

Kamil Ashfaq

Computer Science Graduate | Digital Platform Operations

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SKILLS

- Languages: C, C++, Python, PHP
- Web Technologies: HTML, CSS, JavaScript, Bootstrap
- Tools / Platforms: Linux, Ubuntu, MySQL, Oracle, SAP, Git
- Core Competencies: Digital Platform Operations, Content Review, Data Validation, SOP Compliance, Workflow Management, Problem Solving, Adaptability

PROFESSIONAL EXPERIENCE

Digital Platform Operations Executive | [Company Name] | Jan '23 – Present

- Managed day-to-day digital platform operations ensuring accuracy, compliance, and workflow efficiency
- Performed content review and data validation in line with platform guidelines and SOPs
- Coordinated with internal teams to resolve operational issues and escalations
- Maintained turnaround times, quality metrics, and operational documentation

Campus Ambassador | Dell | Aug '19 – May '20

- Promoted Dell products on campus, increasing brand engagement by approximately 60%
- Organized and executed 6+ on-campus technology showcase events
- Acted as a liaison between students and Dell representatives

PROJECTS

Digital Learning Platform Development – Green Valley School

- Tech: HTML, CSS, JavaScript, Bootstrap, PHP, MySQL

- Designed and developed an interactive digital learning platform supporting both in-class and remote learning
- Integrated multimedia content and assessments to improve accessibility and engagement

CERTIFICATIONS

- Google Data Analytics – Coursera
- Foundations of Cybersecurity – Google
- Introduction to Linux – Linux Foundation
- Digital Marketing Fundamentals – Google

EDUCATION

Bachelor of Technology – Computer Science & Engineering | Lovely Professional University | CGPA: 8.00

Intermediate (Class XII) | Burn Hall School, Srinagar | Percentage: 96%