

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Monday, September 24, 6:30 pm
at Hunan Gardens, W. Main

Meeting started at 6:40pm and adjourned at 8:00pm

Members present: Steve Secreast, Luke Chadwick, Tomasz Respondek, Elke Schoffers, Angela Willson-Conrad, Kristi Tullis, Lydia Hines, Bill Schinzer, Brian Eklov, Doug Williams, Megan Callaghan

- **Secretary (Angela)**

- The minutes were approved from August 2018.

- **Treasurer (Bill)**

- **Bank accounts** – The Bank of America still has a \$4000+ balance that Bill is going to transfer by wire this week, which will close the account. We have approximately \$3000 in the PNC account without our outstanding checks. Current outstanding checks include – last check for Daniel Calco, our SEED student from the summer, a check for the leadership conference, a check to Mark for the website domain, and a check to Kristi for the CGSA Ice Cream Social. The EC requested a monthly printed budget report.
 - **Budget** – We have money budgeted for each student organization (\$300 each) that has not been used completely yet. We encourage our student organizations to make use of these funds. Overall, we are on track with budget items, if not slightly under our proposed budget. One item of note is that we budget \$3000 for Lydia's travel as section councilor. We receive approximately 2/3 of these funds back from ACS, so this budget item was slightly confusing in the meeting.

- **Communications (Chris)**

- **Communication with Communication** – No one has heard from Christine lately, so will we get a September newsletter? We have sent her information about Chemistry Day at the Museum, SEED student profiles, request to include submissions of presentations for the 2019 Regional Meeting, and other information. Steve will check with Christine on Wednesday. She has said that she is willing to step down if we have someone interested in taking over the newsletter. This means that we can potentially recruit an additional member and create a committee to support Christine.
 - **Newsletter items** – Please send any items appropriate for the newsletter to ACSKzoo@gmail.com

- **Project SEED (Doug)**

- **Daniel Calco Wrap-Up** – Daniel wrapped up his project for the summer and has received his last check. He is eligible for SEED II next summer and currently seems interested in participating again; K College would be happy to have him back. Doug has sent a report from his poster presentation to Christine to be published in a future newsletter.

- **October plans** – Doug is going to start recruiting possible mentors for projects. In 2018 we had a prospective SEED student from Fennville but the distance to Kalamazoo precluded him from participating. Looking ahead, Doug is hoping that we can expand our pool of mentors. He discussed the idea of adding a coordinator in a different county who could expand our reach for potential participants. The initial proposals for SEED participation are due in November; additional internship locations are being explored.
- **Future Program Goals** – Doug's future goal would be to have 3-4 students each summer participating in Project SEED. We still have Project SEED monies (~\$3100) in a WMU Chemistry department "cost center" – access to this fund is ongoing.
- **Councilor (Lydia)**
 - **Career presentation, joint meeting w/ Huron Valley (4 Oct)** – Lisa Balbes, who is a career consultant, will be here for a presentation "Careers in Chemistry" at 7pm on Thursday, October 4th at K College's campus (103 Dewing Hall). We are coordinating a virtual presentation of this meeting with the Huron Valley section and together we have invited about 10 other sections to participate virtually. We have a \$250 award from ACS-LSAC for this event. Dr. Balbes will receive a \$200 honorarium. The two sections are splitting all costs evenly. This event will also be publicized at the Speed Networking event on Wednesday, 9/26, which is targeted at students – this presentation will be great for students who are trying to decide to be chemistry majors.
 - **NCW – Chemistry Day at the Museum (13 Oct)** – Lydia passed out flyers for the event, which have been distributed online to local schools. We currently only have about 15 participant groups/individuals scheduled to present when we usually have 20-30. Given this year's topic, "Chemistry is Out of This World", Lydia asked about having a reduced rate for the Planetarium. The museum has agreed to show three free shows during the event.
- **Student Chapters**
 - **K College (Sabrina)** – The club just had their recruiting day, so more soon.
 - **WMU Chem Club (Megan)** – The club has been busy so far this year – They are planning a tour of Bell's, they are hoping to have a potluck and invite faculty members. They have four demo days set up at local elementary schools and at NCW. The club received a \$500 grant from WMU to do a tie-dye t-shirt event. Lydia complimented the club on how responsive they have been to requests for outreach activities.
 - **WMU Chem Grad Students Assoc. (Kristi)** – CGSA just had their annual ice cream social event for faculty, graduate students, and undergraduate students. Kristi is hoping to do a demo day for Amberly (and maybe Haverhill) elementary schools this spring (Harry Potter Potions event). She has been publicizing KACS events with the graduate students with little response.
- **Chair (Steve)**
 - **Speed networking event update (26 Sep)** – This is our second year doing this event at K College. We have 28 confirmed mentors (including 10 returning and 18 new). As of 9/24 there were 20 students signed up. Hopefully

there will be a last minute surge of attendees as we continue to advertise this event with the Chem Club and K College students.

- **NHCL dedication event planning update** – This will be a 2-day event on May 16 & 17, 2019. Steve has put a slide together to add to the existing webpage that has been created for this event. There will be a paid banquet/reception on Thursday night from 6-10pm (minimum of 100 people and maximum of 225 people) and a dedication ceremony with symposia, open to the public, from 8am-4pm on Friday at the museum. Steve has a full dance card of presenters and hosts lined up for the events that he shared with us during the meeting. Steve shared a news release, that he also shared with the EC via email prior to this meeting, which he is hoping to distribute publicly next week. He will accept only grammar/spelling errors, but the content of the news release is final.
- **Chair-Elect (Luke)**
 - **qNMR of Beer presentation (12 Oct)** – Luke sent an invite to the EC about the presentation happening. He is happy to share the information with anyone else who is interested and has not received an invitation.
 - **MI Chemistry Council annual meeting (16 Oct)** – We need a volunteer to attend the annual meeting in Lansing. They have reserved space for a member from our section. Let Steve know if you are interested in attending.
- **Old Business (All)**
 - **Bell's Poster Event (13 Nov) (Elke, Tomasz)** – The space has been reserved for the event on November 13th. Tomasz is now our representative from Zoetis. An additional expense this year may arise from the need to provide our own sound system which in years past was provided by Denis Billen. Elke asked for recommendations for a keynote speaker for the event. She will follow up with 2-3 individuals recommended by EC members.
 - **Education Committee** – What is our progress on putting together a new committee? The EC is continuing to look for volunteers to chair and/or participate on this committee.
- **New Business (All)**
 - **Program-in-a-Box event (Doug)** – This “Mole Day” event on Oct 23rd is being put together. We have agreement with Boatyard Brewing for 25-30 people. Air Zoo has possibly agreed to make available their theater (60 seats) after hours; Doug is waiting for final confirmation. He is also working on inviting other clubs who may be interested. We are looking at a Friday, 9/28, registration deadline for participation. Steve and Luke are on board to host the event at the Boatyard and Lydia and Doug are planning to cover Air Zoo.
 - **2019 – 150th anniversary of periodic table** – We are being encouraged to host events in celebration of this event - so we will have to start thinking about this.
 - **2019 – 200th anniversary of the steamship** – Lydia offered to follow up on the feasibility of hosting a speaker on this subject.
 - The **next EC meeting** will be **Monday, October 22nd** at 6:30pm at Hunan Gardens on West Main