Group A – Multi-Threaded Word Frequency Counter

**MINUTES OF MEETING**

**19-12-2022**

**Agenda**

* Discuss queries on Usecase
* SRS Preparation
* PPT Preparation

**Action:**

|  |  |  |
| --- | --- | --- |
| **Action Item** | **Responsibility** | **Planned Finish Date** |
| Design | Kalyani | **19-12-2022** |
| PPT Preparation | Rani | **19-12-2022** |
| Research on project | Sneha | **19-12-2022** |
| Flow Diagrams | Ritu | **19-12-2022** |
| SRS Preparation | Neha | **19-12-2022** |

**20-12-2022**

**Agenda**

* Design
* Coding
* Testing

**Action:**

|  |  |  |
| --- | --- | --- |
| **Action Item** | **Responsibility** | **Planned Finish Date** |
| Coding Module 1 | Kalyani | **20-12-2022** |
| Testing Module 2 | Rani | **20-12-2022** |
| Testing Module 1 | Sneha | **20-12-2022** |
| SRS Preparation | Ritu | **20-12-2022** |
| Coding Module 2 | Neha | **20-12-2022** |

**21-12-2022**

**Agenda**

* Testing
* Documentation

**Action:**

|  |  |  |
| --- | --- | --- |
| **Action Item** | **Responsibility** | **Planned Finish Date** |
| SRS Preparation | Kalyani | **21-12-2022** |
| Coding Module 3 | Rani | **21-12-2022** |
| Coding Module 4 | Sneha | **21-12-2022** |
| Coding Module 5 | Ritu | **21-12-2022** |
| Testing Module 1 | Neha | **21-12-2022** |

**22-12-2022**

**Agenda**

* Testing
* Documentation

**Action:**

|  |  |  |
| --- | --- | --- |
| **Action Item** | **Responsibility** | **Planned Finish Date** |
| Testing | Kalyani | **22-12-2022** |
| Testing | Rani | **22-12-2022** |
| Documentation | Sneha | **22-12-2022** |
| Documentation | Ritu | **22-12-2022** |
| Documentation | Neha | **22-12-2022** |

**20-12-2022**

**Agenda**

* Design
* Coding
* Testing

**Action:**

|  |  |  |
| --- | --- | --- |
| **Action Item** | **Responsibility** | **Planned Finish Date** |
| Coding Module 1 | Kalyani | **19-12-2022** |
| Testing Module 2 | Rani | **19-12-2022** |
| Testing Module 1 | Sneha | **19-12-2022** |
| SRS Preparation | Ritu | **19-12-2022** |
| Coding Module 2 | Neha | **19-12-2022** |