

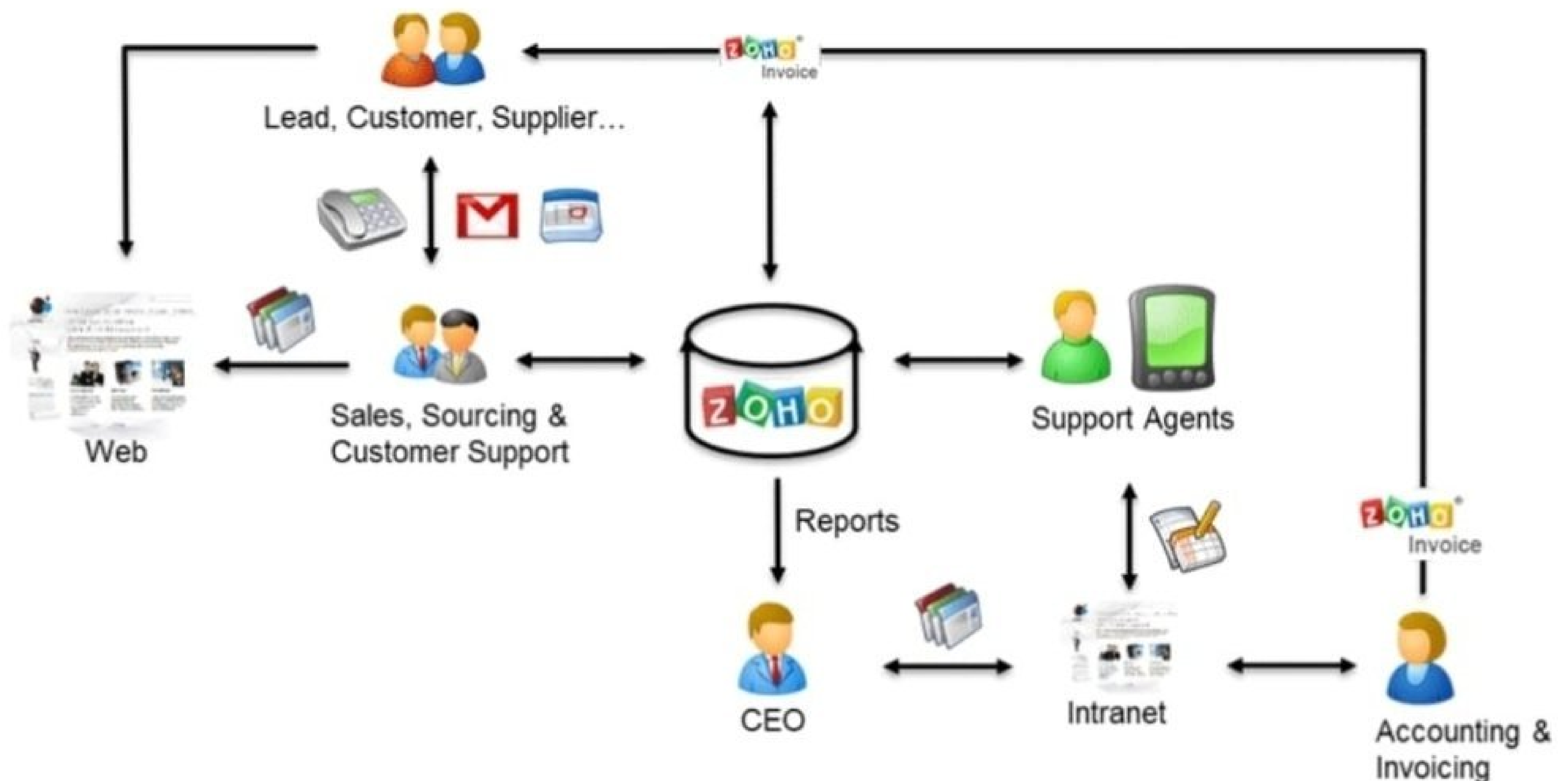


Books

Preparation and Maintenance of ZOHO Books for Techpro Solutions

TechPro Solutions, an IT services company, utilizes Zoho Books to efficiently manage their client billing and invoicing. They track project expenses, record billable hours, and generate professional invoices using Zoho Books. The software helps them streamline their financial processes and provides insights into their profitability.

