

RECRUITING ASSISTANT FOR HR MANAGERS REPORT

1.Introduction:

1.1.Overview:

To make the existing app more efficient for the HR team we create custom objects and relationships to store and access the data more efficiently.

We have used mural and salesforce developer platform to create our project. Our team used mural to express and integrate all our ideas through brainstorm and empathy map and also prioritised our requirements. We have created all the objects and all the other settings in salesforce developer platform for our website.

1.2.Purpose:

The main purpose of our project is to help the HR team to collect details of the applicants and analyse their qualities to recruit him for the post of assistant for HR manger.

2.Problem statement and design thinking:

2.1Empathy map:



2.2.Ideation and brainstorming map:

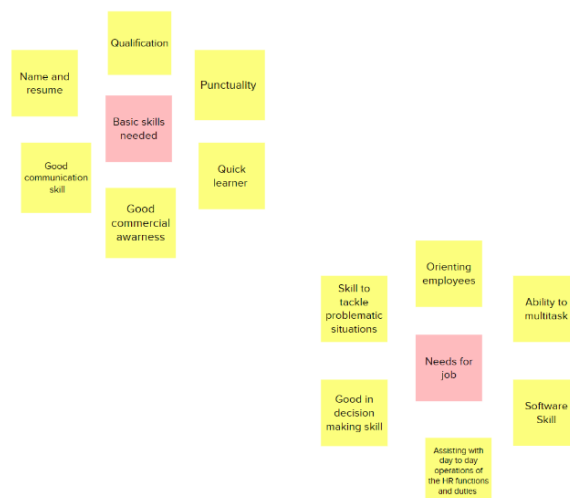
PROBLEM
To recruit a assistant for HR manager with suitable qualities

2
Brainstorm
Write down any ideas that come to mind that address your problem statement.
[10 minutes](#)

TIP
You can select a sticky note and hit the pencil (switch to sketch) icon to start drawing!

Aajira.A	Vimala.S	Pooja.P
Name and resume	Fast computer typing skill	Excellent verbal and communication skills
Problem analysing skill	Basic knowledge for labor laws	Excellent organizational skills
Punctuality	Excellent organizational skill	Quick Learner
Leading a team in a good and proper way	Good Leader to guide his subordinates	Proactive competency in a range of HR software and tools
Basic knowledge in computer skill	Assisting with day to day operations of the HR functions and duties	Business Knowledge
Qualification	HR strategy creation and execution	Orienting employees
Vasanthi.D	Kalaivani.S	
Good listener	Good communication skill	Software Skill
Handling technical errors	Skill to tackle problematic situations	
Creative thinking skill	Software Skill	
Time management skills	Basic knowledge on employment laws	Good commercial awareness
Good in decision making skill	Ability to multitask	
Adaptive to the surrounding	Good commercial awareness	

3
Group ideas
Take turns sharing your ideas while clustering similar or related notes as you go. Once all sticky notes have been grouped, give each cluster a sentence-like label. If a cluster is bigger than six sticky notes, try and see if you can break it up into smaller sub-groups.
[20 minutes](#)

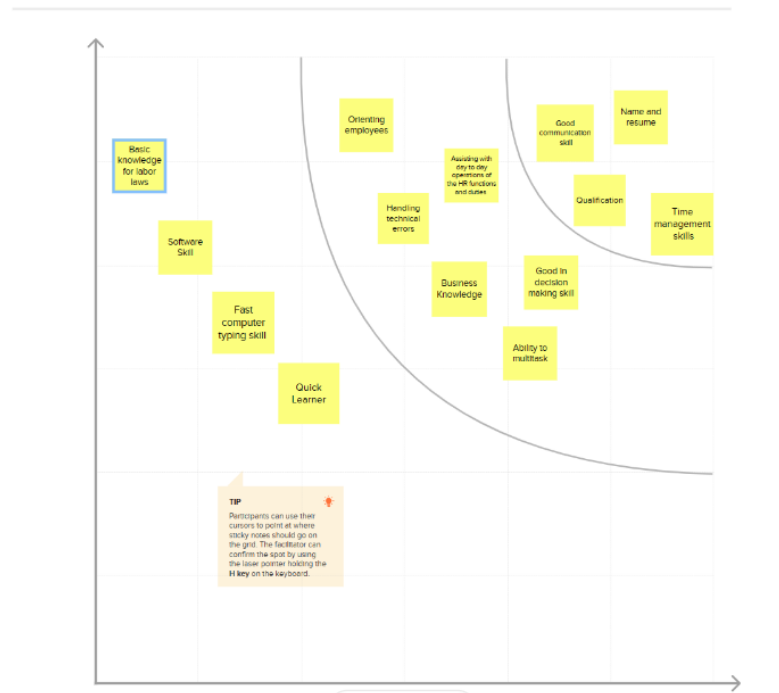


4

Prioritize

Your team should all be on the same page about what's important moving forward. Place your ideas on this grid to determine which ideas are important and which are feasible.

