydia will have 7-8 people at Air Zoo. There is a lot of room at the Air Zoo if more people want to join. We have T-shirts and drawstring bags to raffle off. Event is at 6:45pm (be ready to go at 6:30).
- **Other updates:** Doug hasn't started recruiting members for Project Seed. It seems like it may be difficult to have students at Perrigo because management and scientists have different views about how the summer program goes.

Councilor (Lydia)

- **Lisa Balbes presentation, joint meeting with Huron Valley (4 October):** we had 6 people in Kalamazoo and 3 in Huron Valley. Everyone was appreciative of her great presentation. She gave many good resources to everyone who came.
- **NCW – Chemistry Day at the Museum (13 Oct):** 60 volunteers, 20 demos, 600 patrons. A thank you email was sent to all volunteers. Museum provided three free planetarium shows.
- **Lake Center:** WMU chem club and John Miller are going to Lake Center's event on Thursday night (October 25th) They expect up to 800 students at the event. Lydia has provided the organizers with literature to pass out to the students.

Student Chapters

- **K College (Sabrina, Audrey):** No report – we assume that with Jeff Bartz on sabbatical the club is off to a slow start, but we hope to hear from them soon.
- **WMU Chem Club (Megan):** The club had a slime station and a hot/cold water demo at the museum. They plan on doing the same two demonstrations at the Lake Center STEAM event. The club has had great attendance at meetings (10-20 members). They have a tour of Bell's coming up on November 10.
- **WMU Chem Grad Students Assoc. (Kristi):** No report – we wish Kristi the best after her recent surgery.

Chair (Steve)

- **Speed networking event review (from 26 Sep):** 31 students attended the event, which was a slightly bigger turnout than last year. Hopefully, the event won't get too much bigger. WMU students had difficulty registering because of a firewall, but that shouldn't have been a problem because they needed to call.
- **NHCL dedication event update (May 2019) –** Tickets are for sale for the event through our website and can be paid through PayPal. The target is to sell 200 tickets. Bridge Organic is offering an open house and steroid discussion on Thursday at their facility in Vicksburg from 1-3pm.

Chair-Elect (Luke)

- **qNMR of Beer presentation review (12 Oct):** the talk at Bell's (could be considered a "practice talk") with Dr. John Edwards from Process NMR Associates LLC (Danbury, CT) went well, with attendance of approximately 20

people. It sounds like there was interest in having him give that presentation to a larger audience, or set it up as a mock debate. Luke would like to set this up for a 2019 event.

- **Converting meeting agenda to shared digital document format:** Luke would like to talk about meeting somewhere that we could have screens with the agenda and minutes up where everyone can see. He would also like to use OneNote to have agendas available for edit to everyone.
- **Formation of KACS grant-writing subcommittee:** We get notices of grant deadlines, but it would be useful to have a pipeline of ideas and a committee that could submit rather than having one champion who has to do all of the work.
- **Leadership Institute:** Luke is set to go to the event in January 2019. He will be registering in November.

Old Business (All)

- **Bells Poster Event (13 Nov) (Elke, Tomasz):** Elke has sent an email to students requesting abstracts. Tomasz did the same for Zoetis. The event is also on our website. Katie Whalen is our speaker this year; she is a Kalsec-affiliated molecular geneticist who is new to the area and comes highly recommended as a presenter. She is going to discuss gene editing for crops and food. There is quite a bit of unknown regarding the set-up for audio and video which will need to be determined soon. The main question is the cost/fee from Bell's. Lydia passed on some input sent to the EC by Elke Schoffers who could not attend the meeting. A primary concern is the need for a microphone/amplification for the speaker.
- **Education committee recruiting:** Bill hopes this would be a committee responsibility rather than be on the shoulders of one person. Schools in Kalamazoo, Van Buren and Allegan counties are involved. Several science teachers who have participated in our Exam program over the years have brought up the idea of wanting to bring back the Science symposium that we used to hold on the WMU campus. Bill wants to meet with Lydia to see past exams and learn some of the history.

New Business (All)

- **Budget items for November meeting:** At the next meeting, we will be reviewing the 2018 budget and beginning the budget process for 2019. Please bring any items for review to this meeting.
- The **next EC meeting** will be **Monday, November 19th at 6:30pm**. We will hopefully be holding this meeting in the first-floor conference room at the **Skyrise on Burdick**.