**1. Manuscript Preparation**

**Format**

* Use **two-column format**, typically in **US Letter size (8.5” x 11”)**
* Font: **Times New Roman**, size 10-point
* Margins: 0.75 inches on all sides (varies slightly by journal/conference)

**Sections of Paper**

* Title
* Author(s) with affiliation and email
* Abstract (150–250 words)
* Keywords (3–5)
* Introduction
* Related Work / Literature Review
* Methodology / Approach
* Results & Discussion
* Conclusion
* References

**2. Style & Language**

* Write in **clear, concise, formal English**
* Use **third-person** voice, avoid personal pronouns
* Use active voice whenever possible
* Avoid plagiarism (including self-plagiarism)

**3. Equations and Figures**

* Number equations consecutively (e.g., (1), (2), ...)
* Center figures and tables; include captions
* Use **high-resolution** figures (300 DPI or higher)
* Reference all figures/tables in the text (e.g., "As shown in Fig. 2...")

**4. Citations and References**

* In-text citation: **[1], [2]**, etc.
* Reference list at the end, numbered and ordered as they appear

[1] A. Author, "Title of paper," \*Journal Name\*, vol. xx, no. xx, pp. xx-xx, Month, Year.

**5. Plagiarism Policy**

* Similarity index must generally be **below 10%**
* Uses tools like **iThenticate** to check for plagiarism

**6. Submission Guidelines**

* Submit through the **conference submission portal**)
* Required files:
  + Main PDF document
  + Source files (LaTeX or Word)
  + Figures (in high-quality format)
  + Conflict of Interest statement
  + Cover letter (optional but recommended)