⌚ 20 minutes

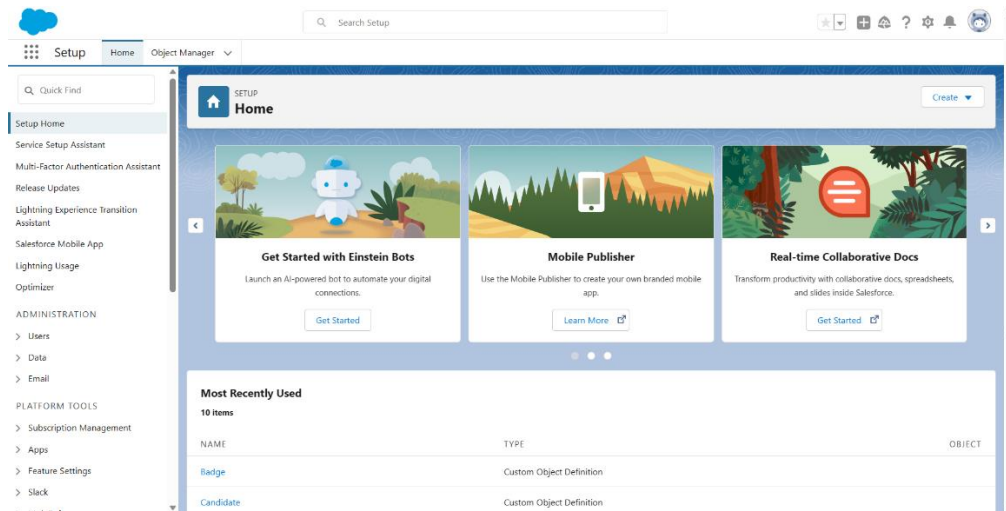
**3.Result:****3.1.Data Model:**

Object name	Fields in the object	
Job Posting sites	Field label	Data type
	Job posting site URL	URL (255)
	Status	Text (15)
	Technical site	URL (255)
	Description	Text (150)
Reviews	Field label	Data type
	Review type	Review type
	Review Number	Auto number

3.2.Activity and Screenshot:

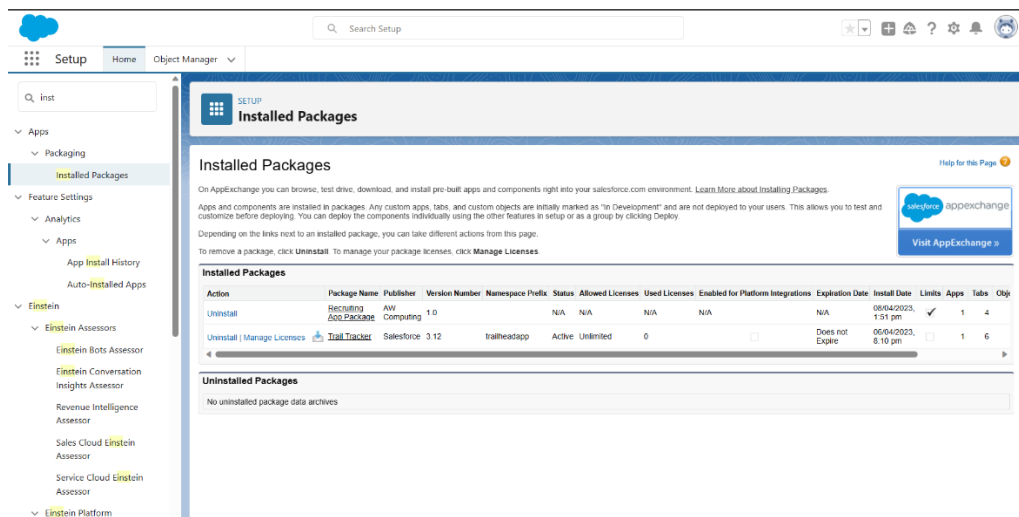
➤ Creation of developer account:

We have created free account in salesforce developer org in order to develop the app.



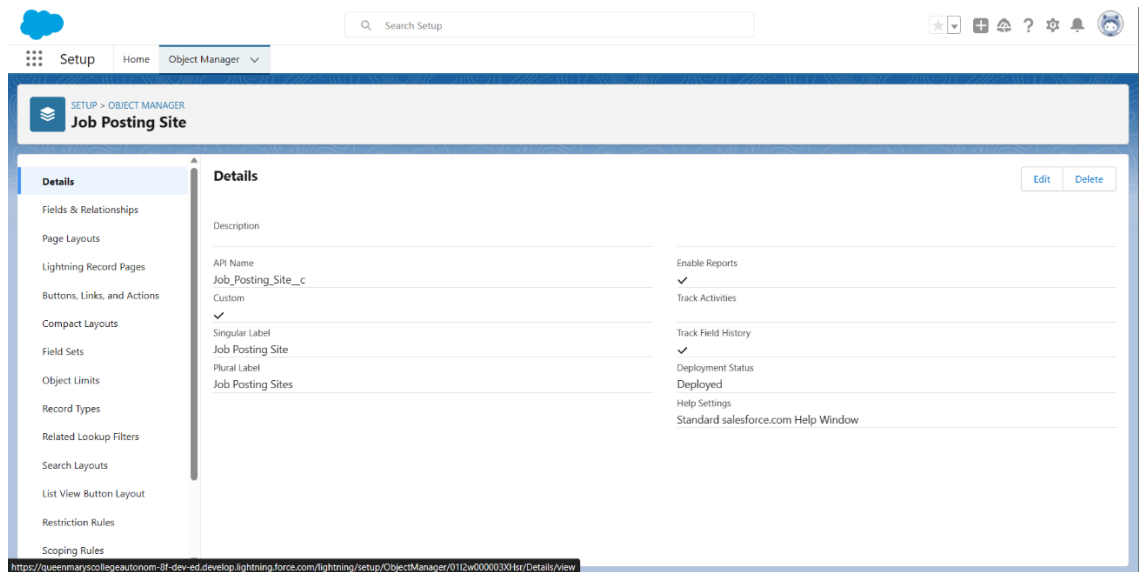
➤ Package Installation:

