

A CRM APPLICATION FOR SCHOOLS/COLLEGE

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Under the guidance of

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Guest Lecture

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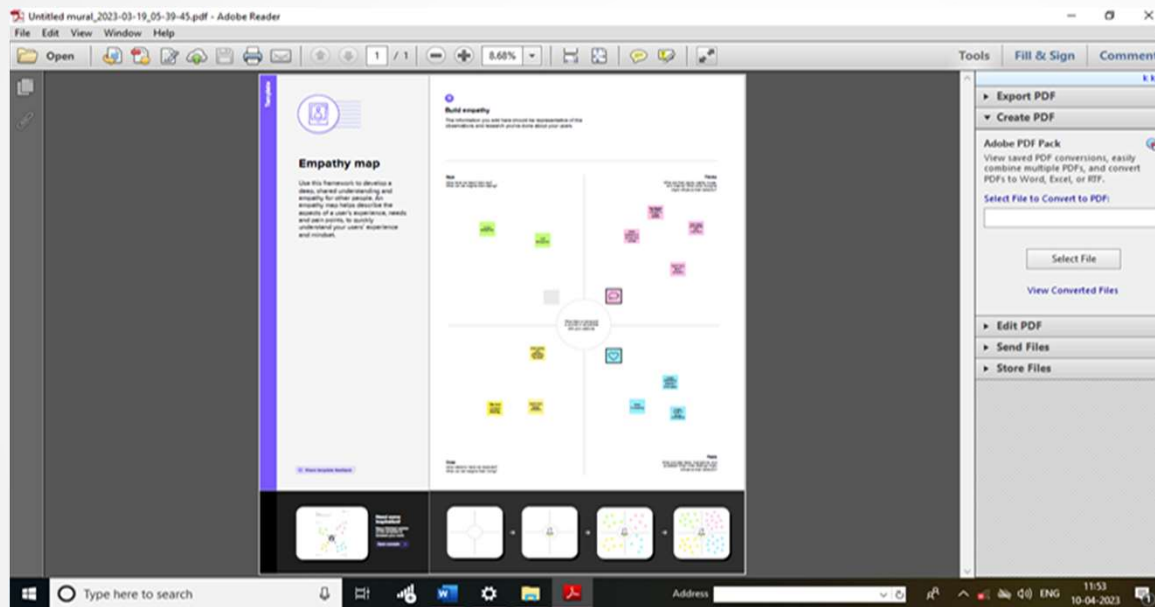
Introduction

Salesforce is your customer success platform, designed to help you sell, service, market, analyze, and connect with your customers. Salesforce has everything you need to run your business from anywhere.

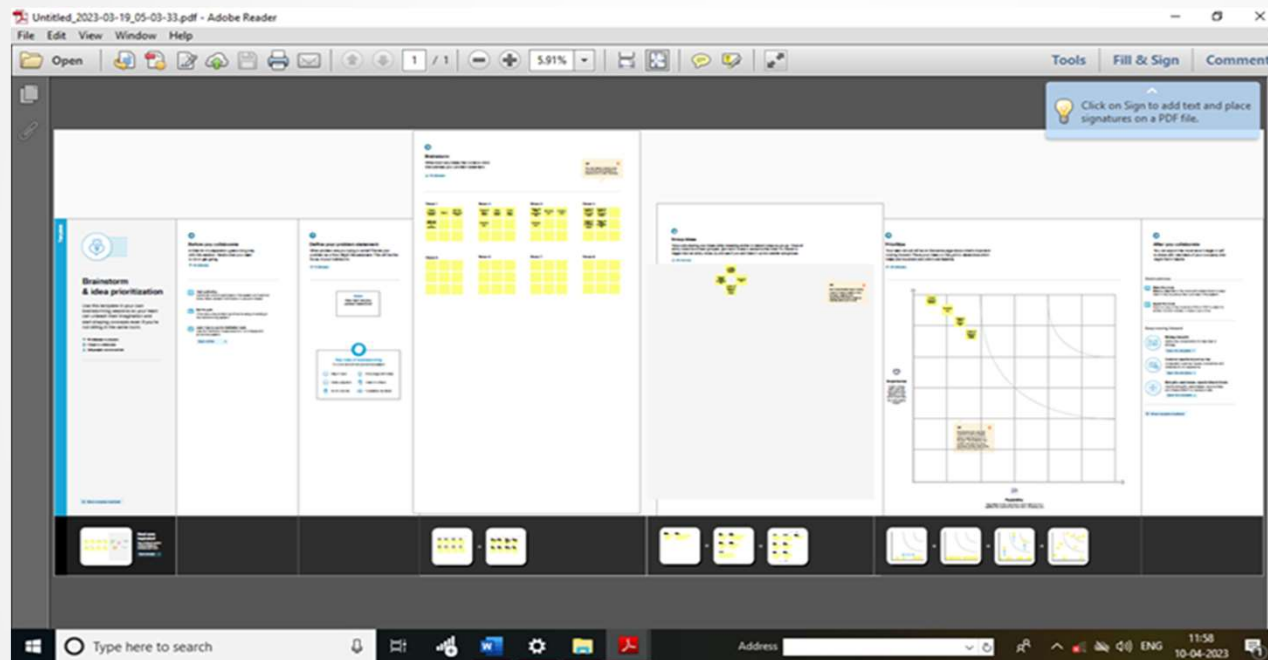
Using standard products and features, you can manage relationships with prospects and customers, collaborate and engage with employees and partners, and store your data securely in the cloud.

