

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Wednesday, 21 February 2018, 6:30 – 8:00 pm
Central City Tap House, 359 S. Kalamazoo Mall

Members present: Doug Williams (DW), Lydia Hines (LH), Steve Secreast (SS), Brian Eklov (BE), James Kiddle (JK), Emily Hanners (EH), Angela Willson-Conrad (AWC), Kristi Tullis (KT), Luke Chadwick (LC), Chris Pruis (CP) Visitors: Jeff Pregenzer, Art Conat

Start time: 6:32pm

End time: 8:00 pm

1. Secretary (Angela)

- January minutes were approved and will be sent to Mark for posting.

2. Treasurer (Bill)

- Accounts currently sit \$3900 in our PNC account and about \$1500 in our Bank of America account and approximately \$1000 in our PayPal account from our 75th anniversary meeting. Our goal is ultimately to move all of this money into our PNC account.
- Our investment accounts are split into two places – one is doing well and the other is not doing as well (neither is losing money). There was a proposal from Bill Schinzer to move money around into the single account. The purpose of investing this money originally was to make a small return. Originally, this money was used to help chemists who were out of work (Chem-able program) and it is no longer being used for this purpose. The first priority is to get John Miller's name off of this account and transfer the account into a current EC board member's name.
- Our annual and financial reports were submitted on time.
- We approved authorization for the treasurer to give money in advance of each ACS meeting, as requested, to our councilor (currently Lydia) (there is currently \$3000 in the budget for councilor travel expenses to both ACS meetings)

3. Communications (Chris)

- The newsletter is ready to send less one or two items
- LH will write a follow up for a CCEW coordinator
- SS will write a report for last November's poster session at Bell's
- If CP could get everything by Friday, the newsletter will be released by the end of the month.

4. Project SEED (Doug)

- DW presented an update to the duties of the Project SEED coordinator for Operations Manual on the website. He would like to add the responsibility for budgeting, rewording recruiting, updating matching mentoring and students. This will make the duties match up better with what DW is currently doing and tightening the timeline in which tasks are completed.

- We currently have one, maybe two, students who are interested in the program. At this point, we only have one project (with Dwight Williams at K College) approved through ACS. Supporting a second student would require additional funds.
- This year JK helped us reach out to the local teachers. KT also helped reach out to some additional high schools. The more students we have who apply will make the program more competitive.
- DW is also maintaining a separate document with detailed notes and required documents that a future coordinator could use to run and maintain this program.
- The EC approved the proposed changes and they will be sent to the webmaster to replace what is currently on the website.

5. Councilor (Lydia)

- **Leadership Institute report** – This experience was fantastic and LH is hopeful that LC can attend this event in the future. The emphasis was on annual reports and member meetings beyond food because there is not much grant money available for this. LH worked with the Huron Valley representative to explore promoting one-on-one professional mentoring. Apparently this program is available through ACS, which shows how much there is available that we don't know about. We are going to continue to work with Huron Valley to see if there is anything else we can come up with together. There is a grant that could be applied for to do a joint endeavor, but it has to be submitted by March 1st. LH is going to reach out to Huron Valley to see if there is something we want to submit.
- **January 2018 eRoster report** – If we have returned emails from any mailings we need to contact service@acs.org so they can either track down or remove the person from our roster. We currently have 396 members in KACS.
- **Great Lakes region report** – The next board meeting is at the national meeting in New Orleans. They would still like us to consider co-hosting the 2027 Regional meeting with Huron Valley (Central Region). This has been added to the newsletter to see if there is anyone interested in volunteering to make this event a reality.
- **CCEW preparations, “coordinator pledge”** – This year, Chemists Celebrate Earth Day has been changed to Chemists Celebrate Earth Week (CCEW). The Chem Club at WMU has volunteered to man the table at the Nature Center (Saturday, April 21st from 9am-4pm). There is also an event at Celery Flats, but we do not yet have a specific date. Chem Club is also planning on participating there. This year's theme is Dive into Marine Chemistry and relates to water.
 - **CCEW Pledge** – For the first time ever, the ACS asked the CCEW coordinator to take a pledge of participation in a variety of events, and to be authorized to order materials.
 - **Bronson Park Event** – The EC approved using \$250 of the outreach budget as a sponsorship level for this year's Bronson Park event and also to pay the \$25 fee for a table there (total \$275).
 - **Coordinator** – Last, but not least, Lydia is always looking for a CCEW coordinator who would be able to take on this event long term.

6. Education Committee (James)

- **Competitive exam update** – Requests were sent for competitive exams to all high schools. We have currently received three back, which is no surprise at this point. A reminder email will go out sometime next week to get requests in so the correct number of exams can be sent to interested high schools. Dates for the exams were included in the January minutes. JK wants us to start looking for someone to take over the competitive exam. He will get us through this year, but would like someone to take over for next year.

7. Student Chapters

- **K College (Sabrina)** – no update. There are plans to do the speed-networking event again.
- **WMU Chem Club (Emily for Greg)** – The Chem Club is going to Lawton on March 2nd to do a demo. They went on a Bell's Brewery tour last weekend. They are also getting ready for CCEW events in April.
- **WMU Chem Grad Students Assoc. (Kristi)** – CGSA is planning their spring picnic. In the past it has been held in a park in Oshtemo. BE is able to reserve the space.

8. Chair (Steve)

- **NHCL update** – Our application has officially been approved and moving forward with great enthusiasm from community partners. We have the date set tentatively for Friday, May 17th, 2019. That date seems to work for the ACS program manager and will hopefully work for the museum as well. The next NHCL planning committee meeting is March 2nd.
- **Painting event (gauging interest)** – A wine and canvas type event that could be chemistry focused. We could bring in a speaker from KIA; also, the Royal Society of Chemistry has some great information on the chemistry of paint. The cost is \$35 per person and you can bring in your own food and drink to their facility. If there is enough interest, we could subsidize food and drink from the KACS budget. We will gauge member interest in our next newsletter.
- **Strategic Plan next steps** – SS is going to follow up with another local section that went through this process to see if it was useful for them. He is talking about spending approximately 4-6k from our investments on this. ACS offers a \$2,000 grant for this endeavor. LH will be going through a Committee strategic planning session at the New Orleans meeting, so she will also be able to share her experience from that.

9. Old Business (All)

- LC is going to move forward to see if he can come up with an acceptable IPG application regarding his idea as presented at the January EC meeting by the July deadline. He also brought two members from the Keepers of the Kraft (a home brewing club of 20-30 people that meet each week). Their interest is in doing more experiments with beer brewing and they have an interest in partnering with us on an event in the future.

The next EC meeting will be **Monday, March 26th at 6:30pm** at the Tap House.