We have launched playground starter and installed recruiting package by using the id 04t0P000000N9rs in the field.



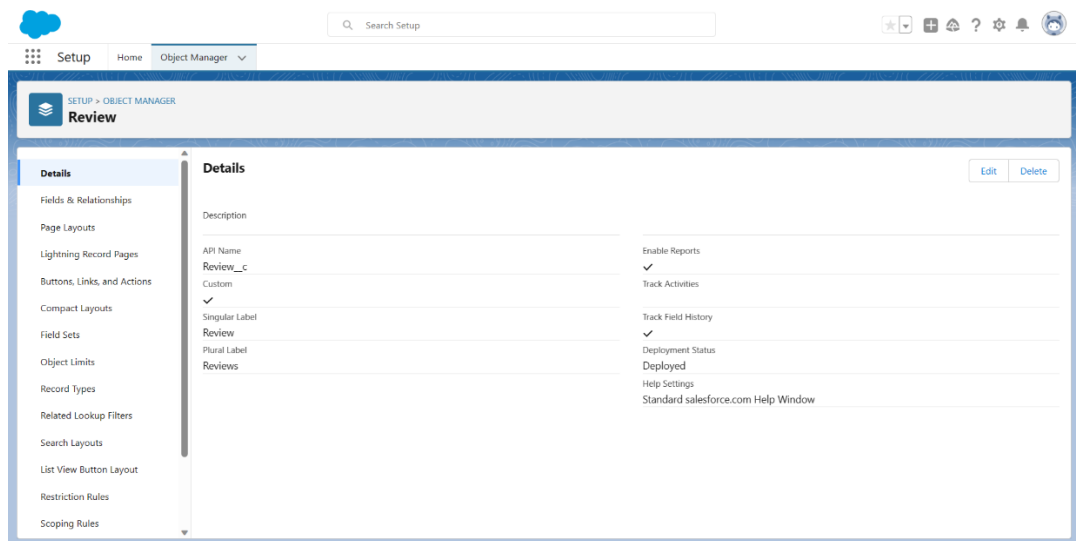
➤ Object Creation:

1. Job posting site:



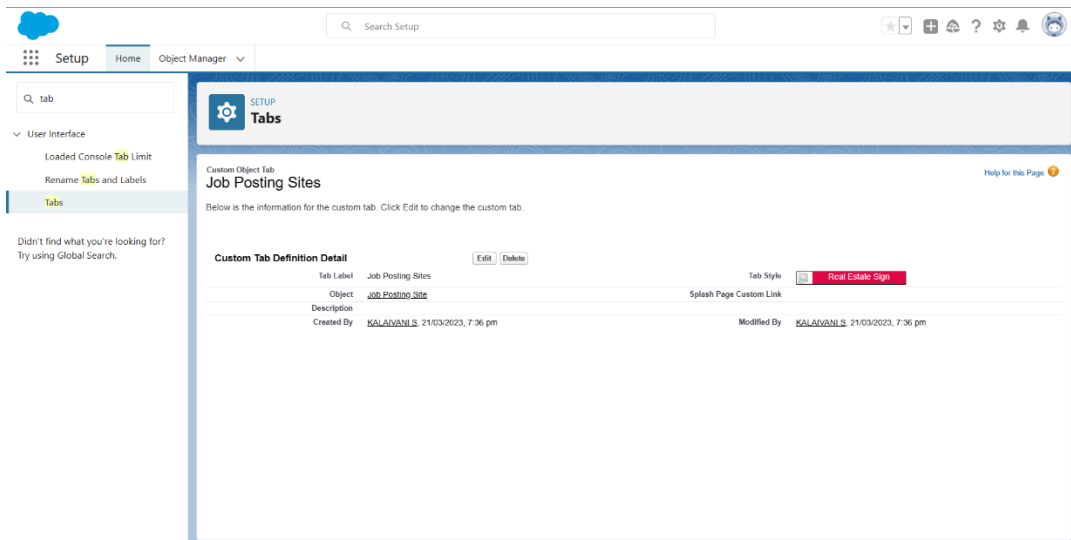
We have created a new object from custom objects for job posting site with the datatype 'text' and the record name 'site name' and we saved the object in the app.

