

**ORDER 13**  
**OF THE PRODUCTION OF DOCUMENTS**

**Rule 4**

- 1) When a document is admitted in evidence, the same will be endorsed as an EXHIBIT, with following particulars:
  - a) The nomenclature of the EXHIBIT
  - b) The number and title of the suit
  - c) The name of the person producing the document
  - d) The date on which it was produced
  - e) A statement of its having been so admitted
  - f) Signature of the Judge

Where the document so admitted is an entry in a book, account or record, and a copy thereof has been substituted for the original under the next following rule, the particulars aforesaid shall be endorsed on the copy and the endorsement thereon shall be signed or initiated by the judge.