

**Kalamazoo Section ACS Executive Committee Meeting Minutes**  
**Wednesday, February 20<sup>th</sup> 2019**  
**Kalsec 3713 W. Main, Todd Sales Building**

**#meeting start time:** 6:30 pm

**#Members present:** Luke Chadwick, Mike Weslosky, Lydia Hines, Hershel Jude, Doug Williams, William Schinzer, Troy deHagen

**#Secretary/Minutes** - Welcome to Kelly - Dr. Teske is the new KACS secretary, replacing Angela Willson-Conrad who has accepted employment in Florida. [Troy asked Dr. Teske if she would become the new WMU chem club adviser.] The Minutes from January 2019 were approved.

**# Education program**

- Update on "Competitive Exam" (Bill Schinzer/SteveSecreast)
  - Will propose to have a year off from high school competitive exam sponsored by KACS. Do not want to cancel awards ceremony.
  - What is ACS membership among teachers – Lydia reported that very few teachers, if any, in our section are ACS members, but several belong to AACT (American Association of Chemistry Teachers) membership in AACT is NOT ACS membership but teachers have access to education materials and interaction with other educator members internationally )
  - Letter to the teacher needs to happen and we need to get more members of ACS involved with this program (faculty, teachers, students, etc).
  - Organizing invitation and sending letters out (WMU has offered help in doing this, with offer from us to reimburse expenses0
  - Action items:
    1. By the end of February Bill Schinzer will draft a letter informing teachers of no competitive exam this year, but offer opportunity as in the past for them to nominate outstanding Chemistry Student – he will send to the Executive Committee for comment before it is sent out.
    2. Planning of awards ceremony [handle together]
    3. Work on developing an education committee [handle together]
- Any volunteers to represent KACS at MSTA meeting March 1 and 2, 2019 at the Amway Grand Plaza in Grand Rapids, MI? (see APPENDIX A)
  - For enhancement of education in science
  - No one for Friday March 1<sup>st</sup>

- Luke requested that we identify invitees for a meeting to brainstorm ideas to how increase participation from chemical educators (or as to why participation is so low?)
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### #Treasurer's Report

- Budget report – Bill Schinzer ([APPENDIX C](#))
  - Status of existing accounts – 2 outstanding checks (\$550)
  - 2018 Financial Report completed and submitted with 2018 Annual Report
  - Bank of America account closed ☺
  - Vanguard response to account changes (continues to need attention)
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### #Communications – (Mike Weslosky)

- Timing for next newsletter (send newsletter items to: [ACSkzoo@gmail.com](mailto:ACSkzoo@gmail.com)) – Mike
  - Updated the newsletter
  - Final edits of newsletters by Feb 21<sup>st</sup> (Thursday) and will release Friday
  - Add pictures for Herschel and Luke?
  - ChemClub can add items/events
- Summarize our communications strategies and tactics
  - Who is doing this?
  - <https://www.facebook.com/pg/ACSKalamazoo/posts/> ?
    - Kelly will talk to Dave Bolliet and Elke Schoffers to look into keeping the facebook up to date.
    - Could we possibly set up a twitter? Look into this?
- Review status of email addresses on the website for KACS
  - <https://kalamazooacs.org/about/officers.html>
  - Move to format possibly similar to Midland ACS
    - [www.midlandacs.org/leadership](http://www.midlandacs.org/leadership)
  - Should we leave out emails on website? Fear of hacking. Keep treasurer protected and remove Bill's email.
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### #Student Organizations –

WMU Chem Club – Troy deHagen, secretary, presented

- Has been very active and have had great attendance (~20 regular attendees)
  - Have been following a theme of “undergraduate research”