2.Review:



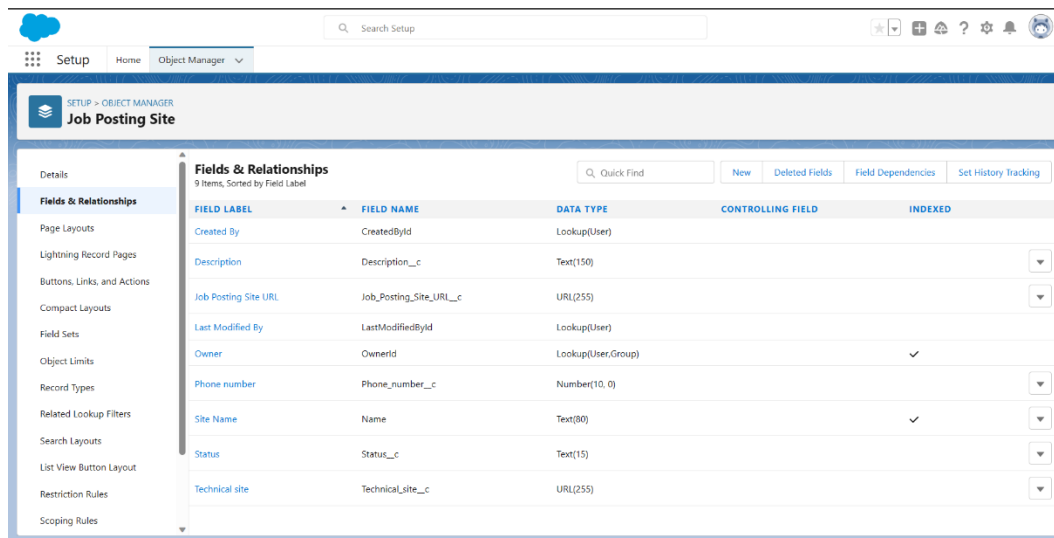
We have created the review object using the datatype 'text' and saved in the app.

➤ **Tab creation:**



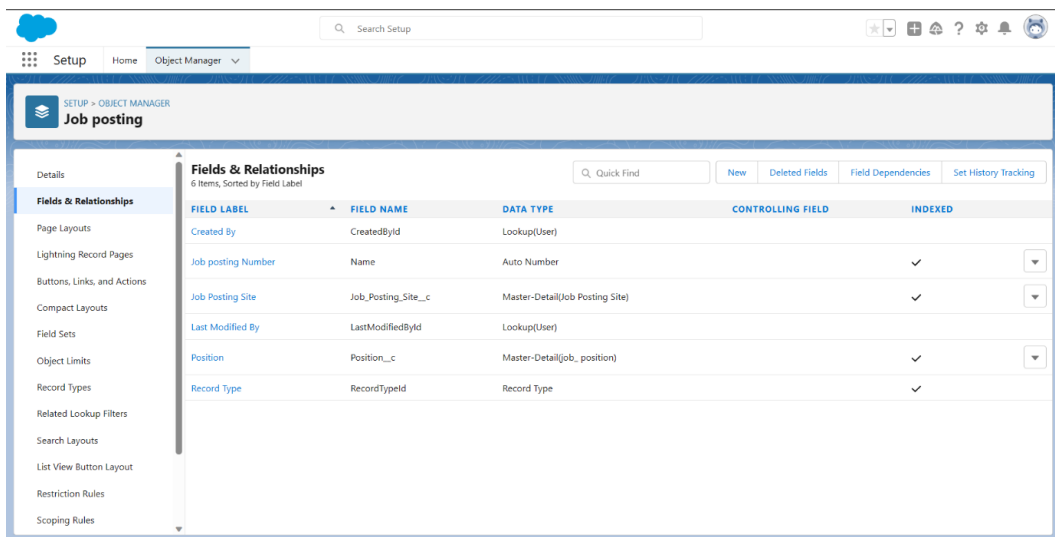
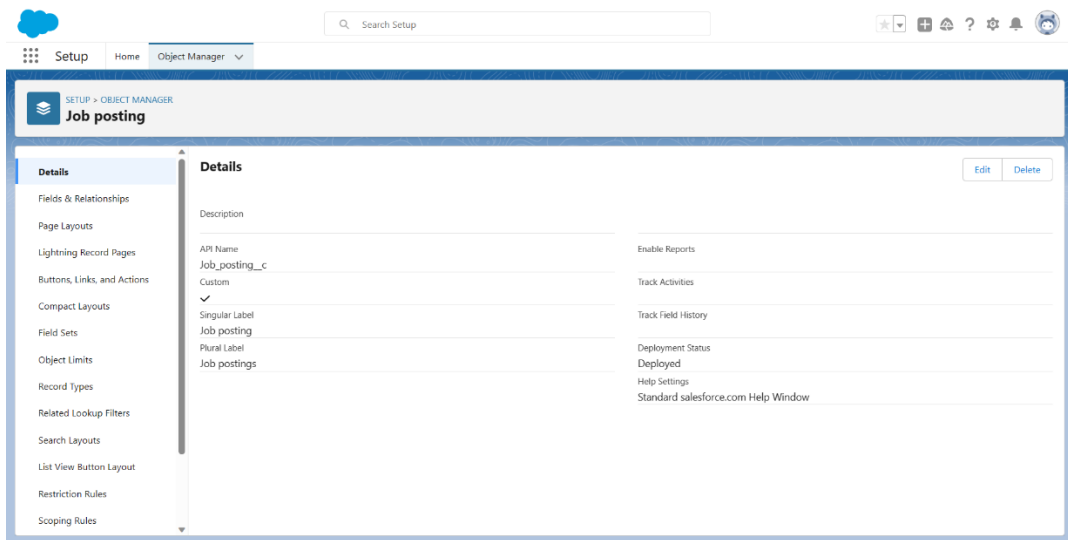
We have created tab for job posting site object by selecting the real estate from the magnifying glass and after that we have deselected the include tab and selected append tab to users for existing customers.

