

Mitchell J. Moses

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EDUCATION

The University of Georgia, *B.S. Computer Science*,
GPA: 3.38
HOPE Scholarship Recipient

May 2018
Athens, GA

University of North Georgia, *A.S. Computer Science*
GPA: 3.38
HOPE Scholarship Recipient, Dean's list

August 2014 – May 2016
Oakwood, GA

RELATED COURSEWORK

Software Development, Introduction to Computing, Computing, Ethics, and Society, Discrete Mathematics, Calculus I, Introduction to Statistics

WORK EXPERIENCE

Delivery Driver

Friend's House Inc.

August 2015 - Present
Buford, GA

- Retrieved deliveries from the kitchen and beat expected arrival/departure times by 10%
- Handled financial transactions over \$2000; issued receipts, refunds, and change to customers
- Provide excellent customer service to 50+ patrons per shift in a fast-paced, time-intense environment

Sales/Support Associate

J.C. Penny Company

April 2013 - August 2015
Buford, GA

- Prepared outgoing shipments and beat deadlines on shipments by 30%
- Handled amounts exceeding \$5000 daily, maintained accurate balances and deposits
- Consistently exceeded \$2500 weekly sales and store Credit Card goals by 20% by targeting Customer behavior

Teaching Assistant

Jones Middle School

January 2013 – April 2013
Buford, GA

- Prepared lesson plans and reviewed papers of over 30 individuals
- Provided peer tutoring and mentoring after the school day ended
- Lead leadership workshops after school hours teaching goals and skills useful to be successful in High School

CAMPUS & COMMUNITY INVOLVEMENT

Bethlehem Community Center, Volunteer

September 2014 – Present

- Create community outreach projects and gather volunteers to participate
- Develop and implement individual family care plans

UNG Math Club, Member

August 2014 - May 2015

- Understand the importance of Mathematics
- Assist with clerical and organizational duties as necessary

MEMBERSHIPS & ASSOCIATIONS

Association for Computer Machinery, Member

September 2016 - Present

- Attend weekly meetings, which focus on strengthening Computer Science skill sets and develop better as a professional
- Develop a better understanding of Computer Science's role in the work field

Alpha Kappa Psi, Pledge Brother

SKILLS

Programming Skills: Intermediate Knowledge of Java

Computer Skills: Proficient in Microsoft Office Suite