

## Birthday Party Committee Rules

At Blunder Mifflin, we take birthday celebrations seriously. To ensure that everyone's special day is recognized without causing chaos, we've established the following rules:

1. Party Planning Committee (PPC) - The PPC is responsible for organizing all birthday celebrations.
2. Budget - Each birthday celebration has a budget of 20 bucks. This includes decorations, cake, and any miscellaneous expenses. Spend wisely; we're not made of money.
3. Cake Flavours - A variety of cake flavours will be rotated to accommodate different tastes. No more endless debates over chocolate vs. vanilla. Special dietary needs should be communicated in advance.
4. Timing - Birthday parties will be held in the break room at 3 PM on the Friday closest to the birthday. This way, we maximise attendance and minimise disruption.
5. Decorations - Keep decorations simple and office-appropriate. Balloons, streamers, and a banner are fine; life-sized cardboard cutouts of the birthday person are not.
6. Participation - Everyone is encouraged to participate. If you're not into singing "Happy Birthday," a polite clap will suffice.
7. Gifts - Office-wide gifts are not required but are welcome. If you choose to give a gift, keep it appropriate for the workplace.
8. Clean-Up - The Party Planning Committee is responsible for setting up and cleaning up after the party. However, everyone should pitch in to keep the break room clean.
9. Complaints - Any complaints about birthday parties should be directed to the Party Planning Committee. We'll try to address them, but remember, you can't please everyone.
10. Surprise Parties - Surprise parties are permitted but must be coordinated with the PPC to avoid scheduling conflicts and ensure the birthday person doesn't get surprised out of the office.

By following these rules, we can ensure that every birthday at Blunder Mifflin is a memorable (in a good way) occasion.