




# SHIKABA HAIDARI

## Contact

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 shekiba.haidary07@gmail.com

 Sadiqi Chowk Dhokla Khan Rawalpindi

 16TH District, KABUL AFGHANISTAN

## About Me

I have experience teaching English, managing websites, and assisting customers with foreign exchange services. I've taught at an educational center and through home tuition, helped customers with UNICORN accounts, and improved websites by updating content and attracting users.

## Skills

- English teaching
- Website management
- Customer support
- Foreign exchange knowledge
- Account management
- Communication skills
- Marketing

## Education

### • Higher Secondary School *LAMA-E-SHAHID HIGH SCHOOL*

Education in Information and Communication Systems (ICS) with a solid understanding of networks, system design, and telecommunications. Focused on building practical skills and knowledge in technology and communication systems."

### • Certifications and Training

- Completed the IRC system of English language at Hujat-e-Khurasan Educational Center, Kabul.
- Completed the Interchange System of English Language and Computer (CFO & MOA) at Agha Khan Education Service (AKES).

## Experience

### • TEACHER *AGHAZ-E-NAWEEN EDUCATIONAL CENTER*

- Taught English at a well-known educational center.
- Gained valuable teaching experience and enhanced communication skills.
- Achieved significant milestones in education and student development.

### • HOME TUITION *Kabul*

- Taught English to students through a home tuition center.
- Gained valuable experience in education and communication.
- Achieved success in student development.

### • RECEPTIONIST *UNICORN FOREX BROKER*

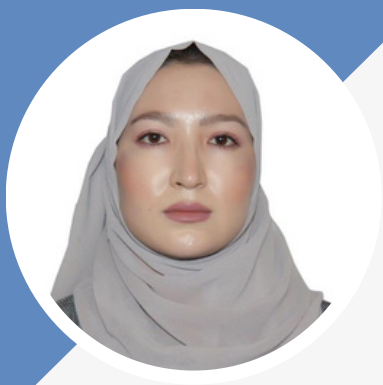
- Assisted customers with understanding foreign exchange services.
- Created and managed accounts for UNICORN enrollment.
- Provided exceptional customer support, ensuring smooth onboarding.

### • Data Entry Operator. *NAIKBEEN WEB HOSTING*

- Updated and managed 2-3 websites with daily uploads.
- Marketed sites to attract customers and boost engagement.
- Created innovative ideas to enhance website appeal.


## Languages

- English
- Farsi
- Urdu





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