



THE UNITED REPUBLIC OF TANZANIA
PRESIDENT'S OFFICE
PUBLIC SERVICE MANAGEMENT
TANZANIA PUBLIC SERVICE COLLEGE
SINGIDA CAMPUS

ACADEMIC TRANSCRIPT



END: 902/011

THE ACADEMIC BOARD OF TANZANIA PUBLIC SERVICE COLLEGE APPROVED THE FOLLOWING RESULTS IN

ORDINARY DIPLOMA IN RECORDS MANAGEMENT

STUDENT NAME: ANGEL LAURIAN HUNIA

REG. NO.: DRMA0115.74

NTA 5: SEMESTER ONE FROM Jul 2013 TO Dec 2013

CODE	SUBJECT NAMES	GRADE	GRADE POINT	CREDIT	REMARKS
RM 318	INTRODUCTION TO STATISTICS	B	3	8	Pass
RM 318	INTRODUCTION TO ARCHIVAL DESCRIPTION, ARRANGEMENT AND CATALOGUING	C	2	12	Pass
RM 311	COMMUNICATION AND INTERPERSONAL SKILLS	A	4	10	Pass
RM 319	COMPUTER APPLICATION	C	2	10	Pass
RM 315	REGISTRY PROCEDURES AND PRACTISES	C	2	10	Pass
RM 311	PRINCIPLE OF RECORDS MANAGEMENT	B	3	12	Pass
TOTAL POINTS: 164		TOTAL CREDIT VALUE: 62		GPA: 2.4	CLASS: PASS

NTA 6: SEMESTER TWO FROM Jan 2014 TO Jun 2014

CODE	SUBJECT NAMES	GRADE	GRADE POINT	CREDIT	REMARKS
RM 524	INTRODUCTION TO RECORDS MANAGEMENT SYSTEMS	C	2	10	Pass
RM 526	INTRODUCTION TO ARCHIVES MANAGEMENT	C	2	10	Pass
RM 5212	FIELD PRACTICE	A	4	12	Pass
RM 522	PRINCIPLE OF RECORDS MANAGEMENT II	B	3	12	Pass
RM 527	CONSERVATION AND PRESERVATION OF ARCHIVAL MATERIALS	B	3	8	Pass
TOTAL POINTS: 148		TOTAL CREDIT VALUE: 52		GPA: 2.8	CLASS: PASS

NTA 8: SEMESTER ONE FROM Jul 2013 TO Jun 2014

CODE	SUBJECT NAMES	GRADE	GRADE POINT	CREDIT	REMARKS
RM 411	E-RECORDS MANAGEMENT	B	3	12	GOOD
RM 413	RECORDS MANAGEMENT POLICY, LEGISLATION AND STANDARDS	C	2	8	PASS
RM 412	INTRODUCTION TO FINANCIAL RECORDS MANAGEMENT	A	5	8	EXCELLENT
RM 4172	RECORDS CENTRE MANAGEMENT	B	3	10	GOOD
RM 417	RECORDS BASELINE SURVEY PRINCIPLES	A	5	10	EXCELLENT
RM 411	INTEGRATED RECORDS MANagements	A	5	10	EXCELLENT
TOTAL POINTS: 122		TOTAL CREDIT VALUE: 58		GPA: 2.8	CLASS: UPPER SECOND CLASS

NTA 9: SEMESTER TWO FROM Jan 2014 TO Jun 2014

CODE	SUBJECT NAMES	GRADE	GRADE POINT	CREDIT	REMARKS
RM 429	INTRODUCTION TO HUMAN RESOURCE MANAGEMENT	B	3	10	GOOD
RM 4210	DEVELOPMENT STUDIES	B	3	8	GOOD
RM 426	INTRODUCTION TO LAND RECORDS MANAGEMENT	A	5	8	EXCELLENT
RM 4213	BASISLINE SURVEY REPORT	A	5	10	EXCELLENT
RM 424	INTRODUCTION TO MEDICAL RECORDS MANAGEMENT	A	5	8	EXCELLENT
RM 428	RECORDS SECURITY AND DISASTER MANAGEMENT	B+	4	10	VERY GOOD
RM 429	INTRODUCTION TO LEGAL RECORDS MANAGEMENT	A	5	8	EXCELLENT
TOTAL POINTS: 264		TOTAL CREDIT VALUE: 62		GPA: 4.2	CLASS: UPPER SECOND CLASS

OVERALL PERFORMANCE

GPA: 4.0

CLASS: UPPER SECOND CLASS

COMMENT: PASS

Campus Director

TRAINING FOR IMPROVED PERFORMANCE

All correspondence should be addressed to the Campus Director
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2014-10-10

Date

Confirmed in the
true copy of the original
14/03/2014