

Executive Committee
Kalamazoo Section, ACS
Meeting Minutes
14 March 2007

Meeting called to order at 6:10pm at TGI Fridays on West Main.

Present: Dean Cooke (DC), Lydia Hines (LH), Clark Kahn (CK), James Kiddle (JK), Jennifer Larese (JL), Barbara Lee (BL), Sheryl Loux (SL), John Miller (JM), Don Schreiber (DS), Carl Stachew (CS), Wendell Tomes (WT), and Monica Whitmire (MW)

1. Secretary's Report

- a. Minutes from the February 2007 meeting were unanimously accepted as submitted.

2. Western Michigan University and Kalamazoo College Student Affiliates

- a. No student affiliates were present.
- b. The WMU Chemistry of Beer Program was a success. About 100 people attended, including some home brewers.
- c. Science Night at Waylee Elementary in Portage was a fun and educational family night; a small scale Chemistry Day at the Museum.

3. KACS EC Officer Job Descriptions from 1981

- a. Revision of the job descriptions was added to the "action item" table.
- b. JK will convert the document to WORD and LH will provide him with additional comments.

4. Treasurer's Report

- a. The February 2007 Treasurer's Report was unanimously accepted as submitted.
- b. The local KACS currently has 659 members.
- c. DC and LH will be going to the National ACS meeting in Chicago (March 24–28), will present a verbal report at the April meeting, will provide an article for an upcoming KALCHEMIST Newsletter article, and a brief synopsis for the Annual Report.

5. Old Business

- a. January 2007 Baltimore Local Section Leadership Conference.
 - 1) JK (and other EC members) received a DVD, "Local Sections Connecting Chemistry and the Community". He felt it was very well done with some good information.
 - 2) JK attended several break out sessions.
 - 3) JK will write a summary for an upcoming KALCHEMIST newsletter and a brief synopsis for the Annual Report.
- b. Innovative Grant Workshop
 - 1) CS reported that ten teachers participated. He felt that KRESA did not adequately submit the information to all of the Tri-County community schools, since 20 teachers could have attended, but only 10 schools did attend.
 - 2) The demonstrations went well and the attending teachers said they would use the kits that were provided.

- 3) CS will distribute the remaining ten kits to the Tri-County community schools which did not attend in person.
 - 4) CS will write a report for an upcoming Newsletter article, will complete the innovation grant form, and will submit a brief synopsis for the Annual Report.
- c. KALCHEMIST Newsletter
- 1) The February-March newsletter is due. CK will contact Michael Kiella (MK) by email.
 - 2) CK has submitted his application for ACS membership.
 - 3) The possible need for an alternate hardcopy provider was added to the “action item” table and CK will discuss this with MK.
 - 4) There are concerns about correct mail and email addresses.
- d. Science Café Mini-Grant
- 1) Funds (\$500) were received.
 - 2) JM will work with JL on topics and ways to engage the public.
- e. ~~Mentor~~ Networking Program
- 1) JL would like to refer to the program as **networking**, not *mentoring*, since it is primarily a list of contacts for career questions.
 - 2) MW shared six keywords from the ACS Local Section Summit meeting: community, mentoring, professional development, continuing education, public education, and advocacy.
 - 3) JL will submit an article for the newsletter to CK and MK.
- f. Earth Day – April 22
- 1) CS stated that the Illustrated Haiku Contest was presented at the innovation grant workshop on February 21, but there was no feedback from the teachers.
 - 2) CS will send out a reminder and give copies to the Kalamazoo and Portage Libraries.
 - 3) CS suggested a high school chemical waste program using the EPA guide that was linked to the ACS Earth Day website.
 - 4) An ACS event will take place on an evening *around* April 22. CK and WT will provide a topic. JM and DS will reserve a conference room at WMU. The information will be distributed to the KC Chem Club, WMU Chem Club and KACS email lists.
 - 5) Added to the “action item” table for April.
- g. Invitation to Pfizer PEI Committee
- 1) BL will extend an invitation on March 22 for a PEI member to regularly attend the monthly KACS meeting.
 - 2) MW suggested overlap and pooling resources for National Chemistry Week.
- h. FY2006 Annual Report
- 1) MLW and MK completed the 2006 annual report. MK submitted the 2006 annual report and received confirmation of receipt from Juanita Hampton before the February 15 deadline.
 - 2) The report is due on February 15 every year and will be added to the “action item” table.

- 3) **During 2007, program / event summaries will be submitted to MW for inclusion in the 2007 annual report directly after they occur.**
- i. Boy Scout Merit Badge Program
 - 1) DS will contact Phil Bowman.
- j. Councilor Report
 - 1) DC and LH will submit a report in April.
 - 2) Items discussed at the national meeting included: 1) Dues increased \$4 (\$136), 2) petition for candidates, 3) who can be nominated, 4) paying several years dues at one time, and 5) two candidates for President Elect.
6. **New Business**
 - a. ACS Local Section Summit Report
 - 1) MW attended in Arlington, VA.
 - 2) Topics included: a) building a ACS Local Section six-year plan, b) posting the 2006 Annual Report on the website, c) reducing newsletter hardcopies, d) local member survey, and e) email account for ACS.
 - b. Spring Tour Speaker
 - 1) MW will respond by email to decline the invitation from Dr. Carolyn Fisher from McCormick to present "Spices and Herbs". *Post meeting note from MW: an email note from Deb confirmed that we did ask her to come to Kalamazoo last spring; however, it was not recorded on the action items table.*
 - 2) MW proposed a topic for fall: "Chemistry in Comics" by Dr. Al Hazari.
 - c. Chemical Technician Educational and Professional Development Mini-Grant
 - 1) MW presented the qualification requirements for the \$500 grant.
 - 2) The KACS-EC decided that the grant will not be pursued this year.
 - 3) *MW informed ACS that we will not peruse the CTEPD grant this year.*
 - d. Around the Table
 - 1) MK (via email) suggested that the arrangements for the annual awards banquet be verified soon. The arrangements will be discussed at the April meeting.
 - 2) JM and BL will update the "action item" table.
 - 3) SL stated that nominations are due by April 15 for outstanding service to local sections. CK will include a notice in the newsletter. Submit nominations to SL.

Meeting adjourned at 8:15pm by unanimous vote. The next meeting date will be Wednesday, April 4, at 6:00pm at TGI Fridays on West Main in Kalamazoo.