

CURRICULUM VITAE (CV)

1. MY LIFE HISTORY:

FIRST NAME :	HELLEN
MIDDLE NAME :	BARNABAS
LAST NAME :	KIMENYI
DATE OF BIRTH :	28/12/1978
PLACE OF BIRTH :	MWANZA
PLACE OF DOMICILE :	KAGERA NKANDA / KIGOMA
MARITAL STATUS :	MARRIED
NATIONALITY :	TANZANIAN
PHONE :	0687-811037
EMAIL ADDRESS:	hellen.kimenyi@posta.co.tz



2. EDUCATION BACKGROUND:

NAME OF SCHOOL	YEAR	AWARDED
PRIMARY EDUCATION NYAMANORO PRIMARY SCHOOL	1987-1993	CERTIFICATE
SECONDARY EDUCATION MWANZA SECONDARY SCHOOL	2001-2004	
PAMBA SECONDARY SCHOOL	2007	

3. COLLEGE:

NAME OF COLLEGE	YEAR	AWARDED
MBUJI CONTINUING EDUCATION CENTER -MWANZA	2001	CERTIFICATE
VETA -MWANZA	2001	CERTIFICATE
VETA MWANZA	2009 - 2010	CERTIFICATE

4. EXPERIENCE:

OCCUPATION	YEAR	PLACE
A) PERSONAL SECRETARY	2010 - 2011	DAMAS SECRETARIAL LTD - BOX - 4001 - MWANZA
B) OFFICE MANAGEMENT & SHOP - KEEPER	2011 - 2013	JAMBO PLASTIC LTD - BOX 802 MWANZA
C) PERSONAL SECRETARY GRADE II	2014 - 2019	TANZANIA POSTS CORPORATION
D) POST OFFICER II	2019 - 2021	TANZANIA POSTS CORPORATION
E) POST MISSTRESS TPC - NGUDU	24 FEB - 19 APRIL 2021	TPC NGUDU / MWANZA
F) PONE COURSE	26 APRIL - 31 APRIL 2021	TPC HQ DSM

5. REFERRES:

A. SYRIACUS BARNABAS,

TEL: 0786063231 & 0753893350,
BENNET CO. LTD DSM.

B. DAMAS HIMA,

TEL: 0754-404388,
VETA - MWANZA.

C. MARY MHONA,

TEL: 0767-095096,
EXC SECRETARY,
UWT - MWANZA.