

Executive Committee
Kalamazoo Section, ACS
MEETING MINUTES
3 February 2005

Meeting called to order at 5:02 PM at Pfizer B126 1-A.

Present: Kent Alleman (KA), Shawn Hawk, (SH), Joan Esson (JE), Lydia Hines (LH), Dean Cooke (DC), Mike Kiella (MK), Monica Whitmire (MW), Patrick Irish (PI), Don Schreiber (DS), Sheryl Loux (SL).

1. **Agendas Distributed.**
2. **Approval of Minutes from Previous Meeting.** MK moves to accept, DC seconds. Vote: All in favor.
3. **Treasurer's Report.** SH distributed 2005 budget. Line 801, Industrial Sponsorship, changed so that \$250/yr over 4 yrs is being donated by Pfizer so that a total award of \$375 will be available for the Outstanding HS teacher award, and \$375 to be give to his/her respective school. JE moves to accept 2005 budget, PI seconds. Vote: all in favor. SH looking into Tax ID number for local section, and will try to have answer within 1 week. MK asks if we are incorporated, and LH and DC think we are not. KA will send letter to National indicating that SH is treasurer. SH reports the account status as \$5,136.90 in the Standard Federal Account, with \$1,234.78 held for WMU SAACS, \$2,018.80 in the KACS reserve fund, and taking into account outstanding checks and upcoming expenses, the total expendable amount is \$1,198.32. \$18,557.41 is in the ACS Investment Pool. PI moves to accept, DS seconds. Vote: all in favor.
4. **EC Action Items**
 - a. **Old Business**
 - i. *Reorganization of KACS Financial Report.* SH and MK report that the reorganization is finished.
 - ii. *2004 KACS Annual Report.* PI reports that the annual report is finished, which was confirmed by LH. LH will contact Mark O'Brien to be sure it was received.
 - iii. *Boy Scout Merit Badge Day.* SH reports that 15 troops and 108 scouts are signed up out of a possible 200 maximum. SH will email DS lists of troops so he can spread word by mouth. February 18th is the last day to register. St. Joe's ACS chair is interested to find out more. SH will send out solicitation for volunteers next week.
 - iv. *Spring Tour Speaker.* KA reports that Ernest Simpson will be coming to Kalamazoo College on Wednesday April 20 at 7:00 PM to speak about the Chemistry of Wine. He will be coming from Holland, MI with his wife, and will need to set-up at 6:30.
 - v. *National Chemistry Week.* PI will reserve the use of the Westnedge bridge to display the banner during NCW with the city of Kalamazoo as soon as possible.
 - vi. *Local Section Roster / Membership Count.* KA reports that he, Jeff Flemming, Karina Kwok, and Ben Maxey met to go through newsletter list and Excel file from National to sort out members, and this work is

continuing. There was some discussion about the allotment given our number of members. The current allotment is \$4010, based on the number of members December of 2 years previous (December 2003), at which time there were 759 members. It was noted that 692 members is the cut-off for a second councilor. There was some discussion about recruitment of new members. SH and KA will look more into this, possibly with Jen Larise heading up a social committee/membership drive.

- vii. *Website.* KA reports that Steve Bertman updated the website. KA soliciting volunteers to take over as webmaster. PI said he was willing to find out more and possibly take over.
- viii. *Public outreach.* MW distributes proposal for the ACS Local Section Innovative Grants Program, which would provide poster board, ribbons, idea book and pamphlet for parents in order to establish a local science fair. SL suggests rewording the budget portion. DS moves to accept, KA seconds. Vote: all in favor.

b. ***New Business***

- i. *Report on Local Section Leadership Conference.* MK reports that password to get into membership directory is coming soon from National for the EC members. Mark O'Brien is working on an electronic update for all members next year. MK plans to put together demographic comparison between our local section and National.
- ii. *MSU-Women in Chemistry Seminar Series.* KA distributes posters that outlines seminar series.

5. **Committee Reports**

- a. *SEED.* DS reports that paperwork has gone in for 2 Summer 1, and 2 Summer 2 proposals. DC asks about date of spring banquet, and DS will look into.
 - b. *Councilor's Report.* LH reports that Community Coordinator News, and Leading Together Newsletter are available to those who are interested. There is a new section on resume preparation available of the chemistry.org/careers webpage, and a list of conferences that would appeal to chemists on the Prospectives website. LH also reports that the SEED stipend has been increased for this year.
 - c. *Awards.* DC presented an award to LH from the Council of ACS for her outstanding service to the Committee on Committees. MK suggests taking pictures to put in newsletter and to write up a piece about Lydia's awards and contributions.
6. Meeting adjourned at 6:43 pm by unanimous vote. Next meeting March 3rd at 5:00 at Pfizer B126 1-A.