SORTING OFFICE DAILY ACTIVITIES REPORT 04/10/2021 TO 09/10/2021 KIGOMA REGION

DATE: 09/10/2021

A: P 150

PRODUCT	B/F	RECEIVED	RECEIVED	TRANSFERED	DISPATCHED	ON HAND
		FROM	FROM	TO SORTING	ТО	
		SORTING	BRANCHES		BRANCHES	
REGSTERS INLAND	14	14	NIL	4	NIL	10
INT. REGISTERS	5	5	NIL	NIL	NIL	5
PARCEL INLAND	NIL	NIL	NIL	NIL	NIL	NIL
INT. PARCEL	01	1	NIL	NIL	NIL	1
DPS	2	2	NIL	NIL	NIL	2
ORDINARY LETTER	NIL	NIL	NIL	NIL	NIL	NIL
POSTA MLANGONI	NIL	NIL	NIL	NIL	NIL	NIL
POST CARGO	NIL	NIL	NIL	NIL	NIL	NIL
BILLING	NIL	NIL	NIL	NIL	NIL	NIL
TOAL	22	22	0	4	0	18

B:BOX RENTAL

SERVICE	NUMBER OF CUSTOMERS	AMOUNT
BOX RENTAL	1	23,600
VIRTUAL BOX	4	135,700
STAMP	GENERAL	937,500
REG. INLAND	5	32,000
PARCEL	1	80,800
TOTAL CASH		1,209,600

C: OTHER CHARGES

SERVICE	NUMBER OF CUSTOMERS	AMOUNT
MISCELLANEOUS	1	2,350
CARGO	1	20,000
TOTAL CASH		

PREPARED BY :ELDITRUDA MSICHI

RANK POII.

ICNIATURE:

DATE:15/10/2021

SORTING OFFICE DAILY ACTIVITIES REPORT 11/10/2021 TO 15/10/2021 KIGOMA REGION

DATE: 15/10/2021

A: P 150

PRODUCT	B/F	RECEIVED FROM	RECEIVED FROM	TRANSFERED TO SORTING	DISPATCHED TO	DELIVERY	ON HAND
		SORTING	BRANCHES		BRANCHES		
REGSTERS INLAND	10	1	NIL		NIL	1	10
INT. REGISTERS	5	3	NIL	NIL	NIL	6	2
PARCEL INLAND	NIL	NIL	NIL	NIL	NIL	NIL	NIL
INT. PARCEL	1	1	NIL	NIL	NIL	1	1
DPS	2	5	NIL	NIL	NIL	6	1
ORDINARY LETTER	NIL	NIL	NIL	NIL	NIL	NIL	NIL
POSTA MLANGONI	NIL	NIL	NIL	NIL	NIL	NIL	NIL
POST CARGO	NIL	NIL	NIL	NIL	NIL	NIL	NIL
BILLING	NIL	NIL	NIL	NIL	NIL	NIL	NIL
TOAL	18						

B:BOX RENTAL

SERVICE	NUMBER OF	AMOUNT
	CUSTOMERS	
BOX RENTAL	2	94,400
VIRTUAL BOX	NIL	NIL
STAMP	GENERAL	145,400
REG. INLAND	4	27,300
INT. REG.	1	13,250
PARCEL		
TOTAL CASH		

C: OTHER CHARGES

SERVICE	NUMBER OF CUSTOMERS	AMOUNT
MISCELLANEOUS		
CARGO		
TOTAL CASH		

PREPARED BY :ELDITRUDA MSICHI

RANK POI.

SIGNATURE:

DATE:15/10/2021