

Executive Committee
Kalamazoo Section, ACS
MEETING MINUTES
6 March 2003

Meeting called to order at 4:34 PM in Pharmacia 126-1A.

Present: Ben Maxey (BM); Don Schreiber (DS); Joan Esson (JE); Lydia Hines (LH); Paul Dobrowolski (PD); Dean Cooke (DC); Patrick Irish (PI); Brian Stockman (BS); Mike Kiella (MK); Sheryl Loux (SL); Brian Buffin (BB) and WMU student affiliates Jarrod Breeding (JB) and Curtis Deer (CD).

1. **Agendas Distributed.** Call for agenda additions or corrections. None forwarded. BB moved for acceptance of the agenda, MK second. Vote: all in favor.
2. **Approval of Minutes from Previous Meeting.** Minutes from the February 2003 EC meeting were sent electronically prior to the meeting. Additional copies were also distributed. LH moved for acceptance of the minutes, MK second. Vote: all in favor.
3. **Treasurer's Report.** MK distributed the approved KACS 2003 budget and the monthly report for January/February. Noted that the fee for an ACS Tour Speaker will increase from \$285 to \$300 this year. The monthly report includes \$75 added back into the balance for 3 student award checks that were not cashed. The closing ledger balance is \$3201.62, with an additional \$5582.65 in GLRM funds held in reserve. MK will be investigating options for reinvestment of the Merrill-Lynch funds and the GLRM funds and will report his findings at a future EC meeting.
4. **Committee Reports**
 - a) **National Chemistry Week** – BS noted that the NCW banner display time has been reserved. Banner to be displayed during NCW.
 - b) **Awards** – SL noted that no additional nominations for outstanding service to the section have been received.
 - c) **WCC** – SL noted that the committee met in February and that work continues on writing experiments for the Girl Scouts merit badge.
 - d) **SEED** – DS noted that the application for a SEED program in 2003 was submitted. Three mentors have been secured. A year-2 student is planning to participate.
 - e) **Newsletter** – March 10th deadline for March/April edition of the KalChemist News. MK suggested an "in remembrance" notice for Dr. Thomas Fleck. EC concurred.
5. **EC Action Items**
 - a) **Old Business**
 - i) **BSA Chemistry Merit Badge.** DS, PD, and BS are coordinating this event. BS noted that most of the section leaders have been secured. Still looking for 1 more. Volunteers still being sought for the 12 April event. Request for assistance to appear in the March/April newsletter. Expect 200 scouts to attend. Program to run from 9AM-4PM.
 - ii) **2002 Annual Report Status.** BS noted that the 2002 KACS annual report was filed by the deadline of February 15. Copies of the final draft were distributed. An electronic version has been archived.
 - iii) **Salutes to Excellence.** Shirley Whitt was honored in February for her efforts as part of NCW. BM and LH attended the awards ceremony on behalf of KACS.
 - iv) **Spring Banquet.** DS noted that the annual spring awards banquet will take place on Monday, May 19, 2003. All ACS members may nominate a High School chemistry teacher for the outstanding teacher award this year.

b) ***New Business***

- i) *ACS National Meeting Update.* DC noted that dues are expected to increase to \$120 for next year. An issue at the upcoming meeting in New Orleans will be a proposal to increase funding for smaller local sections and divisions, both of which typically operate at a deficit. DC has been working on the proposal at the National level and plans to vote in favor of the proposal on behalf of KACS.
- ii) *2004 Tour Speakers.* PI will be coordinating ACS tour speakers for KACS. Will be seeking EC input.
- iii) *Reorganization of KACS Financial Report.* BM recommended changing our current KACS budget format to more closely match that required in the ACS annual report. MK suggested mapping our current line item method to that used by National. MK to bring updated budget format to upcoming KACS EC meeting.
- iv) *Speaker for KAMSC Senior Awards Dinner.* PD noted that KAMSC is looking for a speaker for their annual awards dinner.

WMU SAACS. CD presented the activities of the WMU student affiliate chapter. Noted that their career fair had 15 student attendees. Corporate representatives from Pharmacia, Perigo, and KALSEC helped with mock interviews and gave career advice. WMU SAACS will be hosting a "follow-up dinner" for corporate volunteers on March 19. MK questioned their planning for future officers of the chapter. CD noted that recruitment for next fall is currently underway.

KACS will not have an ACS tour speaker this spring. It was suggested that a section meeting with a local speaker, similar to those of a couple years ago, be planned. Further discussion to occur at an upcoming meeting.

Next meeting will be held on 10 April 2003 at 4:30 PM in Pharmacia 126-1A.

Minutes recorded by B. Buffin