The project aim is to provide real-time knowledge for all the students who have basic knowledge of salesforce and looking for a real-time project. This project will also help those professionals who are in cross-technology and want to switch to salesforce. With the help of this project they will gain knowledge and can include it to their resume as well. Customer Relationship Management (CRM) systems are similar to Enterprise Resource Planning (ERP) applications, though they focus more on the customer and communication side of operation. CRM keeps track of every activity of the students on their websites.

Empathy Map



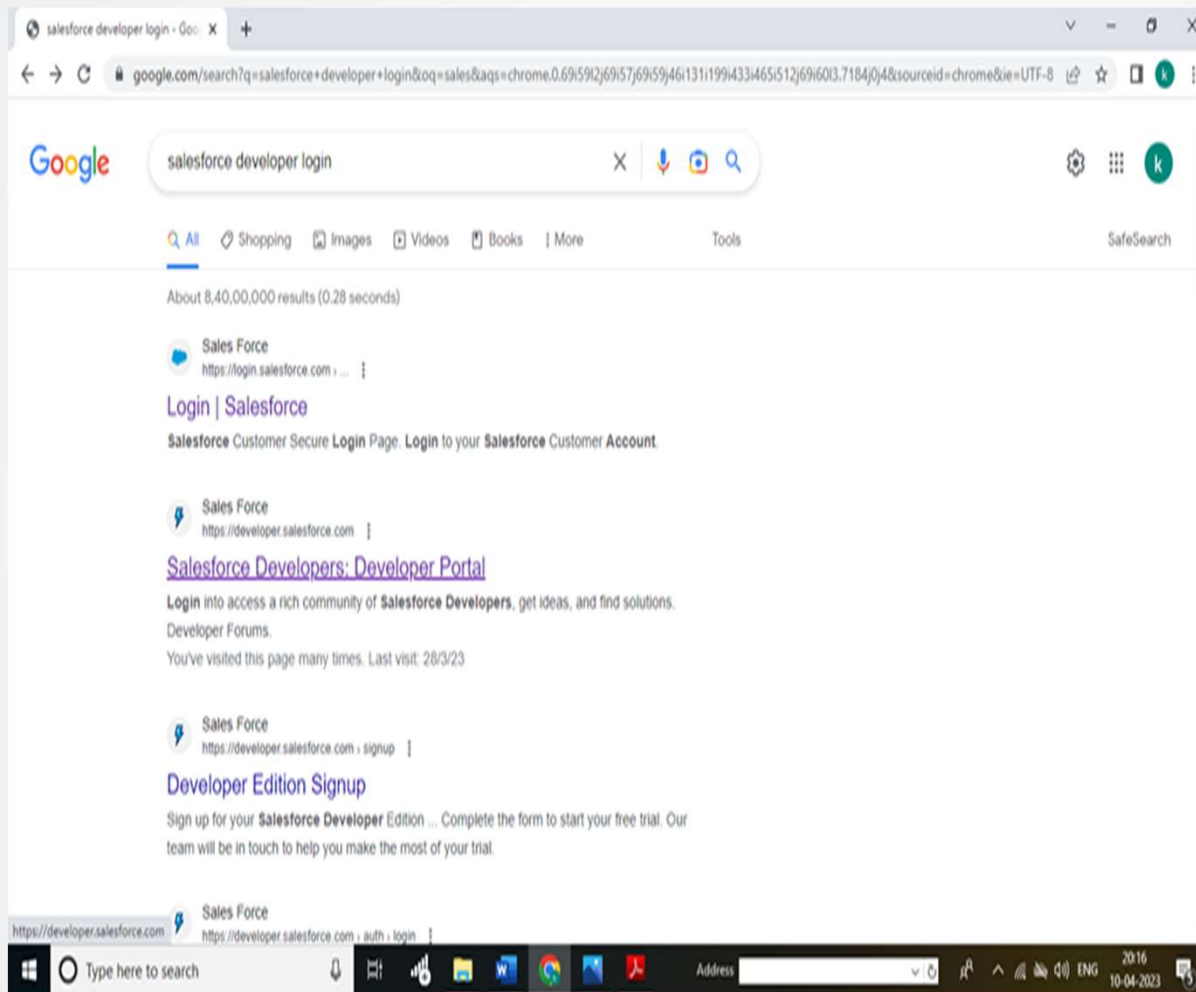
Ideation & Brainstorming Map



Creating Developer Account

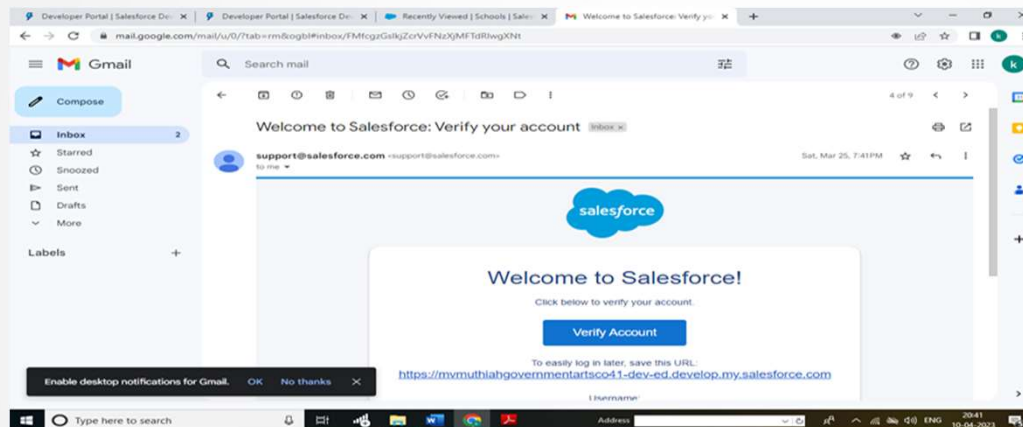
Creating a developer org in salesforce.

