

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Wednesday, January 13, 2016, 6:30 PM
Brite Eyes Brewing Company, 1156 South Burdick

Start: 6:44 PM (Snow)

End: 7:48 PM

Attending: Andre Venter (AV), Lydia Hines (LH), Jeff Bartz (JB), Sarah Glass (SG), Mike Walsh (Mike W), Chris Pruis(CP), Doug Williams(DW), Casey Wright (CW), and Brian Eklov (BE) (recording).

1. Secretary's Report (AW)

- a. The December 2015 minutes were approved.

2. Treasurer's Report (AV)

- a. Treasurer's Report: One honorable mention check is still outstanding from the May Awards Meeting. The committee requested that AV contact the awardee, and issue a replacement if necessary.
- b. Investment Fund / Checking Account update: We have had a loss of \$33 in investments, and we are down \$60 over the last 12 months.
- c. Status of IRS query: we received a letter from the IRS stating that they needed another 45 days to review. We should hear from them by Feb. 15.
- d. Budget recommendation/approval: This is pending. BE and AV to work on budget and financial annual report before next meeting. The annual report is due 2/15.

3. Communications Chair (CP)

- a. Facebook page report: We have 10 new likes. We are looking for strategies to increase traffic and involvement.
- b. Website report (MW): Over 300 visits this month, up from last month. The newsletter bump was bigger than normal. We discussed David Bolliet's suggestion of purchasing coffee mugs, pint glass, etc., embossed with logo, for giveaways.
- c. Newsletter Report (CP): The November newsletter went out 12/1. December's went out on 1/3/2016.

4. WMU and K College Chemistry Student Organizations

- a. Kalamazoo College (SG): Their first meeting is scheduled for next week. They are planning a trip to a forensics lab, and response has been very good.
- b. WMU Chem Club (CW): WMU Chem Club has also not yet met, time TBD. Working on helping with Science Olympiad (Regional competition will be 2/27 at WMU), and working on planning demos at schools.
- c. WMU CGSA (SJ): No Report
- d. NOBCCHE (CB): No Report.

5. Old Business

- a. Education Comm Report: Competitive Exam planning (Mike W): James Kiddle is working with new staff at WMU to coordinate mailings. First mailing to go out Jan. 25th to teachers. Preliminary exam will be given 3/23, and the final exam will be given at WMU on 4/23. This year's Awards Meeting will be held 5/9. AV will continue on outstanding teacher award committee. AV suggests giving runners-up for outstanding teacher a certificate. We have not done this in the past. BE asked if this spoils keeping previous applications for future awards. LH says that no teacher can repeat within a 5 yr time frame. AV reminds that we were going to solicit the exam students for teacher nominations. LH reports that there are 36 schools in the section. Committee

suggests we post the solicitation for nomination to the facebook page, and add a call for nominations to the newsletter.

LH reports Don Schreiber will be stepping back from Project SEED after 25 (!) years. KACS is looking for new Project SEED director. DW and Mike W to contact Don Schreiber regarding responsibilities and timeline.

- b. Science Café on Distilling update – Spring? (BE): Contacted Journeyman Distilling, but no reply yet. We also discussed going there, or inviting Green Door.
- c. Update on CGSA contact with Jorge Cham (PhD2 movie) (SJ): No report
- e. Update on Tom Higgins invitation – Feb 2016? (LH): No report
- f. Report/update on May-June 2006 Newsletter “copyright infringement” accusation (BE): No report. BE hoping to chat with ACS counsel in Dallas.
- g. Letterhead distribution (LH): Letterhead will be redistributed by email with the corrected dates.

6. New Business

- a. Questions for BE to ask at Leadership Conference?: CP requests report from the conference for the newsletter.
- b. BE: Advertise Alton Brown Group sales (20 or more) at Miller Auditorium as a member event? Approved.
- c. Next PR Email ?? – timing and content of newsletter or email announcement, combined with Facebook and website updates (all)

Send items for the newsletter to: ACSkzoo@gmail.com send by Feb 3 for Feb 14 publication

Content: Chair’s comment (BE)

Report on Bell’s event in November 2015 (ES)

Report on Leadership conference January 2016 (BE)

Alton Brown Announcement (BE)

Call for Nominations for outstanding HS teacher (AV)

Announce MS User group meeting (AV)

Project SEED? (?)

- e. Set next EC meeting time (Feb 2016): **Tuesday Feb. 2nd, 6:30 pm, Brite Eyes Brewing.**

7. Around the Table:

JB notes new president at K College – Jorge Gonzales.