

# KAITLIN LEDDY

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## SUMMARY

A highly motivated English student passionate about Policy; a skilled communicator able to establish rapport with members of diverse groups and promote team cohesiveness.

## EDUCATION

**Virginia Polytechnic and State University**  
August 2012- May 2016

**Bachelor of Arts in English**  
Minor: Professional and Technical Writing

**George Mason University**  
January 2015-May 2015  
Program led by The Fund for American Studies

**Capital Semester—Public Policy**  
*Director's Award Recipient*

## EXPERIENCE

**Liberty and Equality Conference**  
February 2016  
Washington, DC

- Discussed economic and political treatises with fellow participants.
- Identified current policy issues and worked to create alternative policies.

**Intern for Congressman Tom Rice, US Congress**  
May 2015-August 2015  
Myrtle Beach, SC

- Created effective strategies to solve current issues and implement improved processes to avoid future issues.
- Analyzed constituent issues
- Served as the liaison between constituent and Federal Agencies.

**Intern for Congressman Ken Calvert, US Congress**  
January 2015-May 2015  
Washington, DC

- Attended various briefings and hearings
- Produced memos presenting the cases and summaries of the topics to staffers.
- Assisted in creating effective office strategies and more informed policy decisions.

## COMMUNITY INVOLVEMENT

**Sigma Kappa**  
Epsilon Chi  
Philanthropy Committee  
Spring 2014-Present

- Active Member
- Planned events to raise over \$16,000 for Alzheimer's Research in Fall 2015

**Alpha Phi Omega**  
Fall 2014-Present

- Active Member
- 45+ hours of community service