1. Go to developers.salesforce.com/
2. Click on sign up.
3. On the sign up form, enter the following details :
 - a. First name & Last name
 - a. Email
 - b. Role : Developer
 - c. Company : College Name
 - d. County : India
 - e. Postal Code : pin code
 - f. Username : should be a combination of your name and company
This need not be an actual email id, you can give anything in the format :
[username@organization.com](#)



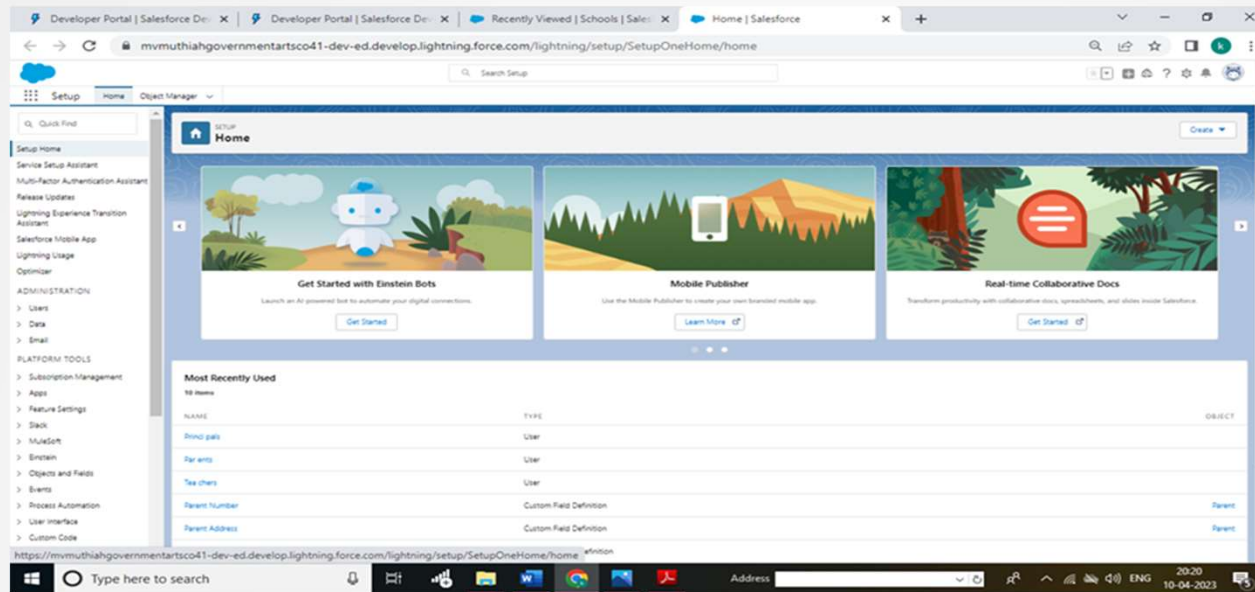
Account Activation

Go to the inbox of the email that you used while signing up. Click on the verify account to activate your account. The email may take 5-10mins, as



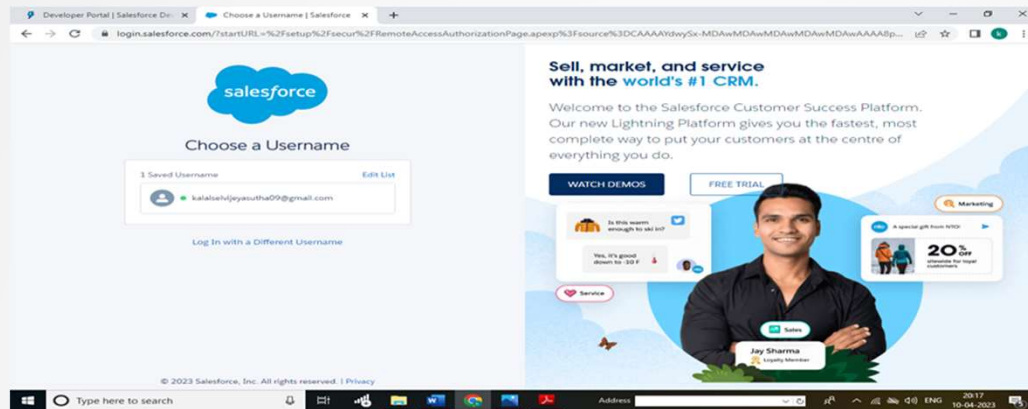
Login To Your Salesforce Account

1. Go to salesforce.com and click on login.
2. Enter the username and password that you just created.
3. After login this is the home page which you will see.



