**MEETING REPORT**

**Team Name:** Medical Center Management System **Date of Meeting:** 25 March

**Start Time:** 12:00 AM **End Time:** 12:30 AM **Meeting Location:** Epoka University

**Moderator:** Alban **Recorder:** Gleris

**Other Members Present:** Erlis, Klei, Deni, Erblin

**Members Absent:** Everyone is present.

**Topics Discussed:** This was the first project meeting for the Medical Center Management System. The team discussed the scope of the software project, defined its primary goals, and explored initial requirements. Key features for doctors, patients, and managers were brainstormed, including appointment management, medical record access, and administrative control. A general plan for how to distribute tasks among team members was also considered.

**Decisions Made:** The team agreed to develop the system with 21 functional requirements and 7 non-functional requirements. Additionally, the team chose to use modern frameworks including React for frontend and Node.js for backend. The group also decided to hold weekly meetings every Tuesday to track progress.

**Tasks Assigned:** Each member will research the requirements specific to their assigned actor (doctor, patient, or manager) and contribute at least 3 functional and 1 non-functional requirement. Alban and Gleris will draft the initial software requirements specification.

**Time, Place, and Agenda for Next Meeting:** Next meeting will be held on 1 April at 12:00 PM in University Epoka. Agenda includes presenting initial functional and non-functional requirements, discussing the draft SRS, and planning the UI layout.