➤ *Field creation:*



We have created fields and relationship for the job posting site object like job posting site URL, status, description and technical site by giving the datatypes URL, text, text and URL.

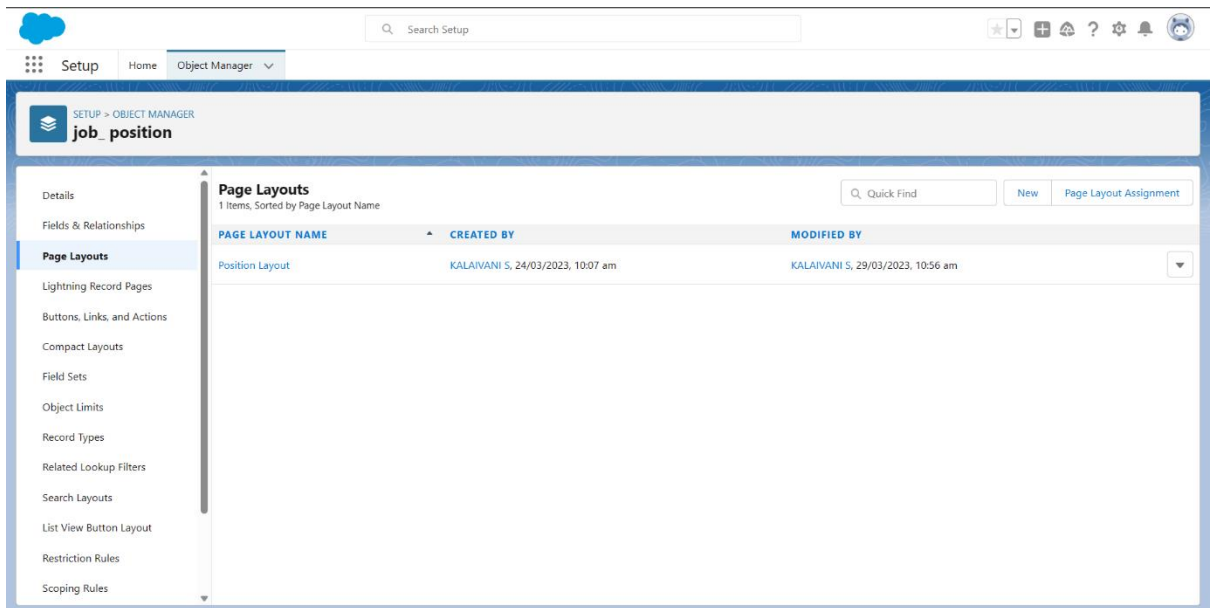
➤ *Junction object creation:*



First, we have created the junction object job posting and then gave the record name as job posting number with datatype as auto number and gave all the other necessary things and saved in our app.

