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## Education

2023

**CareerFoundry**

UX Design

2019

**US Career Institute**

Registered Dental Assistant

## Skills & Tools

- UX Research
- UX Design
- UI Design
- Frontend Development
- Card Sorting
- Prototyping
- Figma
- Marvel
- Balsamiq
- Adobe XD
- Sketch
- HTML
- CSS
- Javascript

## Soft Skills

- Detail Oriented
- Problem solver
- Collaboration
- Communication
- Fast Learner
- Multi-tasking
- Creativity

# Tierre Middleton

## UX/UI Designer

UX/UI designer with over 5 years experience in customer service. Experienced in creating solutions while maintain high satisfaction rates as evidenced by exceeding thousands of customer expectations. Passionate in assisting others and creating inventive solutions, making UX/UI a perfect match.

## Projects

### PlutoPay | CareerFoundry

2022 - 2023

- Conducted user interviews and open card study
- Created sitemaps, user personas, user flows and wireframes through Figma
- Gained feedback on prototypes that were created through Figma

### VocabLab | CareerFoundry

2022

- Created wireframes and prototypes through Marvel
- Conducted user research and user interviews

## Experience

2020-2023

V Smile Family Dental | Frisco, Texas

### Dental Assistant

Key responsibilities:

- Selected to train and mentor employees
- Created a process for new employee orientation including a training manual
- Channeled and directed over 7,000 calls
- Created a social media marketing campaign that resulted in enhancing revenue
- Consulted and collaborated with 100's of customers explaining and coordinating treatment

2017 - 2018

Kennedy Club Fitness | Paso Robles, CA

### Assistant

Key responsibilities:

- Troubleshooted customer inquiries by listening and responding to their needs and desires
- Selected to train new employees
- Created over a thousand membership cards
- Appointed as head of janitorial department

2016 - 2018

TJ Maxx | Paso Robles, CA

### Receptionist

Key responsibilities:

- Optimized sales by 30% by organizing store items
- Assisted over 5,000 customers to create sales
- Answered over 1,000 phone calls