

SORTING OFFICE DAILY ACTIVITIES REPORT
19/10/2021 TO 23/10/2021
KIGOMA REGION

DATE: 25/10/2021

A: P 150

PRODUCT	B/F	RECEIVED FROM CUSTOMERS	RECEIVED FROM SORTING	RECEIVED FROM BRANCHES	TRANSFERED TO SORTING	DISPATCHED TO BRANCHES	DELIVERY	ON HAND
REGSTERS INLAND	10	7	NIL	NIL	13	NIL	2	2
INT. REGISTERS	2		6	NIL	NIL	NIL	7	1
PARCEL INLAND	NIL		NIL	NIL	NIL	NIL	5	3
INT. PARCEL	1	NIL	7	NIL	NIL	NIL	1	
DPS	1		7	NIL	NIL	NIL	1	7
ORDINARY LETTER	NIL		NIL	NIL	NIL	NIL	NIL	
POSTA MLANGONI	NIL		NIL	NIL	NIL	NIL	NIL	
POST CARGO	3		NIL	NIL	3	NIL	NIL	
BILLING	NIL		NIL	NIL	NIL	NIL	NIL	
TOAL	10							13

B:BOX RENTAL

SERVICE	NUMBER OF CUSTOMERS	AMOUNT
BOX RENTAL	1	88,500
VIRTUAL BOX	NIL	NIL
STAMP	GENERAL	53,200
REG. INLAND	9	55,200
INT. REG.		
PARCEL		
TOTAL CASH		196,900

C: OTHER CHARGES

SERVICE	NUMBER OF CUSTOMERS	AMOUNT
MISCELLANEOUS	3	21,250
CARGO	3	380,000
TOTAL CASH		401,250

PREPARED BY : **IRENE MWANGILA**

RANK **PC II**

SIGNATURE



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