TechPro Solutions is a Private Limited company also registered under GST in Tamil Nadu. TechPro Solutions offers various expert IT consulting services in India and outside India.





Zoho Books is your end-to-end online accounting software.

Set up your organization profile and start accounting with Zoho Books.

Organization Name*

Zylker

Business Location*

India

State/Union Territory*

Maharashtra

[Add Organization Address](#)

Regional Settings

Time Zone

(GMT 5:30) India Standard Time (Asia/Calcutta)

Currency

INR - Indian Rupee

Language

English

☒ **My business is registered for GST.**

xxxxxxxxxxxxxxxxxx

Note: You can always change your preferences later in Settings.

Get started

Books

Search in Items (/)

Trial expires in 14 days. [Subscribe](#)

TechPro Solutions Pri...

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e-Way Bills

GST Filing

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Configure Features list

All Items

+ New

NAME	DESCRIPTION	RATE	HSN/SAC	USAGE UNIT
Goods and Services, if they have a price tag, put them here.				

Inventory

Advanced inventory management software that works seamlessly with Zoho Books.

Track items based on serial numbers and batches

Sell items across sales channels

Transfer items across warehouses

Learn More

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Configure Features list

New Item

Type ⓘ

Goods

Service

Name*

IT Consulting

Unit ⓘ

Hrs

X

▼

SAC

996313

🔍

Tax Preference*

Taxable

▼

☑ Sales Information

Selling Price*

INR 10000

Account*

Sales

▼

Description

✍

Default Tax Rates

Intra State Tax Rate

GST18 (18%)

▼

Inter State Tax Rate

IGST18 (18%)

▼

NOTE:

You have changed the tax rate manually. Any changes you make in your organisation's Default Tax Preferences will not be applied to this item.

Save

Cancel

Books

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New Vendor

Primary Contact ⓘ

Salutation

1. Juniper Netv

Last Name

Company Name

Juniper Networks

Vendor Display Name* ⓘ

Juniper Networks

Vendor Email ⓘ

junipernetworks@gmail.com

Vendor Phone ⓘ

Work Phone

Mobile

Other Details

Address

Contact Persons

Bank Details

Custom Fields

Reporting Tags

Remarks

GST Treatment*

Registered Business - Regular

GSTIN / UIN* ⓘ

33AAAAA0000A1Z5

Get Taxpayer details

PAN ⓘ

AAAAA0000A

Source Of Supply*

(TN) - Tamil Nadu

Currency

INR- Indian Rupee

Opening Balance

INR

Payment Terms

Due on Receipt

TDS

Payment of contractors for Others - (2 %)

Enable Portal? ⓘ

Allow portal access for this vendor

Portal Language ⓘ

English

Add more details

Save

Cancel

Books

Search in Purchase Orders (/)

Trial expires in 3 days. [Subscribe](#)

TechPro Solutions Private Limited

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All Purchase Orders

+ New

PO-00001

05/04/2023

ISSUED

₹2,36,000.00

Edit

Send Mail

PDF/Print

Convert to Bill

Complete Your Purchase

You can create bills and receives(in any sequence) with this order to complete your purchase.

Convert to Bill

Show PDF View

Issued

TechPro Solutions Private Limited

Tamil Nadu

India

GSTIN 33AAAAA0000A1Z3

sairampulugan@gmail.com

Vendor Address

Juniper Networks

GSTIN 33AAAAA0000A1Z3

Deliver To

sairampulugan

Tamil Nadu

PURCHASE ORDER

PO-00001

Books

Search in Bills (/)

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All Bills

+ New

01

31/07/2023

OPEN

₹2,32,000.00

Edit

PDF

Record Payment

Record Payment

This bill is in the open status. You can now record payment for this bill.

Record Payment

Purchase Orders 1

Show PDF View

Open

TechPro Solutions Private Limited

Tamil Nadu

India

GSTIN 33AAAAA0000A1Z3

sairampulugan@gmail.com

Balance Due

₹2,32,000.00

BILL

BILL 01

Order Number : PO-00001

Books

Search in Bills (/)

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New Bill

Vendor Name*

Amazon Web Services

View Vendor Details

GST Treatment: Registered Business - Regular

GSTIN: 33AAAAA0000A1Z5

Source Of Supply*

[TN] - Tamil Nadu

Destination Of Supply*

[TN] - Tamil Nadu

Bill*

02

Order Number

Bill Date*

05/04/2023

To create transaction dated before 01/07/2017, [click here](#)

