

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Monday, Jan 14, 6:30 pm at
Bell's Comstock Brewery
8938 Krum Ave, Family Room B

Members present: Lydia Hines, Jerome Davis, Luke Chadwick, Angela Willson-Conrad, Hershel Jude, Steve Secreast, Bill Schinzer, Mike Weslosky, Doug Williams

Minutes recorded by: Angela Willson-Conrad

Start time: 6:36 pm

End time: 8:10 pm

#Secretary (Angela)

- How could we ever replace Angela? – Asked everyone to think of replacements and check by-laws to see about filling her term. (Bylaws allow for an appointment to be made until the next scheduled election for secretary)
- Minutes were approved and will be passed on to Mark for the website as a PDF.

#Education Program

- **Committee Chair** – We do not expect to get any help from prior chair, but Bill (+ Bill's wife) and Steve are willing to help.
 - Bill Schinzer has volunteered to start taking on education committee tasks
- Work needs to start in January on contacting teachers, if we are going to have an exam this year.
 - Lydia has the letter that the previous chair sent to the teachers about requesting exams, a copy of an exam, timing for exams and contact. Students at front desk of chemistry department came up with each year's current list of teacher names.
 - Lydia is going to ask the WMU faculty at their Thursday (1/17) meeting if anyone is interested in helping run the exam.
 - Doug would like to have specific tasks to approach faculty at WMU and/or K College with and will contact Bill about ideas he has.
- Items that would need to be covered include: dates, rooms, Scantron exams and grading, contacting teachers, awards ceremony, and more?

#Treasurer (Bill)

- **Account updates** – Andre and Bill have not gotten together to finish closing the Bank of America account (Balance of \$0). Steve and Bill sent the change order to VanGuard through PNC to change custodians from John Miller.
- **Budget report** – PNC account sent us an electronic deposit (\$250) for Luke's scholarship for the Leadership Institute. We still have two outstanding checks for Elke (Total of \$550).
- **2018 ACS Report** – Bill and Steve are working on the financial report for the annual report, which is due next month.

#Communications (Mike)

- **December Newsletter** – Has drifted into 2019 and become a January newsletter. Mike has made changes and has the newsletter ready to go out. Mike suggested going back to a format where we give a deadline for a monthly newsletter and if you miss that cutoff the article goes into the next newsletter. Mike is going to contact Chris to discuss access to the ACSkzoo@gmail.com account.

#Student Organizations

- **WMU Chem Club (Jerome for Megan)** – Chem Club is looking at doing Battle of the Chem Clubs. [Lydia will send the WMU ChemClub the contact e-mail for the K College Chem group students, as they participate regularly in the Battle of the Chem Clubs event]. They have their first meeting this week after returning from Winter Break. Monday KACS-EC meetings do not work for Megan (pres) or Troy (sec) because they are in class.

- **K College** – No report.
- **WMU CGSA (Kristi)** – No report.

#Councilor update (Lydia)

- No Agenda Book yet, as the meeting in Orlando is at the end of March. The **CCEW** theme this year (April 21-27) is “Take Note: The Chemistry of Paper”; the 2019 **NCW** theme (October 20-26) is “Marvelous Metals” – our annual event at the Kalamazoo Valley Museum will likely be on Saturday, October 12; Lydia forwarded the Program-In-A-Box (**P-I-B**) offering (February 26th with the topic of the Periodic Table) to the WMU and K College chem clubs for possible cooperation; Steve signed us up for a box to hold a **member event at Boatyard brewery**, as we did with the well-attended Space-related P-I-B. The topic of **CCEW 2020**, which coincides with the 50th anniversary of Earth Day, will be “Protecting our planet through chemistry” and the dates are April 19-25.

#Project SEED update (Doug)

- Doug has two projects ready to submit: one with Western Michigan University (Kelly Teske) and one with Kalamazoo College (Dwight Williams). Our student from last year (Daniel Calco) is interested in returning for a second summer with the program. Doug will begin recruiting students in February – we may only need one new student.
- Steve pointed out that some of our members donate to the Project SEED nationally. We would like to set up a PayPal account for donations for our local SEED fund, so that money can stay locally and support our students. The hope is to make it easy to allow members to make small donations.

#Old Business (All)

- **NHCL Update** – There is a meeting this month about the program and Steve hopes to have more to share next month. The program is 80% finished and most of the money that was promised has been given. Both the mayors of Portage and Kalamazoo have committed to attend. The next big publicity push will be in February, specifically on Friday’s symposium and mentioning other events going on, like Bridge Organic’s open house. In terms of ticket sales for the dinner, we have met the minimum required (100)

#New Business (All)

- **Email addresses on the website for KACS** – We have been receiving an increase in spam emails that are requesting money for funds from a treasurer. The website includes physical addresses for our chairs and past chairs. At the least, we should remove physical addresses and switch to our KACS emails. Luke offered to follow up with Brian on KACS email status.
- **Ideas for KACS 2019 IYPT Event (Hershel)** – Hershel and Doug have been working on putting together an IPG grant (due at midnight tonight). They proposed a get-together (in September/October) themed around the periodic table with a Project SEED benefit as a side goal. A group had an idea-generating session in December at Bell’s. We have received support from local breweries to help host this event. Part of the grant would be used to buy “swag” for the event as giveaways and hosting a “Brew Bus” to go between locations during the event. This could lead to an annual themed event in the future. Several promotional ideas for such an event were considered.
- **Set meetings for 2nd Monday every month** – Mondays tend to not work well for everyone, so we should probably schedule on a per month basis.
- **“Eureka! Cartoons on chemistry” book** – We have been told that we can use the cartoons in the book (that Luke passed around) by Sidney Harris however we wish as long as we acknowledge the author. These cartoons could be included in the newsletter or on the website.

#Wrap Up

- **Next EC meeting date:** Wednesday, February 20th at 6:30pm
- **Next EC meeting venue:** Kalsec (Doug & Hershel will work on after-hour access and let us know.