

## Definition of Done

Definition of done for coding tasks:

- ☐ Code satisfies the requirements of the task
- ☐ Code has been pushed to your branch GitHub
- ☐ Functionality being implemented has been tested, manually at a minimum
- ☐ Functionality has been demonstrated to at least one other team member
- ☐ Sources cited in comments
- ☐ Clean code standards have been adhered to as closely as possible
- ☐ Feature-breaking bugs have been fixed
- ☐ Small bugs, if not eliminated, have been documented as comments in code
- ☐ Code adheres to our coding style document

Definition of done for non-coding tasks:

- ☐ Work has been documented either on trello card or on google doc
- ☐ Work has been shown and approved by team members
- ☐ If applicable, work has been shown and approved by sponsors

Definition of done for user stories:

- ☐ All tasks for the user story have been completed
- ☐ New features have been demonstrated to the rest of the team
- ☐ Features have been tested, manually at a minimum
- ☐ Features meet all acceptance criteria
- ☐ All code merges to dev branch/hosted site successfully
- ☐ Features are accessible to the user
- ☐ Features have been demonstrated to and accepted by sponsor