Due Date

20/04/2023

Payment Terms

Net 15

Save as Draft

Save as Open

Cancel

Template: 'Standard Template' [Change](#) [Make Recurring](#)

Books

Search in Bills (/)

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ITEM DETAILS	ACCOUNT	QUANTITY	RATE	TAX	CUSTOMER DETAILS	AMOUNT
Cloud Database	Cost of Goods Sold	1.00	50000.00	GST18 [18%] Eligible For ITC	Select Customer	50,000.00

[Add another line](#)

Sub Total

50,000.00

Discount

0 %

0.00

CGST9 [9%]

4,500.00

SGST9 [9%]

4,500.00

Total Tax Amount

9000.00 INR

TDS TCS

Professional F...

-5,000.00

Adjustment

0.00

Total (₹)

54,000.00

Save as Draft

Save as Open

Cancel

Template: 'Standard Template' [Change](#) [Make Recurring](#)

Books

Search in Customers (/)

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?

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New Customer

Customer Type ☒ Business ☐ Individual

Primary Contact

Salutation TechWise Solutio Last Name

Company Name TechWise Solutions Pvt Ltd

Customer Display Name* TechWise Solutions Pvt Ltd

Customer Email

Customer Phone Work Phone Mobile

Other Details

Address

Contact Persons

Custom Fields

Reporting Tags

Remarks

GST Treatment* Registered Business - Regular

GSTIN / UIN* 33AAAAA0000A15Z [Get Taxpayer details](#)

Business Legal Name

Business Trade Name

PAN AAAAA0000A

Place Of Supply* [TN] - Tamil Nadu

Tax Preference* ☒ Taxable ☐ Tax Exempt

Currency INR- Indian Rupee

Opening Balance INR

Payment Terms Due on Receipt

Enable Portal? ☐ Allow portal access for this customer

Portal Language English

Save Cancel

Books

Search in Sales Orders (/)

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Customer Name*

DigitalEdge Technologies PVT Ltd

View Customer Details

BILLING ADDRESS

SHIPPING ADDRESS

GST Treatment: Registered Business - Regular

GSTIN: 33AAAAA0000A15Z

Place Of Supply*

[TN] - Tamil Nadu

Sales Order#*

SO-00001

Reference#

Sales Order Date*

10/04/2023

Expected Shipment Date

dd/MM/yyyy

Payment Terms

Due on Receipt

Save as Draft

Save and Send

Cancel

Total Amount: ₹ 11,80,000.00

Total Quantity: 100

Books

Search in Sales Orders (/)

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TechPro Solutions Pri...

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ITEM DETAILS

IT Consulting

Service

SAC: 998313

QUANTITY

100

Hrs

RATE

10000

TAX

GST18 (18%)

AMOUNT

10,00,000.00

Sub Total

10,00,000.00

Discount

0 %

CGST9 (9%)

90,000.00

SGST9 (9%)

90,000.00

Adjustment

0.00

Total (₹)

11,80,000.00

Customer Notes

Enter any notes to be displayed in your transaction

Save as Draft

Save and Send

Cancel

Total Amount: ₹ 11,80,000.00

Total Quantity: 100

Books

🔄

🔍

Search in Sales Orders (/)

Trial expires in 3 days. [Subscribe](#)

👤 🔔 ⚙️

 TechPro Solutions Pri...

🌐

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Recurring Invoices

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Time Tracking

e-Way Bills

All Sales Orders

+ New

...

SO-00001

Attachments

Comments & History

×

☐

DigitalEdge Technologies PVT ...

₹11,80,000.00

SO-00001

10/04/2023

CONFIRMED

Edit

Email

PDF/Print

Convert to Invoice

Create

⋮

🛒

Fulfill the Sales Order

You can create packages, shipments or invoices (in any sequence) to complete this sales order.