Salesforce Login

<https://login.salesforce.com>



Object

Creation of School Object

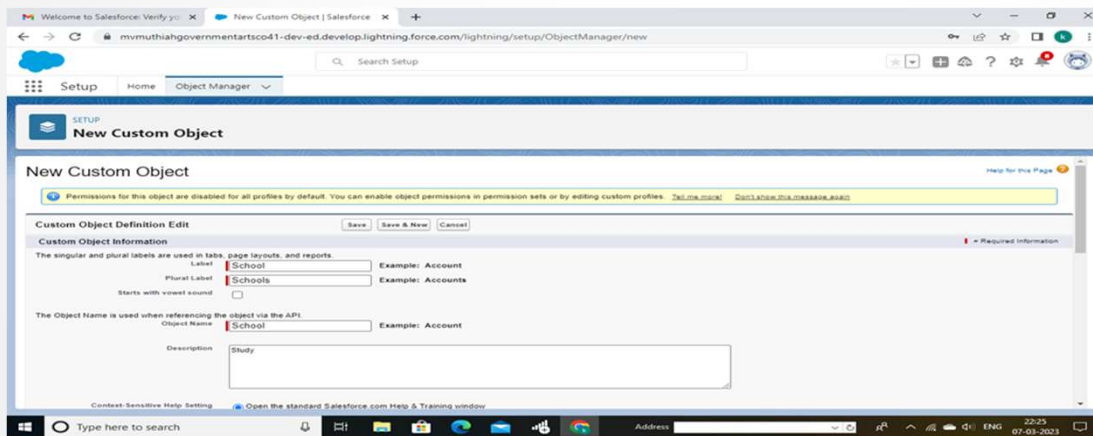
Creation of Objects for School Management:

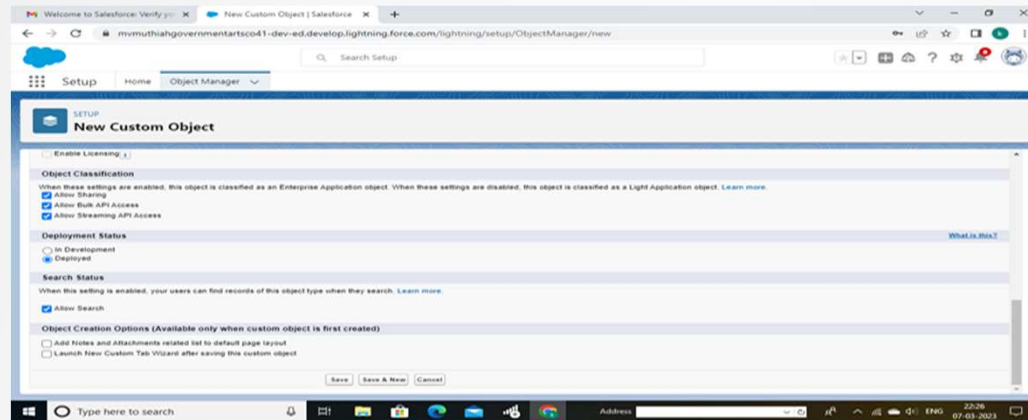
For this school management we need to create 3 objects i.e school , parents and students.

The below steps will assist you in creating those objects.

1. Click on the gear icon and then select Setup.

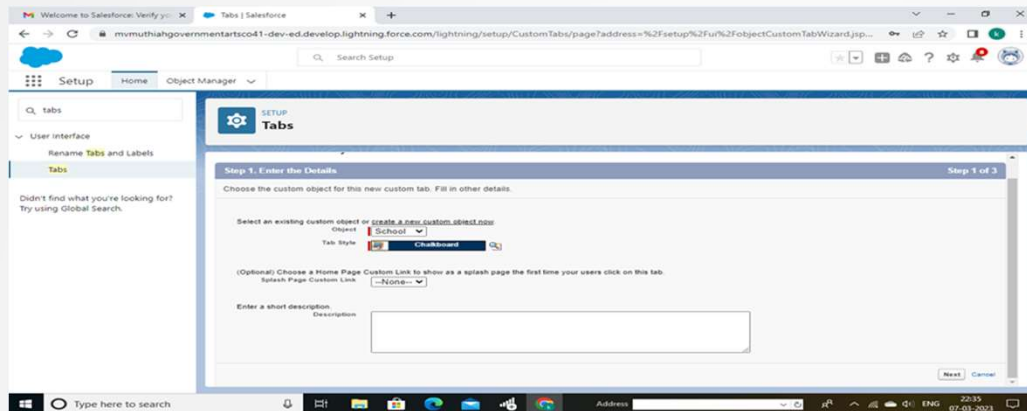
2. Click on the object manager tab just beside the home tab.
 3. After the above steps, have a look on the extreme right you will find a Create Dropdown click on that and select Custom Object.
- On the Custom Object Definition page, create the object as follows:
 - Label: School
 - Plural Label: Schools
 - Record Name: School Name
 - Check the Allow Reports checkbox
 - Check the Allow Search checkbox
 - Click Save.





Now create a custom tab. Click the Home tab, enter Tabs in Quick Find and select Tabs. Under Custom Object Tabs, click New.

1. For Object, select School.
2. For Tab Style, select any icon.
3. Leave all defaults as is. Click Next, Next, and Save.



