# **Meeting Minutes**

#### NOVEMBER 23 2019 / 3:00 PM-4:00 PM / ONLINE

## **Attendees**

Janette, Karnavee, Prathyusha, Mrunali

## **Agenda**

## Do the following:

- 1. Divide the rest of the tasks
- 2. Update Sprint and burndown chart
- 3. Create and Update a Scrum Task board on Github

## **Next Meeting Agenda**

- 1. Finish Up everything
- 2. Discuss tasks done and not done

### **Notes**