



CONTACT

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EDUCATION

- 2024 - Current
METROPOLIA UAS
 - Bachelors of Engineering, ICT
- 2007 - 2013
THE INSTITUTE OF CHARTERED ACCOUNTANTS OF NEPAL
 - Chartered Accountancy

SKILLS

- PROGRAMMING LANGUAGE & FRAMEWORK
 - JavaScript, Python - Basic, React - Basic
- OTHER TECHNICAL SKILL
 - HTML (Basic), SQL Basic
- TIME MANAGEMENT
 - Disciplined and Punctual, Stress Management, Handling Work Pressure
- INTERPERSONAL SKILLS
 - Self-motivated, Critical Thinking, Organizational and Planning, Team-work Oriented, Good Listener and Communicator

LANGUAGES

- Nepali (Native)
- English (Fluent)
- Finnish (Basic)
- Hindi (Intermediate)

KAJI THEBE

PROFILE

I am an ICT enthusiast studying at Metropolia UAS, with a strong foundation in software development, networking, and databases. Transitioning from a 9-year career in accounting and financial management, I bring analytical expertise and a problem-solving mindset to the IT domain. Certified in Cisco JavaScript Essentials 2 and Microsoft Excel Expert, I am passionate about leveraging technology to deliver impactful solutions that bridge the gap between business and IT.

WORK EXPERIENCE - IT RELATED

- Development of Matrix Mutual**
Business Analyst 2024 - Current
As a Business Analyst for "Matrix Mutual", I contributed to the design and functionality of a platform streamlining mutual fund unit distribution in Nepal. My focus was on enhancing user experience and operational efficiency for both SIP and lump-sum investments, including client onboarding, payment processing, and redemption.
- Development of Capital Engine - Accounting Software**
Business Analyst 2024 - Current
Designed and developed key features and functionality of accounting software for mutual fund schemes in Nepal, including defining business logic, documenting workflows, and ensuring compliance with financial transaction standards.

CERTIFICATIONS

- JavaScript Essential 1 - CISCO Academy**
[Certificate](#)
- Microsoft Office Specialist: Microsoft Excel Expert (2019)**
[Certificate](#)

WORK EXPERIENCE - OTHERS

- Kumari Capital Limited**
Head of Finance, Admin & HR 2019 - 2024
- Siddhartha Capital Limited**
Officer - Business Support Department 2017 - 2019
- B. R. Parajuli & Associates, Chartered Accountants**
Audit Manager 2016 - 2017
- Baker Tilly Dev Associates, Chartered Accountants**
Audit Associate 2013 - 2016

HOBBIES AND INTERESTS

Programming, Gaming, Singing, Travelling

REFERENCE

fName IName
Company
Phone: 123-456-7890
Email : hello@hello.com