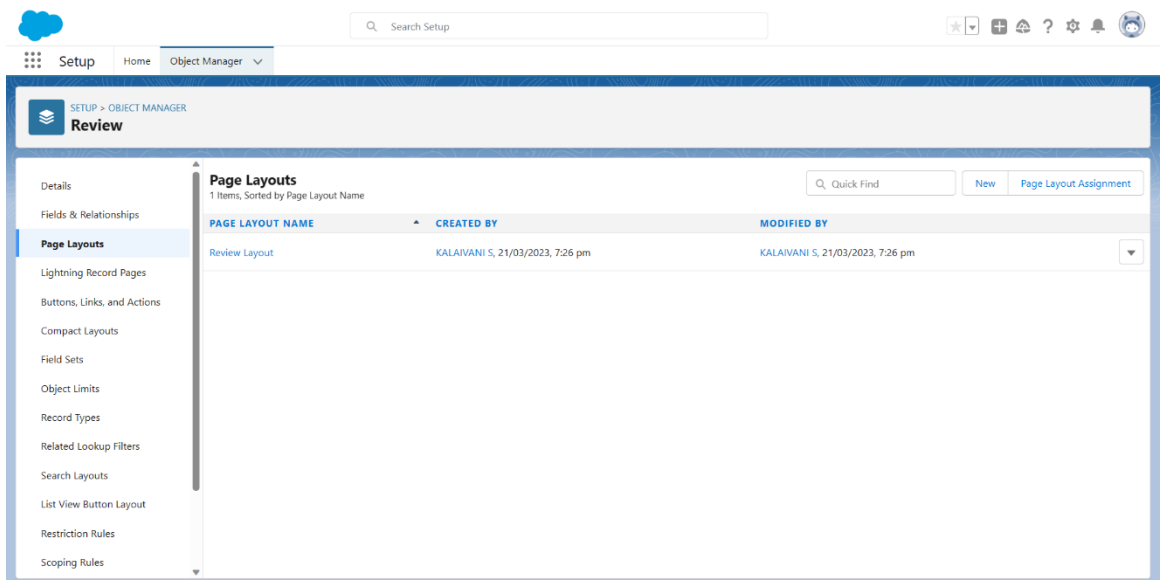
Then we have created master-detail relationship job posting and job posting site and then job posting and position.

➤ *Page layout creation:*



The screenshot shows the Salesforce Setup interface for the 'job_position' object. The left sidebar contains a navigation menu with options: Details, Fields & Relationships, Page Layouts (selected), Lightning Record Pages, Buttons, Links, and Actions, Compact Layouts, Field Sets, Object Limits, Record Types, Related Lookup Filters, Search Layouts, List View Button Layout, Restriction Rules, and Scoping Rules. The main content area is titled 'Page Layouts' and shows a table with one item, 'Position Layout'. The table has columns for 'PAGE LAYOUT NAME', 'CREATED BY', and 'MODIFIED BY'. The 'Position Layout' was created by KALAIVANI S on 24/03/2023 at 10:07 am and modified by KALAIVANI S on 29/03/2023 at 10:56 am. The top navigation bar includes 'Setup', 'Home', and 'Object Manager'.

PAGE LAYOUT NAME	CREATED BY	MODIFIED BY
Position Layout	KALAIVANI S, 24/03/2023, 10:07 am	KALAIVANI S, 29/03/2023, 10:56 am



The screenshot shows the Salesforce Setup interface for the 'Review' object. The left sidebar contains a navigation menu with options: Details, Fields & Relationships, Page Layouts (selected), Lightning Record Pages, Buttons, Links, and Actions, Compact Layouts, Field Sets, Object Limits, Record Types, Related Lookup Filters, Search Layouts, List View Button Layout, Restriction Rules, and Scoping Rules. The main content area is titled 'Page Layouts' and shows a table with one item, 'Review Layout'. The table has columns for 'PAGE LAYOUT NAME', 'CREATED BY', and 'MODIFIED BY'. The 'Review Layout' was created by KALAIVANI S on 21/03/2023 at 7:26 pm and modified by KALAIVANI S on 21/03/2023 at 7:26 pm. The top navigation bar includes 'Setup', 'Home', and 'Object Manager'.

PAGE LAYOUT NAME	CREATED BY	MODIFIED BY
Review Layout	KALAIVANI S, 21/03/2023, 7:26 pm	KALAIVANI S, 21/03/2023, 7:26 pm

We have created page layout for job posting object and the review object.

➤ *Validation rule:*

Validation Rules
2 Items, Sorted by Rule Name

RULE NAME	ERROR LOCATION	ERROR MESSAGE	ACTIVE	MODIFIED BY
Phone_number_validation_rule	Phone number	Please give a valid phone number	✓	KALAIYANI S, 29/03/2023, 11:51 am
Technical_site_validation_rule	Technical site	Technical site is not same as job posting site.	✓	KALAIYANI S, 29/03/2023, 12:18 pm

We have created validation rule for number to ensure that the phone number is a 10-digit number and also the technical site is not same as the job posting site.

➤ Profile:

Profiles

Profile: **Event user profile**

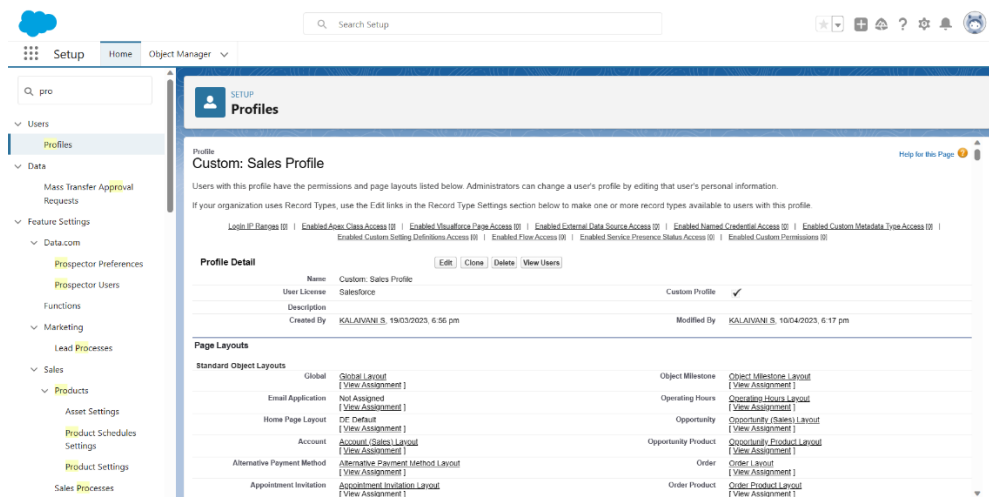
Users with this profile have the permissions and page layouts listed below. Administrators can change a user's profile by editing that user's personal information.