Activity 2: Create student object

1. Click on the gear icon and then select Setup.
 2. Click on the object manager tab just beside the home tab
 3. After the above steps, have a look on the extreme right you will find a Create Dropdown
click on that and select Custom Object.
- On the Custom Object Definition page, create the object as follows:
 - Label: Students
 - Plural Label: Students
 - Record Name: Student Name
 - Check the Allow Reports checkbox

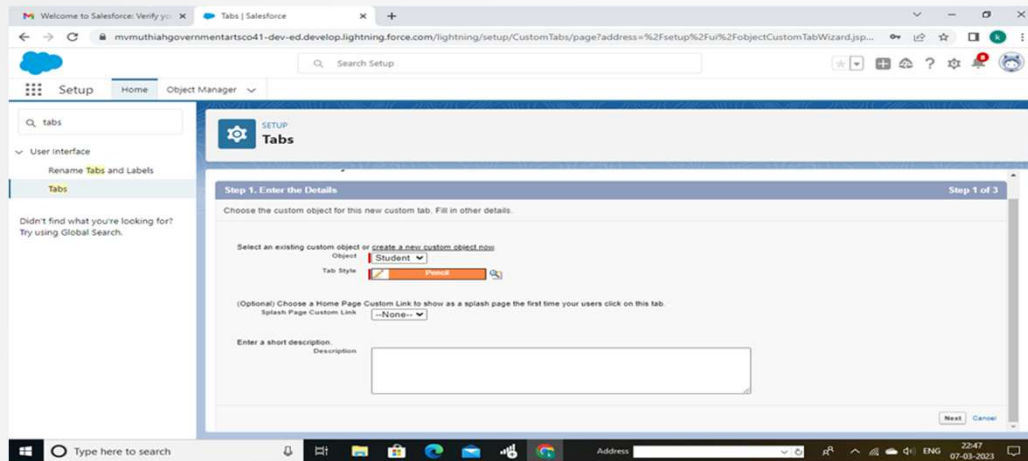
- Check the Allow Search checkbox
- Click Save.

The screenshot shows the Salesforce 'New Custom Object' setup page. The browser address bar indicates the URL is myvmuthiahgovermentartsco41-dev-ed.develop.lightning.force.com/lightning/setup/ObjectManager/new. The page title is 'New Custom Object'. The form is titled 'Custom Object Definition Edit' and includes a 'Save' button. The 'Custom Object Information' section contains the following fields:

- Label:** Student (Example: Account)
- Plural Label:** Students (Example: Accounts)
- Starts with vowel sound:** ☐
- Object Name:** Student (Example: Account)
- Description:** Learn something new from school.
- Context-Sensitive Help Setting:** ☒ Open the standard Salesforce.com Help & Training window
- Content Name:** None

Now create a custom tab. Click the Home tab, enter Tabs in Quick Find and select Tabs. Under Custom Object Tabs, click New.

1. For Object, select Students.
2. For Tab Style, select any icon.
3. Leave all defaults as is. Click Next, Next, and Save.



Activity 3: Create parent object

1. Click on the gear icon and then select Setup.
 2. Click on the object manager tab just beside the home tab.
 3. After the above steps, have a look on the extreme right you will find a Create Dropdown
click on that and select Custom Object.
- On the Custom Object Definition page, create the object as follows:
 - Label: Parent
 - Plural Label: Parents
 - Record Name: Parent Name
 - Check the Allow Reports checkbox
 - Check the Allow Search checkbox
 - Click Save.

Now create a custom tab. Click the Home tab, enter Tabs in Quick Find and select Tabs. Under Custom Object Tabs, click New.

1. For Object, select Parents.
2. For Tab Style, select any icon.
3. Leave all defaults as is. Click Next, Next, and Save.

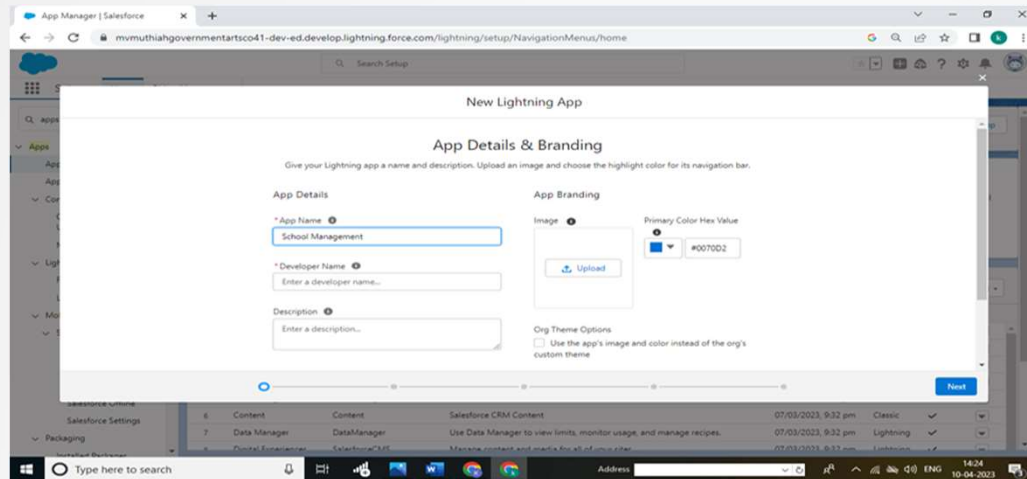
Lightning App

Apps in Salesforce are a group of tabs that help the application function by working together as a unit. It has a name, a logo, and a particular set of tabs. The simplest app usually has just two tabs

