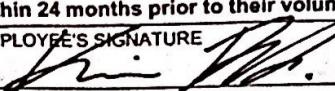
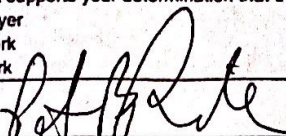


TUITION REIMBURSEMENT APPLICATION

(This form and curriculum must be received by Tuition Reimbursement, M/S T1720-D
30 days before the start of the academic program)

LAST NAME Pak	FIRST NAME Kai	M.I. Y	EMPLOYEE NO. 164214	STUDENT ID NO. 675399066
HIRE DATE 01/05/20	SECTION 2200	MAIL STOP 171-216	EXTENSION 5884	
JOB TITLE IT Data Scientist		SUPERVISOR Peter Rinde		
BRIEF DESCRIPTION OF EMPLOYEE'S JOB DUTIES Business IT Focused Data Science, Advanced Analytics, Machine Learning				
Have you previously been reimbursed by JPL for a degree? If yes, complete Academic History section below. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				
ACADEMIC HISTORY:				
INSTITUTION		DEGREE RECEIVED		YEAR
PRESENT ACADEMIC GOAL				
AA <input type="checkbox"/> BS or BA <input type="checkbox"/> MS or MA <input checked="" type="checkbox"/> PhD <input type="checkbox"/>				
OTHER: Certificate <input type="checkbox"/> <u>Univ. of IL Urbana-Champaign</u> Additional Training <input type="checkbox"/> Certificate Program Accrediting Organization				
SCHOOL The Grainger College of Engineering		LOCATION Urbana-Champaign, IL (online)		ANTICIPATED COMPLETION / GRADUATION DATE 06/2022
FIELD OF STUDY Computer Science, Focus in Data Science		JOB-RELATED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If job-related manager's justification is required below		
Will you receive any grants, scholarships or VA Benefits to support your tuition? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes, please provide documentation.				
Documents in Rules: "Review the Tuition Reimbursement policy (http://hr/policies), and the Tuition Reimbursement FAQs (http://hr/policies/guidance.cfm), both located on the Human Resources website.				
Consistent with Internal Revenue Services laws and regulations, reimbursements up to a maximum of \$5250 per year for job- or career-related courses will be treated as non-taxable and not subject to withholding by JPL. The IRS tax exclusion for employer paid educational assistance is limited to \$5250 per year, unless the course being reimbursed is job-related. A course is considered job-related if it maintains or improves the employee's skills in his or her current job or is required by JPL or by law in order for the employee to retain his or her current salary, status, or job. A course is not job-related if it is required to meet the minimum education requirements for his or her current job or qualifies the employee for a new trade or business.				
EMPLOYEE:				
I have read the Tuition Reimbursement (TR) policy (http://hr/policies), and the Tuition Reimbursement FAQs (http://hr/policies/guidance.cfm), both located on the Human Resources website. I certify that the information submitted in this form is correct, and in compliance with the TR policy and FAQ documents. I further certify that I will not receive duplicate or comparable fees for this tuition from any grant, scholarship, or VA benefit. I will notify the Tuition Reimbursement Office within 10 days of any change in information submitted.				
ADDITIONAL REIMBURSEMENT (check if applicable) <input type="checkbox"/> The additional reimbursement allows for a higher level of reimbursement. To qualify for the higher amount, employees must receive appropriate approval and sign a repayment agreement, in which they agree to reimburse the Institute for the higher level of reimbursements paid within 24 months prior to their voluntary termination date.				
EMPLOYEE'S SIGNATURE 				DATE 8/3/2020
SUPERVISOR'S CONCURRENCE: This employee meets the eligibility requirements, as stated the Tuition Reimbursement (TR) policy (http://hr/policies), and the Tuition Reimbursement FAQs (http://hr/policies/guidance.cfm), both located on the Human Resources website.				
SUPERVISOR'S JUSTIFICATION: Select the following applicable IRS guideline(s) that supports your determination that the course(s) is directly <u>job-related</u> : <input type="checkbox"/> The academic program serves as a bona fide business purpose of the employer <input type="checkbox"/> The academic program maintains skills needed in the employee's present work <input checked="" type="checkbox"/> The academic program improves skills needed in the employee's present work				
SUPERVISOR (PLEASE PRINT) Peter Rinde		SIGNATURE 		DATE 8/5/2020
DIVISION MANAGER OR HIGHER (PLEASE PRINT) – REQUIRED IF ADDITIONAL REIMBURSEMENT REQUESTED		SIGNATURE		DATE
Please note: In order to receive reimbursement for courses, a copy of this approved form, the original receipt and copy of official grade report must be submitted to, and received by, Tuition Reimbursement (M/S T1720-D) within the same calendar year as the course completion. For course(s) completed in November and December, paperwork must be received no later than 90 days after completion of the course.				