If your organization uses Record Types, use the Edit links in the Record Type Settings section below to make one or more record types available to users with this profile.

Logix IP Ranges (H) | Enabled Apex Class Access (H) | Enabled Visualforce Page Access (H) | Enabled External Data Source Access (H) | Enabled Named Credential Access (H) | Enabled Custom Metadata Type Access (H) | Enabled Custom Settings Definitions Access (H) | Enabled Flow Access (H) | Enabled Service Presence Status Access (H) | Enabled Custom Permissions (H)

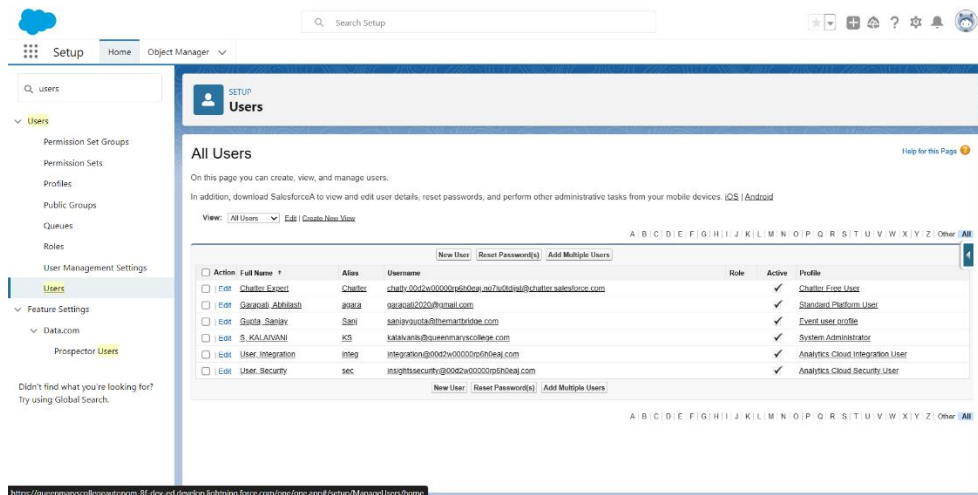
Profile Detail	
Name	Event user profile
User License	Standard User
Description	
Created By	KALAIYANI S, 29/03/2023, 12:22 pm
Modified By	KALAIYANI S, 10/04/2023, 8:17 pm

Page Layouts			
Standard Object Layouts	Global	Global Layout [View Assignment]	Object Milestone
	Email Application	Not Assigned [View Assignment]	Operating Hours
	Home Page Layout	Opportunity Layout [View Assignment]	Opportunity Product
	Account	Opportunity Product Layout [View Assignment]	Order
	Alternative Payment Method	Order Layout [View Assignment]	Order Product
	Appointment Invitation	Appointment Invitation Layout [View Assignment]	



