

Executive Committee
Kalamazoo Section, ACS
Meeting Agenda
04 April 2007

The Meeting will be called to order at about 6 pm at TGI Fridays on West Main.

1. **Secretary's Report**
 - a. Minutes from the March 2007 meeting (BL)
 - b. Discuss / revise the Action Item Table (BL)
2. **Western Michigan University and Kalamazoo College Student Affiliates**
3. **Treasurer's Report**
 - a. March 2007 Treasurer's Report (JM)
4. **Old Business**
 - a. KALCHEMIST Newsletter
 - 1) The February-March newsletter is now past due
 - a. Networking Program article (JL)
 - 2) Committee Report from 04 April 07 *pre-KACS-EC meeting* (MK, CK).
 - a. Compile new articles
 - b. Assemble newsletter
 - c. Forward to a Pfizer Colleague for sending to Graphics Services
 - d. Email Distribution: folks **not** wanting paper copy (minimize going forward?)
 - e. Maintain the electronic distribution list
 - f. Forward an electronic copy to Steve Bertman at WMU to post on the Website
 - g. Deliver printed newsletters to MRC for distribution to members
 - h. Maintain the paper distribution list
 - b. Science Café Mini-Grant
 - 1) Topic, venue, date, place, advertisement (JM, JL)
 - c. Earth Day – April 22
 - 1) ACS event *around* April 22 (CK and WT)
 - 2) Topic, venue, date, place, advertisement (KACS-EC)
 - d. Outstanding service to local sections nominations are due by April 15 (SL)
 - e. During 2007, program / event summaries will be submitted to MW for inclusion in the 2007 annual report directly after they occur...*need several articles to date...*
5. **New Business**
 - a. DC and LH went to the National ACS meeting in Chicago (March 24–28): present a verbal report; please provide an article for an upcoming KALCHEMIST Newsletter article, and a brief synopsis for the Annual Report.
 - b. Fall 2007 Tour Speaker: “Chemistry in Comics” by Dr. Al Hazari (Confirmed?)
 - c. Arrangements for the annual awards banquet (DS, JM)
 - d. Around the Table

Meeting will be adjourned at about 7:30 pm. The next meeting date will be Wednesday, May 2, at 6:00pm at TGI Fridays on West Main in Kalamazoo.