



## 4. LEGAL DRAFTING & RESEARCH

**Title: Legal Drafting and Research**

### Legal Drafting

Legal drafting means writing legal documents clearly and professionally.

Types of legal documents:

- Contracts
- Agreements
- Legal notices
- Petitions
- Affidavits

Qualities of good drafting:

- Clear language
- Correct legal terms
- Proper structure
- No ambiguity

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### Legal Research

Legal research means finding legal information to support a case.

Sources of research:

- Bare Acts
- Case laws (judgements)
- Legal journals
- Online legal databases

Importance:

- Helps lawyers prepare arguments
- Helps in decision making
- Ensures correct legal interpretation

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## **Conclusion**

Strong drafting and research skills are essential for legal professionals, advocates, and corporate legal advisors.