

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Tuesday, December 5, 2017, 6:30 – 8:00 pm
Skyrise Luxury Apartments Club Room, 525 Burdick St.

Members present: Lydia Hines (LH), Brian Eklov (BE), Steve Secreast (SS), Luke Chadwick (LC), Greg Johnson (GJ), Angela Willson-Conrad (AWC), Doug Williams (DW), Jeff Bartz (JB)

Minutes by: Angela Willson-Conrad

Start time: 6:30pm

End time: 7:35pm

1. Secretary (Angela)

- The November minutes were approved and will be sent to Mark so they can posted on the website.

2. Treasurer's Report – Will come later via email from Bill and will be added to the minutes at that time.

3. New Business (All)

- **Approve 2018 budget proposal** – Our budget has estimated revenue of \$18,524 and expenses totaling \$20,475. This leaves us with approximately a \$2000 loss for the year because we have been asked to spend some of our reserves. ACS requires that we have, in reserves, at least one-year allotment (approximately \$7500). Our comfort level is having the amount of a full year's budget between our investments and checking account. The executive committee approved the budget.
- **Review planned 2018 events and activities** – Planned events: working on NHCL (National Historic Chemical Landmark)?, Competitive exams, awards ceremony, CCEW events (March for Science?), Project SEED, Speed networking event, NCW Museum event, Bell's Recycled Poster event
 - Discussion about an event that would bring the two undergraduate student clubs together in the spring or fall. What would be worth coming to? Program in a box? Will CGSA be holding their picnic?
- **Chair-elect 2018** – Luke Chadwick was nominated, he accepted, and the Executive committee approved him as our chair-elect for 2018 (Bylaw VI Sec. 6).

4. Old Business (All)

- **Review 2017 accomplishments** – We reviewed our events from the past year, including the following:
 - 75th anniversary event at the Air Zoo in February
 - Preliminary competitive exams in Feb-March
 - Final competitive exams in April
 - Awards ceremony in May

- Chemists Celebrate Earth Day events at Celery Flats, Nature Center and Bronson Park/March for Science
- P3 Award at GLRM received in June
- Multi Local Section mixer at CERM in June
- Project SEED over the summer (July-August)
- Lab Coat Initiative with Innovative Program Grant funding in July
- NHCL nomination in July
- Elements of Kalamazoo video in September
- Strategic planning scoping call in September
- Speed networking event (Bridging the gap mini grant) in October
- NCW Museum Event in October
- Student Chapter reception (Bridging the gap mini grant) in October
- Bell's recycled poster event in November

5. Wrap Up

- The **next EC meeting** will be **Wednesday, January 17th at 6:30pm** at the **Skyrise building on Burdick**.
- **Money received from ACS** - \$45 check for recruiting new members and \$674 deposited for dues payment (local dues?)