

Executive Committee
Kalamazoo Section, ACS
MEETING MINUTES
4 September 2003

Meeting called to order at 4:36 PM at Pfizer B126 1-A.

Present: Ben Maxey (BM); Don Schreiber (DS); Brian Buffin (BB); Dean Cooke (DC); Mike Kiella (MK); Patrick Irish; Sheryl Loux (SL); and WMU student affiliates Elizabeth Weiss-DeBoer (EWD) and Curtis Deer (DC).

1. **Agendas Distributed.** Call for agenda additions or corrections. None forwarded. DS moved for acceptance of the agenda, PI second. Vote: all in favor.
2. **Approval of Minutes from Previous Meeting.** Minutes from the August 2003 EC meeting were sent electronically prior to the meeting. Additional copies were also distributed. BM requested one name correction to the minutes. PI moved for acceptance of the minutes as ammended, DS second. Vote: all in favor.
3. **Treasurer's Report.** MK noted that all obligations of the section have been paid. The current account balance is \$7367.91. MK informed the EC that the January-June local section dues check in the amount of \$634 has been received from ACS. This represents a significant decrease from previous years. Discussion followed as to whether the reduction is a result of transfers out of the section due to the Pfizer acquisition of Pharmacia or an internal ACS fluctuation based on when local section dues are received and distributed (the previous local section dues check was abnormally high). DC suggested that ACS may have a way of tracking members upon relocation. BM to inquire. MK stressed the need to consider a potential 25% reduction in funds when formulating the budget for 2004 and beyond. DS moved for acceptance of the treasurer's report, PI second. Vote: all in favor.
4. **EC Action Items**
 - a) **Old Business**
 - i) *Reorganization of KACS Financial Report.* This item was tabled until a future meeting.
 - ii) *KACS Advertising Policy.* This item was tabled until the October meeting.
 - iii) *2003 Fall Tour Speaker.* BM confirmed that the ACS tour speaker, John Fortman, Professor Emeritus at Wright State University, will give a talk on chemical demonstration "bloopers" at 5 PM on Tuesday, September 23 at Kalamazoo College, Room 226 of the Dow Science Building. Speaker itinerary has been arranged, but a few details remain.
 - iv) *2003 Chemistry Day at the Museum.* BM noted that the event will be held on November 8. Planning continues on schedule. Still seeking volunteers. BM also noted that National has *ChemMatters* and other publications available for distribution during NCW. In the past these have been distributed at the HS Fall symposium and elsewhere. LH previously coordinated this aspect of NCW, and may continue to do so this year. BM to verify with LH.
 - v) *Successor Chair-Elect.* PI noted that co-worker Kent Alleman is still considering running for the chair-elect position.
 - vi) *Replacements for Newsletter Editor and NCW Coordinator.* Replacements have yet to be identified.

b) ***New Business***

- i) *Public Relations Chair*. BM questioned whether or not we have a person in charge of Public Relations responsible for media coverage of events, etc. LH was formerly PR representative for the section. EC should actively recruit for someone to fill this position, as well as the other open positions in the wake of the Pfizer acquisition. BB to confirm that Secretary, Chair-elect, and Alternate-councilor positions need to be elected this year. Other open positions include Newsletter editor and NCW coordinator.

5. **Committee Reports**

- a) *Project SEED*. DS noted that the reception for Project SEED students, held on Thursday, August 7, was a success.
- b) *Education Committee*. DS noted that the committee will be meeting before the October EC meeting.
- c) *Newsletter*. BM informed the EC that the September/October issue of the KalChemist News should be out early the week of September 8. Nominations for the open positions will be solicited.
- d) *WMU SAACS Chapter*. CD informed the EC that the WMU student affiliate chapter has been very active, although the semester has only recently commenced. A sale of goggles is ongoing and has earned the chapter needed funds. Membership numbers are up. The chapter is expecting to hear from ACS their decision on an innovative activities grant proposal the affiliates submitted in the Spring. The students will be hosting the Chemistry Spectacular on October 22. The chapter will be meeting with their industrial advisors, MK and John Stodola, on 24 September for an organizational meeting.

Meeting adjourned at 5:42 PM by unanimous vote. Next meeting will be held on 2 October 2003 in Pfizer B126 1-A.

Minutes recorded by B. Buffin