Business Rules Document:

- 1. Customers must provide valid identification before opening an account.
- 2. All transactions above \$10,000 must be reported to the compliance department.
- 3. Loan applications can only be processed if the applicant has a credit score of 650 or above.
- 4. Employees are not allowed to approve their own expense reports.
- 5. Refunds are only issued if the request is made within 30 days of the purchase date.
- 6. A manager must approve any discount greater than 20%.
- 7. Customers must agree to the terms and conditions before using the service.
- 8. All customer data must be encrypted when stored or transmitted.
- 9. Vendors must be vetted and approved by the procurement team before any contracts are signed.
- 10. Inventory checks must be conducted at the end of each month.