KADEN DEFAZIO

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Passionate and personable current technology student with expertise in several programming languages. Proficient coder and developer. My background includes extensive work in developing applications for targeted projects, positive contact with the public, and the management of specialized administrative skills in a busy office setting.

Programming Languages: HTML | CSS | C# | Java | JavaScript

TARGETED PROJECTS

- **Nothing After the Afterlife**—A 2-D platform implemented using C# and Unity

- **Color Cycle Application**—This application uses JavaScript to engage a color cycle to give web site developers colorful options for their website.

- **Cause and Effect Application**—This application uses JavaScript to create a dropdown menu for website development.

- **Christmas Light Simulation**—Through the use of Unity and C#, this application creates a blinking light effect simulating festive holiday lights.

- **Binary to Decimal Converter**—Through the use of software engineering principles, this application creates an algorithm to convert binary to decimal.

- **Versatile Calculator Application**—Designed a highly functional and versatile calculator application using HTML/CSS and JavaScript.

- **Website Portfolio** using HTML, CSS, and JavaScript

- **Recreation of Sonic the Hedgehog 1** —Using C# and Unity; Remaking all the assets

- **Pong Remake**—using C# and Unity

WORK EXPERIENCE

Administrative Assistant | PEI Contracting, Inc., Ross Township, PA | Aug. 2023 – Present
- Organize PEI Contracting projects through the use of Excel spreadsheets.
- Serve as company representative at external business meetings.
- Connect with customers as their company point of contact to advise of progress on current projects and to ensure satisfaction with completed projects.
- Organize internal and external business meetings to ensure seamless operations of events.
- Manage office communications, including emails, telephone calls, and messages, with prompt responses and direction toward appropriate personnel.
- Develop extensive record-keeping system through Excel to track office needs as well as payroll details.
- Set up and maintain electronic and physical filing systems for efficient retrieval of important documents.
- Pay bills for the company and manage purchase orders.

Sales Associate | Aldi, Robinson Township, PA | Nov. 2022 – Nov. 2023
- Fulfilled online order requests for customers for pickup at the store.
- Answered customer questions and directed customers to merchandise of interest.
- Operated a cardboard baler to efficiently compact and bundle materials for recycling.
- Ensured shelves were adequately stocked with store products.

Sales Associate | Goodwill of Southwestern Pennsylvania, Robinson Township, PA | May 2021 – Nov. 2022
- Organized donations for appealing presentation on the sales floor
- Handled cash and credit transactions through the store's point of sale system.
- Greeted customers, answered questions, and provided information about store merchandise.
- Trained new employees on in-store procedures.

EDUCATION

Community College of Allegheny County, Pittsburgh, PA
Associate in Science; Multimedia Programming, Simulation, and Gaming
Expected Completion; December 2025