- Had a meeting where we talked about all the professors at WMU and their research and how to become involved in undergraduate research
- Will have a graduate student that studies geochemistry come in to talk about graduate school and about his research
- We will have Dr. Andre Venter come in to discuss the importance of research
- Have lots of volunteer events planned
  - Plans for Volunteer School Visit on Spirit Day (Not sure which school)
  - Have lots of people volunteering for events
  - Will likely help with Science Olympiad at WMU, and other but not sure (Rena Mroczek, our volunteer coordinator knows more).
- Also doing some fun social things
  - Went to the Battle of the Chem Clubs at MSU
  - We might make an event out of going to the Spring Convocation Poster Session at WMU
  - We have plans to tour Bell's brewery and get down on the floor and see the chem labs
  - We are taking part of the western Michigan ACS world record periodic table
    - We have bromine (Br for broncos)
    - Need funding to buy supplies (KACS has budgeted \$300 for use by the WMU ChemClub; buy supplies and submit receipts for reimbursement)
- Would also like to buy some generic chem club lab coats for people to wear while volunteering – some discussion ensued regarding the lab coats provided last year by the KACS – the ChemClub has ~20 from last year that are embroidered; remove names and give out??
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- **WMU CGSA (Chemistry Graduate Student Association)**
  - Lydia reported that Kristi Tullis is identified as the one who will be presenting "Chemistry at WMU" at the National Historic Chemical Landmark program on May 17
- **K College** – no report
- **KVCC** – no report, as there is no chem club/students who are ACS members there.

### #Councilor update (Lydia)

CCEW report: Bronson Park Saturday April 20<sup>th</sup> (Earth Day) ? who will spear-head participation in Steve's absence?

Celery Flats event in Portage Saturday, April 13 - Chem Club members will likely volunteers at that event – Lydia has ACS' publications on "Paper", this year's theme, as well as stickers and removable tattoos to give to patrons.

### #Project SEED update (Doug)

- No applicants at the moment (our SEED II student declined the offer) though we have 2 mentors; our request to National ACS has been changed to reflect the possibility that we will have only SEED 1 student(s). Actively recruiting students.

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### #Old Business –

- Bill Schinzer circulated a sample memento lapel pin Steve had made for the NHCL program (steroid chemistry)

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### #New Business

- Hershel reported orally briefly about his attendance at the Leadership Institute in Atlanta (full report will be in the February Newsletter)
- Attention was given to the W. Michigan Section IYPT event October 19, 2019 (Appendix B)
- Mention was made that the KACS will once again will participate at a water stop at the Kalamazoo Marathon? Will touch base with Steve regarding this
- Confirm "official" list of invitees to these meetings (send e-mail to KCollege (Jeff Bartz?) about which students are in the chemistry group there and would like to be invited)

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### # Anything else?

• Beer Tap Take Over (our IYPT idea) - submitted an Innovative Program Grant to help purchase services and merchandise to have a beer tap take over in September or October. Will highlight Project Seed and help fund it. Celebrate periodic table.

- Program-in-a-Box has been scheduled at Boatyard Brewing for Feb 26<sup>th</sup>, 2019; there is still room for participants
- to determine roles within the KACS there is an **Operating Manual** on our KACS website but it needs updating.

### #Wrap Up

- next EC meeting date: **Wednesday March 20, 6:30 PM** (OK to plan for 3<sup>rd</sup> Wednesday each month?)

Make **default meeting time** and will use SurveyMonkey survey to decide on date

- next EC meeting **venue**: KALSEC deemed convenient and comfortable
- A “Level10” meeting rating assessment was used for the first time with rating scores of 5-10

**#meeting end time:** 8:20 pm

Recorded by Kelly Teske, KACS Secretary


## APPENDIX A

### Request for KACS Representation at the MSTA Meeting in March

Note: the question mark (ACS Detroit Section?) was in the original email signature (not a typo!).

-----Original Message-----

From: Kathy Kitzmann [mailto:KathyK@sefmd.org]

Sent: Tuesday, January 15, 2019 2:07 PM

To: winchesr@gvsu.edu; Luke Chadwick <lchadwick@bellsbeer.com>

Cc: Amy Lou Martin <amartin50@msn.com>

Subject: ACS Representation at the MSTA Meeting in March

Hi Dr. Winchester and Dr. Chadwick,

I am contacting you on behalf of the Education Committee of the Detroit Section of the ACS. In the past, we have sponsored an exhibitor table at the Michigan Science Teachers Association annual meeting in March.

