

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Tuesday, September 12, 2017, 6:30 – 8:00 pm
Café 36, 2925 Oakland Ave. (above Sawall's)

Members present: Andre Venter (AV), Steve Secreast (SS), Angela Willson-Conrad (AWC), Lydia Hines (LH), James Kiddle (JK), Bill Schinzer (BS), Doug Williams (DW), Greg Johnson (GJ), Kristi Tullis (KT), Elizabeth Knox (EK), Sabrina Leddy (SL), Sarut Jianrattanasawat (SJ) Brian Eklov (BE)

Start time: 6:35pm

End time: 7:25pm

1. Secretary (Angela)

- **Minutes** – The minutes were approved and signed (for the bank). They will be sent to Mark to be posted on the website.

2. Treasurer (Bill)

- **Budget report** – Cleared expenses since our last meeting included paying our Project SEED student the last of his stipend, money to Elke Schoffers for the Climate Change Symposium, and the Ice Cream Social funds to KT for their CGSA event. A check will be made out to SS tonight to reimburse him for lab coats. AV and BS will coordinate to get BS on the Bank of America account before AV leaves for sabbatical, so there will be no worries if there is a gap before we can get the PNC Bank account opened.

3. Communications (Chris, Mark)

- **Timing for next newsletter** – The draft of the next newsletter has been distributed for edits and will be published shortly. We will coordinate the next newsletter for sometime in late October. LH was hoping to have another newsletter between now and NCW at the museum, but it may be better to have an email blast to membership.
- **Website and Facebook page updates** – SS spoke to Mark Wolf about maintaining the website. Mark is willing to continue updating the website for the next two years while he is in graduate school. After that period, he is also willing to coordinate a switch to an ACS template after that time. He would like any website updates sent directly to him via email.

4. Councilors (Lydia, Doug)

- **Updates** – LH attended the national meeting in Washington D.C. and has included an update in the next newsletter. National Elections will only be done online from now on. Member meeting registration for next year's national meetings will be \$475. There is going to be an online course on lab safety coming out in the next few years that will be free to students. Unfortunately, we did not receive a ChemLuminary award for any of our submissions. We were finalists for four awards – one for the 2015 regional meeting and three for our local section. We also received an evaluation of

our annual report from last year; we were told that we did a great job writing a comprehensive report. The ACS also awarded the Fellow awards, as they always do at the fall meeting. LH passed around a brochure with the awardees' names and bios. There were ~12,700 members who attended the meeting. Chemists Celebrate Earth Day will now be referred to as Chemists Celebrate Earth Week and sections will be asked to do events over the week, if they so choose.

- **NCW Museum Day** – The event is on Saturday, October 14th at the Kalamazoo Valley Museum from 12pm-4pm. Thus far there are 4 confirmed volunteers including the WMU Chem Club - they are going to do two activities, including the color changing penny demo and slime. K College would also like to participate in the event. Anyone who is interested in participating should contact LH; Annette Hoppenworth helps with supplies and sets up tables for the day. The news of our event was in the Fall issue of the museum's publication MuseON.
- **Project SEED** – Victor finished his report for Project SEED and had a great experience working at K College this summer. Now that he has submitted his final report we will be giving him his final payment, which means we need to write him one more check. He was able to participate in the poster session at K College. He has been encouraged to apply for the ACS Scholar program. DW plans to make a more formal presentation at our next meeting for next summer's program.

5. Education Committee (James)

- **Updates** – The education committee is on hiatus until events like the competitive exam get closer.

6. Chair (Steve)

- **Lab Coat IPG** – SS has lab coats that are ready for distribution to local members and student members who volunteer.
- **Speed Networking Event** – We are planning this event for the evening of October 10th. SS has been coordinating with Jackie, a career counselor from K College. There is one final planning meeting on Friday and then more details will be shared. SS currently has 10-15 industrial mentors who have volunteered. They will discuss including academic mentors at their next planning meeting.
- **MCC Annual Meeting** – The Michigan Chemistry Council contacted us about their meeting coming up on Tuesday, October 17th. They offered us a free pass for someone who is interested in attending. They would like to see someone from academia accept this pass and attend the event.
- **Strategic Plan update** – After talking to the ACS strategic planning office, SS sent an email about attending a scoping call, tomorrow, September 13th. It will be a phone conversation with us to ask us some questions about what they can do for us. SS will give us a report on how this goes for anyone who is not able to attend.
- **Bridging the Gap Mini-grant** – The focus of this year's grant was to draw new members. We received some money because we proposed having a student reception where we could also give away ACS student memberships. SS suggested the afternoon of Saturday, October 21st, as a possi-

ble event at the curling club and we could even do curling for an hour or so. That is K College's homecoming weekend, so SS is going to check on other days, possibly a weekday evening (Thursday night seemed to work for most people).

7. Student Chapters

- **K College (Sabrina & Elizabeth)** – SL and EK are taking on the role of co-presidents at K College. As they just started school they are still figuring out other executive roles and will not have their roster until after their Welcome Back event. Their goal is to create more of a community in the chemistry department and have more involvement with WMU.
- **WMU Chem Club (Greg)** – Chem Club had their first meeting yesterday and they had more people than they had chairs on which to sit! In addition to volunteering at the NCW event they are also planning on participating again in the I < 3 STEM event at Lake Center Elementary. They are also looking into possible field trips to tour Pfizer or Dow (Midland) sometime this year. They are looking forward to a great year.
- **WMU Chem Grad Students Association (Kristi)** – KT is taking over the role of CGSA President at WMU. They had their ice cream social event today in the TA Briefing room. She will submit a review with pictures for our next newsletter. She is also going to attend the Haverhill Halloween Science Day with AWC, so that we know this event will continue in the future. Hopefully the undergraduate and graduate chem clubs can coordinate an event together soon.

8. Old Business (All)

- **NHCL Proposal** – Over the summer we submitted a proposal to the National Historic Chemical Landmarks committee for Upjohn's work on steroid research. This nomination was reviewed at the Fall national meeting in D.C. We are hopeful that we will receive good news soon and can move on to the next step in the process.
- **Haverhill Elementary Science Day** – We are officially scheduled for Tuesday, October 31st at 9am. KT will see about us doing an event right afterwards and on the same day at Amberly elementary. This event is typically for the whole student body, lasts about 45 minutes and includes 6 or 7 demonstrations.
- **[Chemistry] Program in a Box** – LH sent information about this activity to both student chapters encouraging them to consider co-hosting an event. SS also thought this might be a good opportunity for a local section event.

9. New Business (All)

- SJ informed us that he met Andrew Davis, a chemist who works at the Library of Congress in Washington D.C., and passed along his contact information for any future interest we might have.

10. Wrap Up

- Our **next EC meeting** will be at **Tuesday, October 3rd at 6:30pm**. Tentative location: Café 36 above Sawall's