Group A – Automatic Image Upgrade Application Software

**MINUTES OF MEETING**

**05-01-2023**

**Agenda**

* Research on project
* Understanding Requirements

| **Action Item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| Research on project | Kalyani | **05-01-2023** |
| Research on project | Rani | **05-01-2023** |
| Research on project | Sneha | **05-01-2023** |
| Research on project | Ritu | **05-01-2023** |
| Research on project | Neha | **05-01-2023** |

**06-01-2023**

**Agenda**

* Discuss on Project
* Understand the requirement

| **Action Item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| Discuss on Project | Kalyani | **06-01-2023** |
| Discuss on Project | Rani | **06-01-2023** |
| Understand the requirement | Sneha | **06-01-2023** |
| Understand the requirement | Ritu | **06-01-2023** |
| Understand the requirement | Neha | **06-01-2023** |

**09-01-2023**

**Agenda**

* Discuss query
* planing

| **Action Item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| Discuss query | Kalyani | **09-01-2023** |
| planning | Rani | **09-01-2023** |
| planning | Sneha | **09-01-2023** |
| Discuss query | Ritu | **09-01-2023** |
| Discuss query | Neha | **09-01-2023** |

**10-01-2023**

**Agenda**

· Discuss queries on Usecase

· SRS Preparation

· PPT Preparation

**Action:**

| **Action Item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| Design | Kalyani | **10-01-2023** |
| PPT Preparation | Rani | **10-01-2023** |
| Research on project | Sneha | **10-01-2023** |
| Flow Diagrams | Ritu | **10-01-2023** |
| SRS Preparation | Neha | **10-01-2023** |

**11-01-2023**

**Agenda**

· Design

· Coding

· Testing

**Action:**

| **Action Item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| Coding Module 1 | Kalyani | **11-01-2023** |
| Testing Module 2 | Rani | **11-01-2023** |
| Testing Module 1 | Sneha | **11-01-2023** |
| SRS Preparation | Ritu | **11-01-2023** |
| Coding Module 2 | Neha | **11-01-2023** |

**12-01-2023**

**Agenda**

· Testing

· Documentation

**Action:**

| **Action Item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| SRS Preparation | Kalyani | **12-01-2023** |
| Coding Module 3 | Rani | **12-01-2023** |
| Coding Module 4 | Sneha | **12-01-2023** |
| Coding Module 5 | Ritu | **12-01-2023** |
| Testing Module 1 | Neha | **12-01-2023** |

**13-12-2023**

**Agenda**

· Testing

· Documentation

**Action:**

| **Action Item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| Testing | Kalyani | **13-01-2023** |
| Testing | Rani | **13-01-2023** |
| Documentation | Sneha | **13-01-2023** |
| Documentation | Ritu | **13-01-2023** |
| Documentation | Neha | **13-01-2023** |

**16-01-2023**

**Agenda**

· Design

· Coding

· Testing

**Action:**

| **Action Item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| Coding Module 1 | Kalyani | **16-01-2023** |
| Testing Module 2 | Rani | **16-01-2023** |
| Testing Module 1 | Sneha | **16-01-2023** |
| SRS Preparation | Ritu | **16-01-2023** |
| Coding Module 2 | Neha | **16-01-2023** |

**17-01-2023**

**Agenda**

* Coding
* Testing

| **Action Item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| **Coding** | Kalyani | **17-01-2023** |
| Testing | Rani | **17-01-2023** |
| Testing | Sneha | **17-01-2023** |
| Coding | Ritu | **17-01-2023** |
| Coding | Neha | **17-01-2023** |

**18-01-2023**

**Agenda**

* Testing
* Checking of documentation

| **Action Item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| Testing | Kalyani | **18-01-2023** |
| Checking documentation | Rani | **18-01-2023** |
| Checking documentation | Sneha | **18-01-2023** |
| Testing | Ritu | **18-01-2023** |
| Testing | Neha | **18-01-2023** |