# **Meeting Minutes**

#### 9 NOVEMBER 2019 / 3:00 PM-5:00PM / MLK LIBRARY ROOM 604

## **Attendees**

Janette, Karnavee, Prathyusha, Mrunali

## **Agenda**

### Do the following:

- 1. Finish backlog
- 2. Set up database
- 3. Update Sprint and burndown chart

Action Items	Person Responsible	Deadline
Create MySQL database on EC2	Janette	Nov 12  11:00PM
Create Database Schema	Karnavee and Prathyusha	Nov 19  11:00PM

## **Next Meeting Agenda**

- 1. Divide components and tasks
- 2. Update Sprint and burndown chart
- 3. Create a Scrum Task board

#### **Notes**

• We will draw wireframes at the end