

Curriculum Vitae (CV) for Domnick Kamya Semakula

Personal Information:

- **Full Name:** Domnick Kamya Semakula
- **Address:** P.O.Box 1358 - Kisumu (Kenya)
- **Email:** domisemak@gmail.com
- **Phone:** +254 713 777 624

Objective:

Detail-oriented and motivated professional seeking opportunities in document typing on Upwork. I am equipped with strong typing proficiency, attention to detail, and effective time management skills to contribute to document conversion projects.

Education:

- **Bachelor of Social Work and Social Administration**
- Makerere University, Uganda
- 2011

Professional Experience:

Your Computer Genius (Beaverton, Oregon, USA)

Position: Virtual Assistant

- Collaborated with Donal Turrentine on various projects, both business and humanitarian, near Kisumu, Kenya.
- Managed and completed computer projects independently and in collaboration with international teams.
- Initiated and managed a computer and technology import/export business.
- Led Global Team Genius, an international cooperative, to successfully accomplish computer programming projects for clients in the USA.

Skills:

- **Typing Proficiency:** Advanced typing skills with a focus on accuracy and speed.
- **File Conversion:** Experienced in converting PDF files into Word format.
- **Attention to Detail:** Proven ability to maintain precision and accuracy in tasks.
- **Time Management:** Effective in managing time to meet project deadlines.
- **Communication Skills:** Strong verbal and written communication skills.

Technical Skills:

- Microsoft Word, Excel, PDF, SQL, MySQL, PHP, WordPress, JavaScript

Social Work:

- Engaged in extensive social work, dedicating thousands of hours to community service.

Personal Achievements:

- Successfully completed college education.
- Established a family and demonstrated commitment to family values.
- Demonstrated adaptability and determination in overcoming obstacles.

References:

Donal Turrentine

Head Genius, Your Computer Genius

- Email: don@yourcomputergenius.com
- Phone: +1 (503) 383-9243 ext. 26

Availability:

I am available for discussion via phone or email. Please feel free to reach out for any further information or clarification.