



**Part I: Student Information** (to be completed by the student)

Name Zhao Kaiyuan  
Surname Given Name  
Northeastern ID: 001819074 Major: Information System

**Part II: Verification** (to be completed by the Academic Advisor or Program Director)

- ☐ This student is seeking a change of degree level from PhD to a Master's program in a Graduate School.
- ☐ This student is changing from CPS Graduate Certificate to Master's or CPS Master's to Graduate Certificate.
- ☒ This student has maintained full-time academic status during the regular academic terms and has been making satisfactory academic progress toward the successful completion of their program.
- ☐ This student could not maintain full-time status during the regular academic terms for the following reason(s):  
\_\_\_\_\_

**Program Completion term:**

**Semester Based Programs**

- ☒ Fall (December 20)
- ☐ Spring (May 8)
- ☐ Summer I (July 2)
- ☐ Summer II & Full Summer (August 29)
- ☐ Other: \_\_\_\_\_ (i.e. Law school, thesis/dissertation)

**Quarter Based Programs**

- ☐ Fall (December 19)
- ☐ Winter (April 3)
- ☐ Spring (July 3)
- ☐ Summer (September 2)

**Program Completion Year:**

2019

**IMPORTANT:** According to immigration regulations, on-campus employment and Graduate Assistantships must end by the end of the term in which you are enrolled. Your current I-9 at SEO will be adjusted accordingly.

**NOTE:** If you select "Other", any student employment or SGA must end by the date specified. Please discuss with department.

**Part III: Signatures** (to be completed by the Academic Department and Dean/SEVIS contact)

By signing below, you acknowledge that this student will complete his/her academic program at the end of the term listed above. Please **do not sign** this form if the student does not meet the criteria to successfully complete by this time.

**Academic Advisor or Program Director (required):**

Print Name & Title: Bailey Rose Marcus  
Academic Advisor  
Signature: Graduate School of Engineering Date: 10/15/2019  
Northeastern University

**Dean/SEVIS contact (required for Graduate students and all CPS students if your Academic Advisor is different from the SEVIS contact):**

Name (please print): Bailey Rose Marcus  
Academic Advisor College: \_\_\_\_\_  
Signature of Dean/SEVIS contact: Graduate School of Engineering Date: 10/15/2019  
Northeastern University