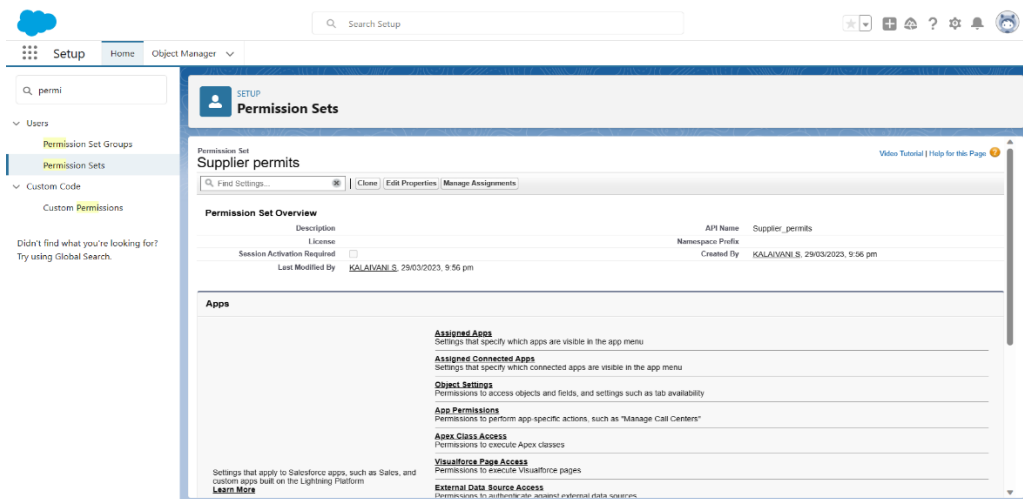
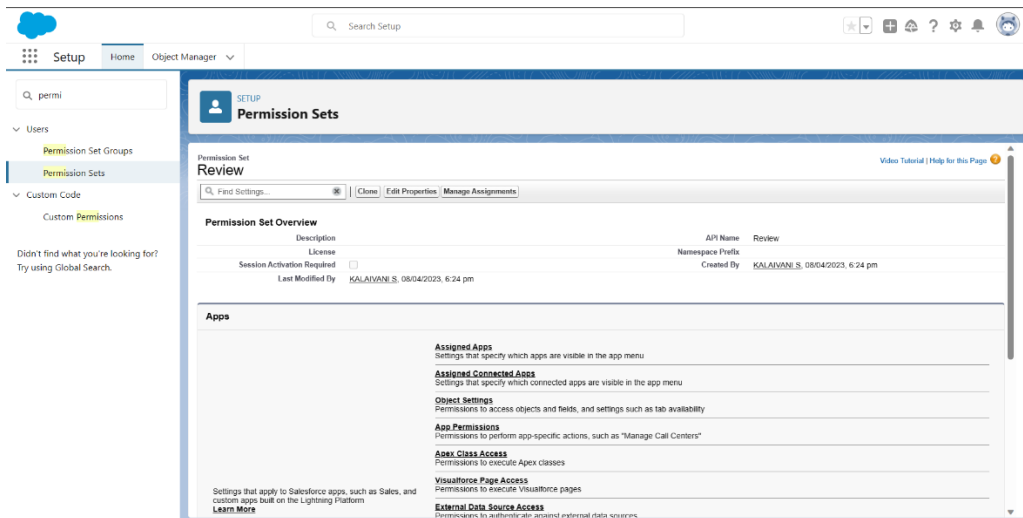
We have created an event user profile and sales profile in the app.

➤ Users:



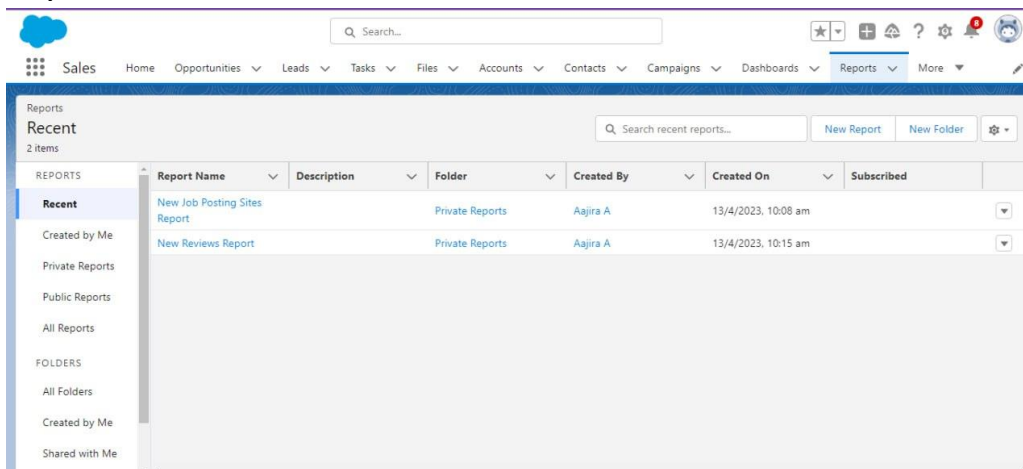
We have two users one is Sanjay Gupta in Event Sales Profile and Abhilash Garapati in Sales Profile and we are System administrators.

➤ Permission Sets:



We have created permission sets for Supplier permits and review.

➤ Reports:



We have created report for our job posting site and review object.

4.Trailhead Profile Public URL:

- Kalaivani.S - <https://trailblazer.me/id/kalas47>
- AAjira.A - <https://trailblazer.me/id/aajira>
- Pooja.P - <https://trailblazer.me/id/poojaparthasarathy>
- Vasanthi.D - <https://trailblazer.me/id/vasad7>
- Vimala.S - <https://trailblazer.me/id/vimas7>

5.Advantages and disadvantages:

Advantages of our app:

- *We have made the app more efficient for the HR team than before by adding new objects.*
- *The validation rules we used checks the correctness of the entering data and so the data collected are more accurate.*

Disadvantages of our app:

- *We have not given the expiry date for the users so there may be a lot of old users included in the users list.*
- *The case correction in data is not involved.*

6.Applications:

- *The HR team can give their company details and gather the details of the applicants in our platform.*
- *All the reports can also be gathered through our platform.*

7.Conclusion:

We have made the existing recruiting app more efficient by creating the required objects, fields and relationships, tabs, adding validation rule, permission set and the reports have been returned.

8.Future scope:

- *We will make the app to segregate the applicants based on the job requirements and their qualification, so that the time can be saved.*

- *We will also make the app ready to do online interviews.*



THANK YOU

*Project submitted by
QMC Team 8*