Convert

Convert to Invoice

Instant Invoice

Invoice Status : NOT INVOICED

Show

Confirmed

TechPro Solutions Private Limited

Tamil Nadu

India

GSTIN 33AAAAA0000A1Z5

sairampulagam@gmail.com

SALES ORDER

Sales Order# SO-00001

Bill To

DigitalEdge Technologies PVT Ltd

GSTIN 33AAAAA0000A15Z

Ship To

GSTIN 33AAAAA0000A15Z

Order Date :

10/04/2023

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Search in Invoices (/)

New Invoice

Customer Name*

ApexTech Consultants

View Customer Details

BILLING ADDRESS

Add new address

SHIPPING ADDRESS

Add new address

OST Treatment: Overseas

Invoice#*

INV-000004

Order Number

Invoice Date*

20/04/2023

Terms

Due on Receipt

Due Date

20/04/2023

To create transaction dated before 01/07/2017, click here

☐ I'll pay tax for this export as I do not have a Letter of Undertaking / Bond

Subject

Let your customer know what this invoice is for

Save as Draft

Save and Send

Cancel

Make Recurring

Total Amount: \$ 9,130.50

Total Quantity: 50

Books

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Search in Invoices (/)

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(As on 2023-04-20) 1 USD = 82.141154 INR

Bulk Update Line Items

ITEM DETAILS	QUANTITY	RATE	TAX	AMOUNT
Cloud Services	50	182.61	IGST0 [0%]	9,130.50
Service	Hrs	Recent Transactions		
Service SAC: 998313				
Type or click to select an item.	1.00	0.00	Select a Tax	0.00

Add another line

Sub Total

9,130.50

Discount

0 %

0.00

IGST0 [0%]

0.00

TDS TCS

Select a Tax

- 0.00

Adjustment

0.00

Total (\$)

9,130.50

Customer Notes

Thanks for your business.

Save as Draft

Save and Send

Cancel

Make Recurring

Total Amount: \$ 9,130.50

Total Quantity: 50

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Add Bank or Credit Card

Select Account Type*

☒ Bank ☐ Credit Card

Account Name*

ICICI Bank-001

Account Code

Currency*

INR

Account Number

000001

Bank Name

ICICI Bank

IFSC

Description

Max. 500 characters

☐ Make this primary

Save

Cancel



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Active Accounts

ACCOUNT NAME

Employee Salary

Reverse Charge

Input Tax Credit

Input IGST

Input CGST

Input SGST

Prepaid Expenses

TDS Receivable

Advance Tax

Undeposited Funds

Petty Cash

Accounts Receivable

Other Current Asset

Other Current Asset

Other Current Asset

Cash

Cash

Accounts Receivable

Search

Create Account

Account Type*

Other Asset

Account Name*

Account Code

Description

Max. 500 characters

☐ Add to the watchlist on my dashboard

Save

Cancel

Assets

Track special assets like goodwill and other intangible assets

TechPro Solutions Pri...

New Account

Find Accountants

PARENT ACCOUNT NAME

Input Tax Credits

Input Tax Credits

Input Tax Credits

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Search (/)

Edit Journal

Notes*

Salary for the Month of April-2023

Journal Type

☐ Cash based journal?

Currency

INR- Indian Rupee

ACCOUNT	DESCRIPTION	CONTACT (INR)	DEBITS	CREDITS
Salaries and Employee Wages	Being Salary for the month of April-2023	Select Contact	2500000	
Salaries Payable	Being Salary for the month of April-2023	Select Contact		2500000

Add another line

Sub Total

25,00,000.00

25,00,000.00

Total (₹)

25,00,000.00

25,00,000.00

Difference




0.00


Attachments


Save

Cancel

Trial expires in 3 days. [Subscribe](#)



TechPro Solutions Pri... 



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30/04/2023

Rent Expense

Expense Type*
☐ Goods ☒ Services

SAC

Itemize

Amount*
INR 200000

Paid Through*
Rent Payable

Vendor

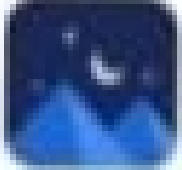
GST Treatment*
Registered Business - Regular

Vendor GSTIN*
33AAAAA0000A15Z [Get Taxpayer details](#)

Source Of Supply*
[TN] - Tamil Nadu

Destination Of Supply*
[TN] - Tamil Nadu

Reverse Charge
☐ This transaction is applicable for reverse charge



Drag or Drop your Receipts
Maximum file size allowed is 7MB

[Upload your Files](#)

Milestone 11: Bank Entries

Activity 1: Recording of Bank Transactions

The Below are the Bank Transactions occurred during the month:

