Sprint 3 Planning

## Know the end from the beginning

* When the sprint ends- March 31st
* How many hours you have to work on this project this sprint- 10 hours each
* Who is going to be here on what days (vacation / other class priorities)- Everyone is available every day. However, Michael has had family issues and all of us have the occasional midterm, so it will be more flexible than the other sprints.
* Pick a metric to evaluate each other on during the retrospective- Story Points Completed
* For sprints 2 & 3: List 1 item from your retrospective that you said you were going to do better at that you are going to focus on this sprint.- We agreed to focus more on polishing the app and working towards a cleaner version now that our MVP is essentially complete. We estimate that the project is already 90% done as of this planning document’s creation.
* Assign a ScrumMaster for this sprint – Michael Childs
  + Michael Childs
  + Brian Matthews
  + Jasper Swensen
  + (Our group only has 3 members)

## Fill out details for each story

* Make sure all previous stories in the “Done” column are archived in your GitHub project - Done
* Each story that you bring in has a description with:
  + Size estimate by the team – Done; Assigned on Jira w/ Story Points
    - Small (< 1 day)
    - Medium (1 day)
    - Large (2 days)
    - Any larger than this should be broken down into smaller tasks
  + Description of what is in scope, what’s out of scope – Narrowed scope to focus on polishing what has already been established so that we can use Milestone 4 to focus on more “optional” elements while building off of an almost completed project.
  + Acceptance criteria in the description stating what it will look like when it’s done - Done
  + Tasks that will be accomplished to complete the story
    - These tasks can be created in the GitHub project as notes (but then convert them to issues so that you can assign a person) – Done in Github & Jira
    - Assign a size estimate to each task (S, M, L) – Done; Assigned w/ Story Points in Jira
* Stories and tasks should not be assigned to a specific person (unless carrying over from a previous sprint) – Done; All members chose their own tasks instead of being assigned from someone else.

## Artifacts

* Stories / tasks are created and on the sprint backlog – Done. Have both a backlog and an actual sprint outline w/ sorted issues. Backlog is thus empty.
* Create a spreadsheet graph for burndown by totaling up the size estimates and setting that as your amount of work left to do. (commit and push to /docs/planning/SprintXBurndown.xlsx) – Done; Added to the Standup 3 Report. Will add to docs/ as well.
* Sprint planning document (with the top section information to /docs/planning/SprintX.docx)
  + Backlog is empty. All issues successfully added to individual sprints 