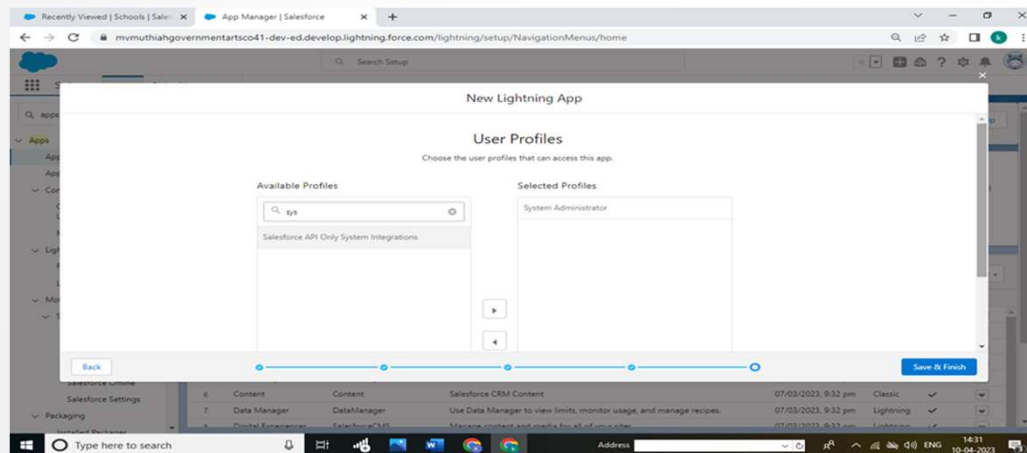
Activity:

Create the School Management app

- From Setup, enter App Manager in the Quick Find and select App Manager.
- Click New Lightning App. Enter School Management as the App Name, then click Next
- Under App Options, leave the default selections and click Next.
- Under Utility Items, leave as is and click Next.
- From Available Items, select Schools, Students, Parents, Reports, and Dashboards and move them to Selected Items. Click Next.



- From Available Profiles, select System Administrator and move it to Selected Profiles. Click Save & Finish.



Fields and Relationship

An object relationship in Salesforce is a **two-way association between two objects**. Relationships are created by creating custom relationship fields on an object. This is done so that when users view records, they can also see and access related data.

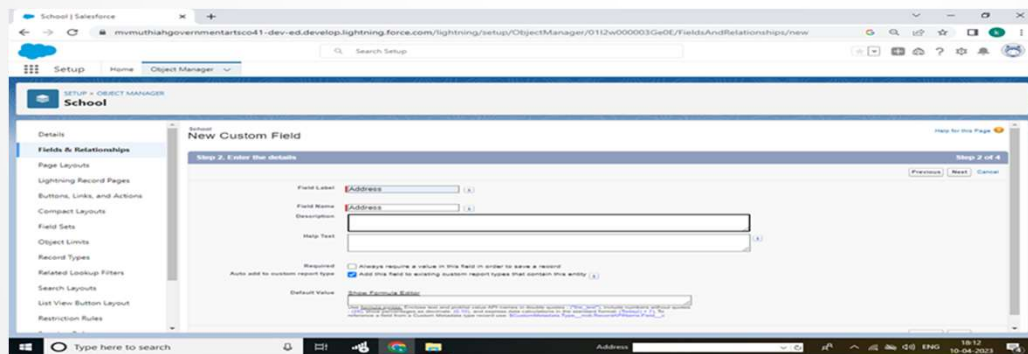
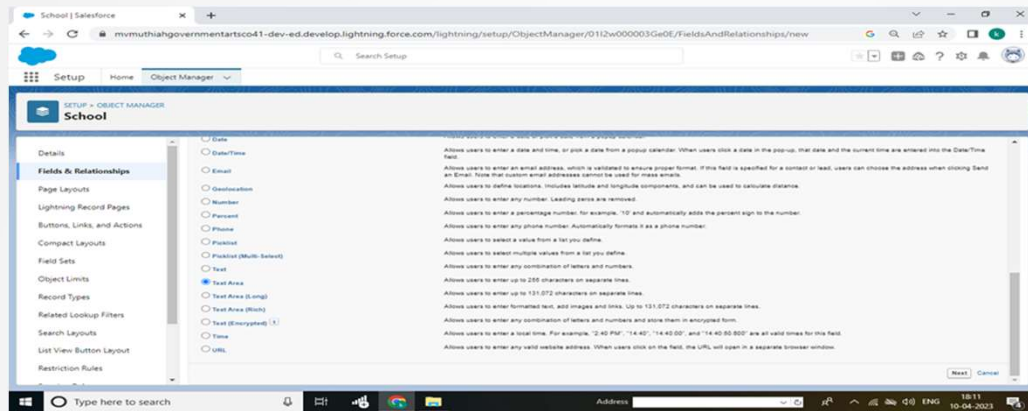
Activity-1:

Creation of fields for the School objects:

1. click the gear icon and select Setup. This launches Setup in a new tab.
2. Click the Object Manager tab next to Home
3. Select School.
4. Select Fields & Relationships from the left navigation, and click New

Now we're ready to make a custom field. Let's do this!

1. Select the Text Area as the Data Type, then click Next.
2. For Field Label, enter Address.
3. Click Next, Next, then Save & New.
4. Follow steps 1 through 3 and create two more text areas with District, State and School websites as the field labels



Now let's create the other fields and we must choose the data types of the fields carefully .Let's have a look at it.

For example, a phone number is a number field. For that we need to select the phone as data type

.

Lets see this

1. Select the Phone as the Data Type, then click Next.
2. For Field Label, enter Phone Number.
3. Click Next, Next, then Save & New.

Lets create Roll-up summary fields to calculate the number of students

1. From Setup, click Object Manager and select School.
2. Click Fields & Relationships, then New.
3. Select the Roll-up summary field as data type
4. Enter the field label as Number of students
5. Click Next
6. Then select the master object summarized as students and then select count as roll-up and
then click Next,Next and save.

