



# INDIRA GANTHI NATIONAL OPEN UNIVERSITY

Maidan Garhi, New Delhi – 110068

## Assignment Evaluation Proforma (Assessment Sheet)

Course Code : \_\_\_\_\_

Enrollment No. : \_\_\_\_\_

Name of the Candidate : \_\_\_\_\_

Programme Study Centre : \_\_\_\_\_

Regional Centre Code : \_\_\_\_\_

Overall Grade

Evaluator's Overall (Global) Comments:

Please tick (✓) in the relevant box below:

Content						Structure and Presentation							
Accurate Information	A	B	C	D	E	Inaccurate Information	Well Planned	A	B	C	D	E	Inadequately Planned
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Adequate Coverage	A	B	C	D	E	Inadequate coverage	Concise	A	B	C	D	E	Too long or too short
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Good Conceptual Analysis	A	B	C	D	E	Poor Conceptual Analysis	Clearly Expressed	A	B	C	D	E	Not clearly Expressed
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Letter Grade	Percentage	Qualitative Value
A	80% and above	Excellent
B	60% to 79.9%	Very Good
C	50% to 59.9%	Good
D	40% to 49.9%	Satisfaction
E	Below 40%	Unsatisfactory

Signature of Evaluator \_\_\_\_\_ Name of Evaluator \_\_\_\_\_ Date : \_\_\_\_\_