



Job Description

Business Process Analyst

Are you a critical thinker, who is constantly trying to identify improvement opportunities in most things?

If yes, then this position is calling out to you! Let us help you hone your abilities.



Job Title: Business Process Analyst

What are we looking for?



At Searce, as the pace of business accelerates and innovation becomes paramount, providing high-quality service to business partners and meeting SLAs—responding within agreed time limits to call-outs—becomes one of the primary roles of the candidate. As a Business Process Analyst, you will have the ability to grasp new ideas and concepts, driving innovation through technology and consulting.

Let's start with what we don't want: Someone who checks all the technical boxes but lacks a passion for cloud and innovation.

Here's what we do want:

- Passionate, persuasive, and articulate professional capable of quickly establishing interest and credibility.
- Good business judgment, a comfortable, open communication style, and a willingness and ability to collaborate with customers and teams.
- Strong service attitude and a commitment to quality.
- Highly organized and efficient.
- Confident working with others to inspire a high-quality standard.

Natural creativity:

The best business process professionals are creative visionaries—people capable of stepping back, seeing the big picture, and developing new ways to approach challenges, improve processes, and drive positive change across the company.

Not a CAVER:

You are a person that people like to be around. You are not a CAVE (Constantly Against Virtually Everything) personality.

Say no to HiPPO:

At Searce, we value everyone's opinions & perspectives and don't allow them to be overpowered by HiPPO (Highest Paid Person's Opinion).

Job Responsibilities

1. Analyze data and derive insights to improve business processes.
2. Develop and use collaborative relationships to accomplish work goals; foster individual relationships by listening, sharing ideas, and appreciating others' efforts.
3. Apply innovative solutions to business challenges using emerging technologies like AI/ML.
4. Leverage tech-led business process automation to streamline workflows and improve operational efficiency.
5. Provide business process consulting by identifying areas for improvement, offering expert recommendations, and implementing change.
6. Identify and explore Process Improvement opportunities and actively drive discussions to maximize potential benefits.
7. Drive standardization across processes by leading change initiatives across people, processes, and technology.
8. Lead seamless transitions of business processes to Searce's delivery centre, ensuring smooth and effective handovers.

9. Analyze current practices and provide recommendations for enhancing operational efficiency.
10. Develop business growth through linear expansion of existing areas and explore lateral opportunities for growth in related fields.
11. Stay at the forefront of AI/ML-based business process improvement trends and apply them to optimize and transform processes.

Qualification

Is Education overrated? Yes. We believe so. But there is no way to locate you otherwise. So we might look for at least a Bachelor's or Master's degree .

1. Graduate degree
2. Strong written and verbal communication skills.
3. Experience in project or program coordination, project management is preferred.
4. Good knowledge of Google Apps, Google Docs, MS PowerPoint is preferred.
5. Good data analysis skills
6. Must have extremely good presentation skills.
7. Good articulation skills
8. Possess ability to think logically and has an analytical mind
9. Strong ethics and transparency in dealings with clients, vendors, colleagues and partners.
10. Strong attention to detail and ability to aim at perfection.
11. Ability to follow-up with multiple stakeholders and get things done

Are you the one? Quick Fit test:



1. Love for cloud: When was the last time your dinner entailed an act on “How would ‘Jerry Seinfeld’ pitch Cloud platform & products to this prospect” and your friends ended up doing the comical ‘Sheldon’ version of the same
2. Passion for sales: When was the last time you went to a remote gas station while on vacation, and ended up helping the gas station owner saasify his 7 gas stations across other geographies?
3. Compassion for customers: Your listening skills are impeccable, but so are your speaking skills. And when you speak, you take command of the entire room!
4. Humor for life: When was the last time you told a concerned CEO, ‘If Elon Musk can attempt to take humanity to Mars, why can’t we take your business to run on the cloud?’

About Searce

What is ‘searce’

Searce means ‘a fine sieve’ & indicates ‘to refine, to analyze, to improve’. It signifies our way of working: To improve to the finest degree of excellence, ‘solving for better’ every

time. Searcians are passionate improvers & solvers who love to question the status quo.

The primary purpose of all of us, at Searce, is driving intelligent, impactful & futuristic business outcomes using new-age technology. This purpose is driven passionately by HAPPIER people who aim to become better, everyday.

What we do

Searce is a modern tech consulting firm that empowers clients to futurify their businesses, leveraging Cloud, AI & Analytics.

1. We are a category defining **niche' cloud-native technology consulting company**, specializing in modernizing (improve, automate & transform) the full-scope of infra, app, process & work.
2. We partner with clients in their 'beyond x' journey to drive intelligent, impactful & futuristic business outcomes.
3. We are the most preferred tech partner of choice when it comes to 'solving for better' for the new-age tech startups & digital enterprises, leading disruption in their industries.
4. **Our Service Offerings:** We offer Advanced Cloud, Data & App Modernization, Cloud Consulting, Management & Improvement (DevOps, SysOps & Cloud Managed Services), Applied AI & Analytics services.
5. As one of the top 5 niche' full scope global partners for Google Cloud & a preferred partner for AWS, we are the most preferred 'engineering-led' tech company of choice when it comes to solving complex business problems.

Who we are

We are passionate improvers, solvers & futurists. Driven by our engineering excellence mindset, we care most about delivering intelligent, impactful & futuristic business outcomes. Searcians are motivated by continuous improvement & solving for better in everything we do.

At the core, a Searcian is self-driven to become better, everyday. In passionate pursuit of the finest degree of excellence we drive exceptional outcomes in everything we do.

We believe that trust is the most important value. We also believe that we need to 'earn the trust', *everytime one engages with us*. And earning trust for us is far more important than anything else. We aim to be the **most trusted** tech consulting partner for our clients.

We are HAPPIER at heart. Humble, Adaptable, Positive, Passionate, Innovative, Excellence focused, & Responsible. We live the [HAPPIER Culture Code](#).

Being HAPPIER.



How we work

1. **Customers. Partners.** Our aim is to build relationships with customers for life. And meaningfully improve the life of every customer.
2. **We do what we say. We say what we do.** We are uncomfortably honest and transparent. Being genuine wins trust & makes people happier.
3. **Mistakes are encouraged.** We make mistakes. Tons of those. Everyday. And we don't mind apologizing to our juniors, peers or superiors. We are no ego-doers.
4. **Underpromise. Overdeliver.** We work with a deep desire to go above and beyond in everything we do. Everytime.

So, If you are passionate about tech, future & what you read above (we really are!), apply here to experience the 'Art of Possible'

