**MEETING REPORT**

**Team Name:** Medical Center Management System **Date of Meeting:** 1 April

**Start Time: 12:00 AM End Time: 12:30 AM Meeting Location:**  EpokaUniversity

**Moderator:** Erlis **Recorder**: Klei

**Other Members Present:** Erlis, Klei, Deni, Erblin

**Members Absent:** Everyone is present.

**Topics Discussed:** In the second session of the project meeting, all the requirements were analyzed if they were in accordance with the application to be implemented. All these requirements were appropriate and in accordance with the application. Then it was further discussed about the use case table and use case diagram which would be implemented based on the requirements.

**Decisions Made:** We decided that by the end of the week, all use case diagrams and use case tables would be completed. Each person would complete a certain number of use cases so that it would be almost equal for everyone.

**Tasks Assigned:** Each member of the team is responsible for documenting 3 to 4 use cases, ensuring balanced contribution across all members. These use cases will include both the use case diagram elements and detailed entries in the use case table (actors, goals, descriptions). The tasks are to be completed by the end of the week. Erlis and Klei will coordinate the final compilation and integration of all diagrams and tables.

**Time, Place, and Agenda for next meeting:** Next meeting will be held on 8 April at 12:00 PM in Epoka University. Agenda includes presenting the use cases table and use case diagram, discussing for other diagrams and a briefly overview about the application.