

CURRICULUM VITAE

Dhiraj Kumar Gupta

Ati Building

Chunabhatti

Mumbai-400022

Cont. No.:- 9506494444, 8887676896

Email- ID :- guptad494444@gmail.com

CAREER OBJECTIVE:

To be a part of responsible and challenging assignment in a company where I can share my knowledge and dedication in attaining its goals. To give my full potential efforts for the growth & development of organization this provides me an opportunity to work my career up. My career should be a means to make my life purposeful.

EDUCATIONAL QUALIFICATION:

- High School from **UP Board** in 2008.
- Intermediate from **UP Board** in 2010.
- B.Sc. from **CSJM University** in 2014.

PROFESSIONAL QUALIFICATION:

- **Post-Graduation Diploma in Banking Management (PGDBM)** from **TIMESPRO** in 2017.
- **Currently Doing It Networking & Cloud Computing** from **Nsti Mumbai**.

OTHER QUALIFICATION:

- 1 Year Computer Diploma
- Summer Computer Training with NIIT Sitapur.
- CCC
- Basic Knowledge in Html, Css & JavaScript.

KEY STRENGTHS:

- Team co-ordination
- Monitoring and evaluation
- Ability to perform under pressure, Result oriented approach, self motivated.
- Ability to build relationship and trust.

EXPERIENCE:

- Worked as a **Field Supervisor** in **AC Nielsen Market Research Company** from **APRIL 2014** to **APRIL 2016**

Role and Responsibilities:-

- ❖ To Coordinate and supervise to team for Conduct interview with Shopkeepers and households for collect data etc.
- ❖ Monitor the team for better quality of work.
- ❖ Make micro plan for team and gave support to team in every situations for our work. After the daily work compellation take done work and submit to the line managers.

- **Worked** as a **Back Office Executive** in **Nielsen Market Research Company** from **MAY 2018** to **Nov 2020**.

Role and Responsibilities:-

- ❖ Administrative support for all data entry on daily basis with MS Excel.
- ❖ Market trends and analyzing behavior to determine the current and future impact circumstances may have on the company.
- ❖ They supervise the study of consumer behavior and report on user preferences in regard to company objectives.

HOBBIES:

- Listening Music
- Watching Cricket & Movies.
- Reading Books

PERSONAL DETAILS:

Father's Name	Mr. Ashok Kumar
Mother's Name	Mrs. Kusum Lata
Date of Birth	15/07/1993
Gender	Male
Nationality	Indian
Language Known	Hindi, English

DECLARATION:

I hereby declare that all information given in this C.V. is correct to best of my knowledge and belief.

Date:

Place: Mumbai

(Dhiraj Kumar Gupta)