

## Confirmation of Course Completion

**Date:** 2nd December 2023

**Course Start Date:** 2nd December 2023

**Course Completion Date:** 2nd December 2023

**To whom it may concern,**

This letter serves to confirm that:

**Kaileshwaran P**

has successfully completed all required elements (learning outcomes, assignments and projects) of the following online course:

**Time Management (Short Course)**

The candidate was assessed through a series of written assignments/projects in English.

If you have any further questions, please do not hesitate to contact me.

Yours sincerely,



Adnan Naseem  
Director - Learning