

Whitehall II Security: 0113 866 5735

VISITOR

lol

3

02-10-2018

Pass ID: lol

IMPORTANT:

Please read the health & safety regulations on this pass and return pass to reception on departure

Welcome to Whitehall II

Whitehall Quay, LS1 4HR

Whilst on site please observe the following:

1. **HEALTH AND SAFETY AT WORK:** A safe working environment is provided and all visitors are requested to co-operate in the maintenance of the high standard of safe practice.
2. **EMERGENCY PROCEDURE:** See reverse.
3. **FIRST AID:** In the event of injury or illness contact Office Services on 0113 397 3970 (option 2).
4. **FIRST AID: SECURITY AND CCTV:** This

pass must be worn at all times whilst

Fire Action Notice: Without their host's 24/7 live CCTV monitoring and recording is taking place for the purposes of security and crime prevention. All security incidents must be reported immediately to 0113 397 3970 (option 3).

5. **CAMERAS:** Are not allowed without approval. The turnstiles will automatically release, for all other doors please press the green door release button.
6. **THIS IS A NON SMOKING ENVIRONMENT**
 - Do not attempt to use the lifts.
 - Do not stop to collect personal belongings.
 - Do not re-enter the building until you are advised it is safe to do so.
 - Inform your host or security reception if you require any assistance evacuating the building.

Emergency Assembly Point