Activity-2:

Creation of fields for the Student objects:

1. Select the Phone as the Data Type, then click Next.
2. For Field Label, enter Phone Number.
3. Click Next, Next, then Save & New

Let's create a master-detail relationship with school object

1. Select Master-Detail Relationship as the Data Type and click Next.
2. For Related to, enter School.
3. Click Next.
4. For Field Label, enter School.
5. Click Next, Next, Next and Save.

Activity-3:

Creation of fields for the Parent objects:

1. Select the Text Area as the Data Type, then click Next.
2. For Field Label, enter Parent Address.
3. Click Next, Next, then Save & New.
4. Select the Phone as the Data Type, then click Next.
5. For Field Label, enter Parent Number.
6. Click Next, Next, then Save & New

Profile

A profile is a **group/collection of settings and permissions that define what a user can do in salesforce**. A profile controls “Object permissions, Field permissions, User permissions, Tab settings, App settings, Apex class access, Visualforce page access, Page layouts, Record Types, Login hours & Login IP ranges

Activity:

Creation on profile:

From Setup enter Profiles in the Quick Find box, and select Profiles.

1. From the list of profiles, find Standard User.
2. Click Clone.
3. For Profile Name, enter School profile.
4. Click **Save**.
5. While still on the School profile page, then click **Edit**.
6. Scroll down to Custom Object Permissions and Give view all access permissions and assign to the parent profile

Developer Portal | Salesforce Dev | Developer Portal | Salesforce Dev | Home | Salesforce | Profiles | Salesforce

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Search Setup

Setup Home Object Manager

Profiles

Users

Profiles

Didn't find what you're looking for? Try using Global Search.

Profile Edit School Profile

Set the permissions and page layouts for this profile.

Profile Edit Save Save & New Cancel

Name School Profile User License Salesforce Custom Profile ✓ Description

Custom App Settings

Visible Default

Ad Tab (standard__AdTabSet)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sales (standard__Sales)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Analytics Studio (standard__Analytics)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sales Console (standard__LightningSalesConsole)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
App Launcher (standard__AppLauncher)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Salesforce Chatter (standard__Chatter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Event Scheduler (standard__LightningScheduler)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Salesforce Scheduler Setup (standard__LightningSchedulerSetup)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Type here to search

Developer Portal | Salesforce Dev | Developer Portal | Salesforce Dev | Home | Salesforce | Profiles | Salesforce

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Search Setup

Setup Home Object Manager

Profiles

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Profiles

Didn't find what you're looking for? Try using Global Search.

Profile Edit School Profile

Set the permissions and page layouts for this profile.

Profile Edit Save Save & New Cancel

Name School Profile User License Salesforce Custom Profile ✓ Description

Custom Object Permissions

Leads ☒ ☒ ☒ ☒ ☐ ☐

Object/Access	Read	Create	Edit	Delete	View All	Modify All
Parents	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Session Settings

Session Times Out After 2 hours of inactivity Session Security Level Required at Login None

Password Policies

User passwords expire in 90 days Enforce password history 3 passwords remembered Minimum password length 8 Password complexity requirement Must include alpha and numeric characters Password question requirement Cannot contain password

Type here to search

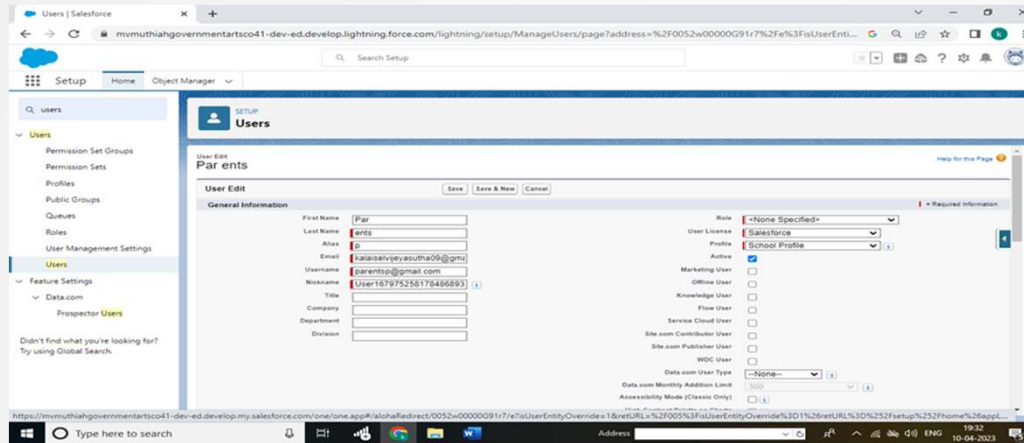
Users

A user is **anyone who logs in to Salesforce**. Users are employees at your company, such as sales reps, managers, and IT specialists, who need access to the company's records. Every user in Salesforce has a user account.

Activity:

Creating a Users:

1. From Setup, in the Quick Find box, enter Users, and then select Users.
2. Click New User.
3. Enter the user's name Parents and (Your) email address and a unique username in the form of an email address. By default, the username is the same as the email address.
4. Select a User License As salesforce.
5. Select a profile as a School profile.
6. Check Generate new password and notify the user immediately to have the user's login name and a temporary password emailed to your email
7. Similarly follow the above steps and create 3 users as Teachers and principals.



