



THE UNITED REPUBLIC OF TANZANIA TR No. DSS125
PRESIDENT'S OFFICE
PUBLIC SERVICE MANAGEMENT
TANZANIA PUBLIC SERVICE COLLEGE
ACADEMIC TRANSCRIPT



The Management of Tanzania Public Service College approved the following results in *Ordinary Diploma in Secretarial Studies* for:

NAME: AGNES NYAKUNGA

REG. NO: DSS12/01/D.2147

NTA 5: SEMESTER ONE		JANUARY-2012	TO	JUNE-2012
SUBJECT NAME	GRADE	POINTS	CREDIT VALUE	
SS 5111 COMMUNICATION AND INTERPERSONAL SKILLS	C	2	8.0	
SS 516 SECRETARIAL DUTIES	C	2	10.0	
SS 519 HATIMKATO NADHARIA	C	2	8.0	
SS 511 TYPEWRITING STAGE II	A	4	10.0	
SS 513 COMPUTER APPLICATION I	C	2	8.0	
SS 517 SHORTHAND THEORY	B	3	8.0	
GPA		2.54	CLASS: Pass	

NTA 5: SEMESTER TWO		JULY-2012	TO	DECEMBER-2012
SUBJECT NAME	GRADE	POINTS	CREDIT VALUE	
SS 5212 BASIC PRINCIPLES OF PROCUREMENT AND SUPPLIES	C	2	8.0	
SS 522 TYPEWRITING STAGE III	B	3	10.0	
SS 525 OFFICE PROCEDURES AND PRACTICE	B	3	10.0	
SS 5210 HATIMKATO KASI MANENO 80 kdk	C	2	10.0	
SS 5213 FIELD PRACTICE	A	4	12.0	
SS 524 COMPUTER APPLICATION II	C	2	8.0	
SS 528 SHORTHAND 80 wpm	C	2	10.0	
GPA		2.65	CLASS: Pass	

NTA 6: SEMESTER THREE		JANUARY-2013	TO	JUNE-2013
SUBJECT NAME	GRADE	POINTS	CREDIT VALUE	
SS 6111 RESEARCH METHODOLOGY	B	3.00	8.0	
SS 615 MEETING PROCEDURES AND PRACTICE	B	3.00	10.0	
SS 618 HATIMKATO KASI MANENO 100 kdk	B+	4.00	10.0	
SS 611 BUSINESS COMPUTER APPLICATION I	B+	4.00	12.0	
SS 614 RECORDS MANAGEMENT PRINCIPLES AND PRACTICE	B+	4.00	10.0	
SS 617 SHORTHAND 100wpm	C	2.00	10.0	
GPA		3.37	CLASS: Lower Second	

NTA 6: SEMESTER FOUR		JULY-2013	TO	DECEMBER-2013
SUBJECT NAME	GRADE	POINTS	CREDIT VALUE	
SS 6210 INTRODUCTION TO BOOK-KEEPING AND ACCOUNTS	B	3.00	8.0	
SS 622 BUSINESS COMPUTER APPLICATION II	B	3.00	12.0	
SS 626 DEVELOPMENT STUDIES AND GOOD GOVERNANCE	B	3.00	8.0	
SS 6212 PROJECT RESEARCH PAPER	B	3.00	12.0	
SS 623 INTRODUCTION TO HUMAN RESOURCE MANAGEMENT	B	3.00	10.0	
SS 629 INTRODUCTION TO PUBLIC ADMINISTRATION	C	2.00	10.0	
GPA		2.83	CLASS: Lower Second	

OVERALL GPA:

3.10

OVERALL CLASS:

Lower Second


 Campus Director

Date: Friday, March 17, 2017

TRAINING FOR IMPROVED PERFORMANCE

All correspondence should be addressed to the Campus Director

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