



## Termination Letter

Date : {{date}}

Dear {{name}}

I am writing to formally notify you of the termination of your employment with our company, effective immediately as of {{dateoftermination}}

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As a result of this termination, you will not entitled to any salary or compensation for the month of October

We wish you the best in your future endeavors, If you have any questions please contact our human resource Team at [hr@winwaycreators.com](mailto:hr@winwaycreators.com).

**Regards,**

Team -HR Dept

{{telephone}}

{{email}}

**WINWAY CREATORS INDIA PRIVATE LIMITED**

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MGR Estates, Dwarakapuri

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