Date	Paritculars	Debit	Credit	Balance
01-04-2023	Capital Deposit		100000	100000
10-04-2023	Paid to Amazon Web Services	54000		944000
15-04-2023	Received from DigitalEdge Technologies Pvt Ltd		1180000	1280000
15-04-2023	Petty Cash Withdrawl	50000		1230000
20-04-2023	Paid to Juniper Networks	232000		998000
25-04-2023	Received from ApexTech Consultants \$9130.5 @ Rs.81.99185		748627	1692627
25-04-2023	Received from Techwise Solutions		1620000	3312627
30-04-2023	Salary Paid	2500000		812627

To Add the bank transaction go to **Banking>Add Transaction** and select the appropriate type to record the transactions:

Paritculars	Transaction Type
Capital Deposit	Money In- Owner's Contribution
Cash Withdrawl for petty cash	Money Out- Transfer to Another Account
Paid to Supplier/Vendor	Money Out- Vendor Payment
Amount received from customer	Money In – Customer payment

TechPro Solutions Private Limited
Profit and Loss

Basis: Accrual

From 01/04/2023 To 30/04/2023

[+ Add Temporary Note](#)

ACCOUNT	TOTAL
Operating Income	
Sales	42,49,989.81
Total for Operating Income	42,49,989.81
Cost of Goods Sold	
Cost of Goods Sold	3,50,000.00
Total for Cost of Goods Sold	3,50,000.00
Gross Profit	38,99,989.81
Operating Expense	
Other Expenses	5,000.00
Rent Expense	2,00,000.00
Salaries and Employee Wages	25,00,000.00
Total for Operating Expense	27,05,000.00
Operating Profit	11,94,989.81
Non Operating Income	
Total for Non Operating Income	0.00
Non Operating Expense	
Exchange Gain or Loss	1,363.25
Total for Non Operating Expense	1,363.25
Net Profit/Loss	11,93,626.56

Balance Sheet

Basis: Accrual

As of 30/04/2023

[+ Add Temporary Note](#)

Collapse all Expand All

ACCOUNT	TOTAL
Assets	
Current Assets	
Cash	
Petty Cash	45,000.00
Total for Cash	45,000.00
Bank	
ICICI Bank-001	8,12,626.56
Total for Bank	8,12,626.56
Accounts Receivable	10,80,000.00
Other current assets	
TDS Receivable	2,50,000.00
<input checked="" type="checkbox"/> Input Tax Credits	99,000.00
Total for Other current assets	3,49,000.00
Total for Current Assets	22,86,626.56
Total for Assets	22,86,626.56
Liabilities & Equities	
Liabilities	
Current Liabilities	
Accounts Payable	1,08,000.00
Rent Payable	2,36,000.00
TDS Payable	19,000.00
<input checked="" type="checkbox"/> GST Payable	6,30,000.00
Total for Current Liabilities	9,93,000.00
Total for Liabilities	9,93,000.00
Equities	
Owner's Equity	1,00,000.00
Current Year Earnings	11,93,626.56
Total for Equities	12,93,626.56
Total for Liabilities & Equities	22,86,626.56

3.1 Details of Outward Supplies and inward supplies liable to reverse charge

Nature of Supply	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)	₹35,00,000.00	₹0.00	₹3,15,000.00	₹3,15,000.00	₹0.00
(b) Outward taxable supplies (zero rated)	₹7,49,989.81	₹0.00			₹0.00
(c) Other outward supplies (Nil rated, exempted)	₹0.00				
(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(e) Non-GST outward supplies	₹0.00				
Total value	₹42,49,989.81	₹0.00	₹3,15,000.00	₹3,15,000.00	₹0.00

3.1.1 Details of supplies notified under sub-section (5) of section 9 of the Central Goods and Services Tax Act

Description	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6

From 01/04/2023 To 30/04/2023

+ Add Temporary Note

DATE :	ENTRY NUMBER	TRANSACTION TYPE	AMOUNT	IGST AMOUNT	CGST AMOUNT	SGST AMOUNT	CESS AMOUNT
10/04/2023	INV-000001	Invoice	₹10,00,000.00	₹0.00	₹90,000.00	₹90,000.00	₹0.00
20/04/2023	INV-000003	Invoice	₹15,00,000.00	₹0.00	₹1,35,000.00	₹1,35,000.00	₹0.00
20/04/2023	INV-000002	Invoice	₹10,00,000.00	₹0.00	₹90,000.00	₹90,000.00	₹0.00

