

# Media, Trades & Technology Division School of Technology

## Broadcasting Radio Television & Film Programs Advisory Committee Meeting February 16, 2023

### MINUTES

#### ATTENDEES:

**Members:** Name 1, Name 2, Name 3 etc.

**College Staff:** NC Staff 1, NC Staff 2, NC Staff 3 etc

**Recording Assistant:** Kait Ulisse

**1. Call to Order & Safety Protocol**

- 6:30 pm

**2. Welcome and Self-Introductions**

- Welcome & Introductions took place.

**3. Election of Chair**

- \_\_\_\_\_ volunteered for the position.

- Moved by Member Name #1 / Member Name #2. All in favour. Carried unanimously.

**4. Quorum / Conflict of Interest Declarations**

- Quorum reached/No conflict of interest declared.

**Approval of Agenda**

- Moved by Member Name #1 / Member Name #2

**5. Approval of Minutes of January 14, 2022**

- Moved by Member Name #1 / Member Name #2

**6. Business Arising from the January 14, 2022, minutes**

**6.1 Election of Chair Deferred.**

- Complete. New chair was elected this evening.

**6.2 Get quorum for next meeting, find a chair.**

- Quorum has been reached and a new chair has been elected.

**7. Program Coordinators' Report**

**7.1 Civil Engineering Technician – NC Staff #1**

- (See Appendix B)

**7.2 Construction Engineering Technology – NC Staff #2**

- Tabled into coordinators report.

**8. New Business:**

- Dr. Dan Patterson retired after 25 years. Niagara College has introduced the new President, Sean Kennedy who was Vice President of International and is moving into Presidency.

**9. Roundtable Discussion – Industry Trends and Needs**

- Members discussed industry trends and needs within their companies etc.

**10. Summary of Action Items from the Meeting**

- Kait to send \_\_\_\_\_ to members
- Kait to send \_\_\_\_\_ report to members when available
- Associate Dean to investigate \_\_\_\_\_ opportunities

**11. Date of Next Meeting**

- Winter 2023

**12. Call to Adjourn**

- 8:29 pm
- Moved by Member #1 /Member #2