This year the meeting is March 1 and 2, 2019 at the Amway Grand Plaza in Grand Rapids, MI.

Since you are the chairpersons of the Western Michigan and Kalamazoo Sections of the ACS, I was wondering if you had considered sponsoring a table this year. It costs \$250 for a nonprofit table and the ACS will send supplies to pass out to the teachers. If you have members in your sections who would like to do this, I can send you the link to the exhibit space contract.

If you are NOT interested in this opportunity, could you let me know as soon as possible? We have a few members who would be willing to staff a table on behalf of the ACS. if you have activities for teachers in your areas that you would like to promote at such a table, and we end up staffing the table, please let us know that too.

Thank you!

Kathy Kitzmann

Chairperson, Education Committee, ACS Detroit Section?

## APPENDIX B: Communication from Randy Winchester (W. Michigan ACS)

From: Randy Winchester [<mailto:winchesr@gvsu.edu>]

Sent: Wednesday, January 23, 2019 11:24 AM

To: Kathy Kitzmann <[KathyK@sefmd.org](mailto:KathyK@sefmd.org)>; Luke Chadwick <[lchadwick@bellsbeer.com](mailto:lchadwick@bellsbeer.com)>

Subject: ACS Representation at the MSTA Meeting in March

Hi Kathy and Luke,

Well, we need to do a few things to make this happen, but I don't think there is too much.

1) We need volunteers to staff the table for Friday and Saturday.

Kathy - it sounds like you have people who have always done this and who might have experience that would be beneficial to those of us new to this. Is there someone already coming over to Grand Rapids who would be willing to volunteer to help with setting up?

Luke - **would someone from Kalamazoo be willing to volunteer** - or maybe two people, one for each day?

I will commit to finding someone from West Michigan ACS for each day.

My plan at this point is to put Luke's and my name down as the volunteers and substitute the real volunteers at the event. I will confirm when I register with Angela that this is "ok"

2) Kathy can you help with arranging to have ACS ship supplies to pass out to the teachers? I will volunteer GVSU as a shipping address.

3) I will put the charge on my credit card. Luke - can you let me know who to contact in Kalamazoo for reimbursement?

4) We will be advertising our **event for the fall - "World's Largest Periodic Table" which we will be putting on Saturday October 19, 2019. We would like to have this publicized in your sections too, for example if you have a section Newsletter if this could be added that would be wonderful.**

Let me know if I've forgotten anything.

Thanks!

Randy

Randy Winchester, Ph.D.  
Associate Professor  
Department of Chemistry  
Grand Valley State University  
Allendale, MI 49401

Ph: 616-331-2387

## APPENDIX C: Treasurer's Report for the KACS Executive Committee meeting on February 20, 2019

### Current accounts summary:

Bank of America      \$00.00      This account is closed - no further news for this account needed.

PNC      \$5,730.10      Note the outstanding checks and deposits below though.

Vanguard investments    \$10,299.26 in the VIPSX account  
                                 \$15,775.59 in the VWINX account  
                                 \$26,074.85 total account balance

Income since last month:      \$250      Sims/Maxey donation to NHCL fund

Outgo since last month:      \$744      Reimburse Steve Secreast for the NHCL lapel pins

### Outstanding checks:

                 \$250 to Elke Schoffers for reimbursement of the prepayment she made to reserve Bell's.

                 \$300 to Elke Schoffers for reimbursement of two years' gift cards at Bells's poster event.

SUM: \$550 (all uncleared checks)      I have contacted Elke about these checks.

Accounting for the outstanding checks issued in the last month and the recent deposit of \$250, we will have remaining:

PNC	<u>\$ 5730.10</u>
Total available:	\$ 5430.10

Progress on changing the Vanguard custodian of our accounts from John Miller: Bill sent off the hardcopy form to Vanguard. They responded that we did not provide everything that was needed by email message to John Miller. John is going to work out with Vanguard what's missing and we'll get the information to them asap.