

ROOBICA SURESH

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OBJECTIVE

Recent B.Com graduate with a strong foundation in accounting, finance, and business management seeking an entry-level position where I can apply my academic background and develop practical skills in a challenging and growth-oriented environment.

EDUCATION

Qualification	Institution	Place	Year	Percentage (%)
B.COM(General)	MADRAS CHRISTIAN COLLEGE	TAMBARAM	2022-2025	70%
12 th	Swami Vivekanandha Matric Hr. Sec. School	Kanchipuram	2022	91.7%
10 th	Sri Jayendra Golden Jubilee school	Kanchipuram	2020	71.6%

CERTIFICATIONS

Introduction to Microsoft excel	Coursera
Stock valuation with dividend discount model	Coursera
What is business analysis?	Project management Institution (PMI)-LinkedIn
Business analysis and process management	Coursera
Power BI: Dashboards for beginners	LinkedIn
Accounting for managers	LinkedIn
Accounting foundations: Bookkeeping	National Association of State Boards of Accountancy (NASBA)-LinkedIn

INTERNSHIP

INDIAN OVERSEAS BANK(IOB)- Kancheepuram branch

SKILLS

■ Communication skills	■ Decision making
■ Tally ERP-9 (BASICS)	■ Ms excel
■ Typerwriting skills (Basics)	■ Bookkeeping