

KATIE KLEIN

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SKILLS

- Java
- Python
- HTML/CSS
- JavaScript
- XML
- SQL
- Git
- DevOps
- Agile Methodology

EDUCATION

BS in Software Development
Bellevue University, Bellevue NE

- Dean's List: Spring 2021

Expected Graduation: 2022
GPA to date: 4.0/4.0

BA in English
University of Wisconsin - Eau Claire, Eau Claire WI

2017
GPA: 3.9/4.0

WORK EXPERIENCE

Library Circulation Assistant
Bellevue University Library, Bellevue NE

February 2021 - June 2021

- Assisted patrons with checkout, renewal, printing, scanning, and computer usage
- Created accounts for new patrons and updated existing database records as needed
- Transcribed over 4.5 hours of video interviews for library's digital archives

Event Administrative Specialist
Air Force Marathon, Wright-Patterson Air Force Base OH

2018 - 2020

- Managed set-up, oversight, and troubleshooting of runner registration platform, handling over 12,000 individual registrations
- Built 2019 event app using CrowdCompass for use by 20,000 participants and spectators
- Re-designed website to improve visibility of key pages and create user-friendly navigation in collaboration with Marketing Coordinator

Marketing Intern
EMC Publishing, Saint Paul MN

January 2018 - May 2018

- Curated and produced daily social media content for company accounts, resulting in 5% follower growth across all channels
- Created detailed spreadsheet containing data of over 130 clients and potential clients and their status in company database
- Authored and published 5 blog posts on company websites using WordPress