House No. 12196
Chifundo Road
Makeni East
Lusaka, Zambia
02 June 2023

School of Engineering and Technology
The Assistant Dean,
P.O Box 80415
Kabwe, Zambia.

Dear Sir/Madam,

## REF: REQUEST TO REGISTER COURSES

I am Benjamin B Mwila, Student no. 201600366 under the School of Engineering and Technology (SET) studying Bachelor of Engineering (Civil Engineering) in my fourth year.

I write to your office to request to register for the full time August 2023/24 academic year and continue my Bachelors of Engineering (Civil Engineering) which I had withdrawn from in November 2020 due to reasons beyond my control.

Your prompt response will be highly appreciated.

Yours Sincerely, Benjamin B Mwila

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