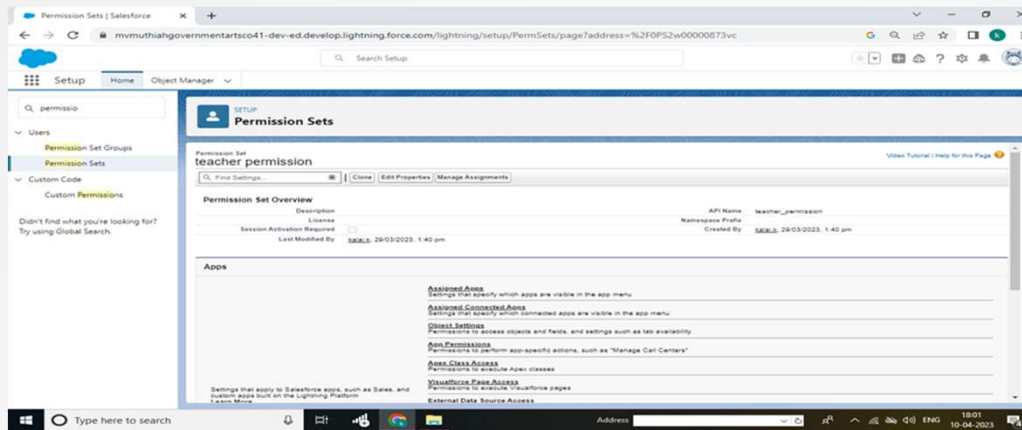
Permission sets

A permission set is a collection of settings and permissions that give users access to various tools and functions. Permission sets extend users' functional access without changing their profiles.

Activity-1:

Permission sets 1:

1. From Setup, enter Permission Sets in the Quick Find box, then select Permission Sets.
2. Click New.
3. Give the name of the Permission set name as teacher permission and then under the object settings give the view create and edit permissions to all custom objects and assign to the teacher user



Activity-2:

Permission sets 2:

1. From Setup, enter Permission Sets in the Quick Find box, then select Permission Sets.
2. Click New.
3. Give the name of the Permission set name as Principal permission and then under the object settings give all permissions for the custom objects and assign them to the Principal user.

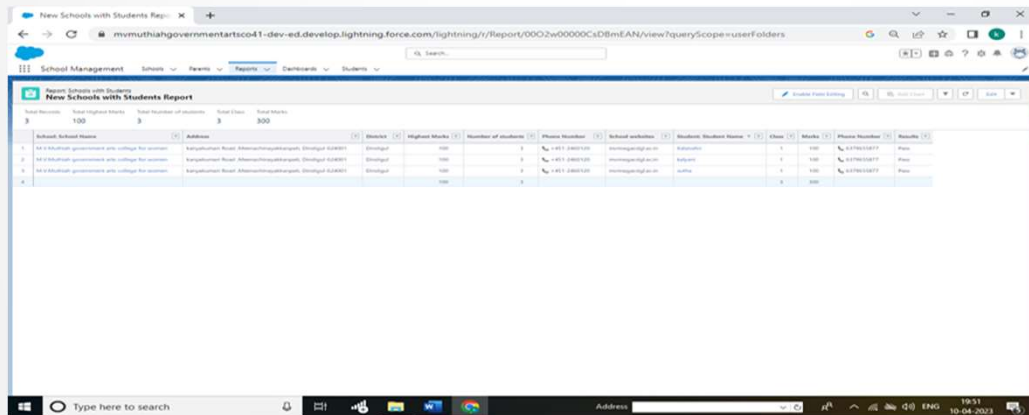
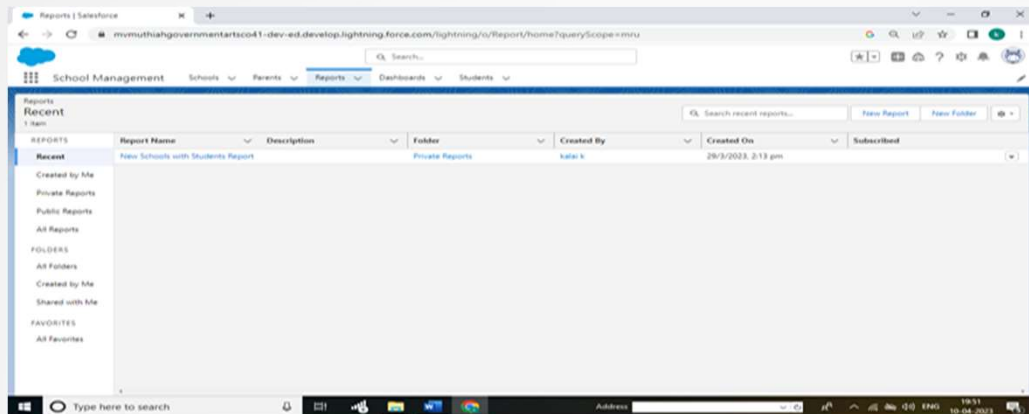
Reports

A report is **a list of records that meet the criteria you define**. It's displayed in Salesforce in rows and columns, and can be filtered, grouped, or displayed in a graphical chart. Every report is stored in a folder. Folders can be public, hidden, or shared, and can be set to read-only or read/write.

Activity:

Reports :

1. From the Reports tab, click New Report.
2. Select the report type as School with students and parents for the report, and click Create.
3. Customize your report, then save or run it.



CONCLUSION

CRM systems are most commonly used for recruitment and admissions with 57% of institutions using the CRM systems for both processes.

Smaller institutions tend to use a proprietary CRM system more often than existing standard systems.

It is impossible to recommend any system in particular, as every system in this report comes with unique functionalities that different institutions might find useful.

THANK
YOU