Date Issued:

To,

Student Name:

Address:

Email:

Dear ,

Congratulations on your admission to  Your exceptional academic achievements have prepared you well to join the company of scholars, teachers and researchers in our department. We look forward to you joining us next year.

In this letter, I am writing to give you some additional information about our program, the University of Arizona and the details of a comprehensive academic financial package we are offering you to support you during your studies.

Sincerely,

Mr. Roberts