# **Excel Shared Workbook**

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#### **Excel Shared Workbook**

Important: "Shared Workbooks" is an older feature that allows you to collaborate on a workbook with multiple people. This feature has many limitations, and has been replaced by co-authoring. Co-authoring is available in certain versions of Excel, including Excel 2016 for Office 365 subscribers.

#### **About the shared workbook feature - Office Support**

If you share an Excel workbook, you can work with other people on the same workbook at the same time. The workbook should be saved to a network location where other people can open it. You can keep track of the changes other people make and accept or reject those changes.

## **Share Excel Workbooks - Easy Excel Tutorial**

If you're using the latest version of Excel and you're an Office 365 subscriber, you may find that buttons related to the "Shared Workbook" feature are no longer on the Review tab. We've removed them because there's a much easier and better way to share workbooks, and that's with coauthoring.

#### What happened to shared workbooks? - Office Support

How to share Excel workbook and protect change tracking. If you'd like not only to share an Excel file, but also to ensure that no one turns off the change history or removes the workbook from shared use, proceed in this way:

#### Excel shared workbook: How to share Excel file for ...

This Excel tutorial explains how to use Share Workbook function to allow multiple users to open the workbook at the same time.. Excel Share Workbook. Share Workbook function allows multiple users to open the workbook at the same time.. Assume that we have a staff list workbook that is placed in the network share drive.

#### **Excel Share Workbook - access-excel.tips**

Merging shared workbooks. If several collaborators are making changes at once, you'll probably want to take advantage of Excel's compare and merge functions. Once you have all the copies of the workbook back, save them in the same folder, and give each of them a unique name.

## How to Share Excel Workbooks and ... - Learn Excel Today!

Note It is not possible to open shared workbooks that are created in Microsoft Excel 95 in later versions of Excel and still maintain their shared status. Set up a shared workbook To make changes to a shared workbook that was created in Microsoft Excel 97 or a later version of Excel, you must use Excel 97 or a later version of Excel.

#### How to use shared workbooks with different versions of Excel

How to cancel a shared workbook? When you receive a shared workbook, some normal feature in Excel may not work, to make the workbook work successfully, you should cancel the shared workbook first as following screenshot shown. In this article, I will talk about how to quickly unshare a workbook.

#### How to cancel a shared workbook? - ExtendOffice

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