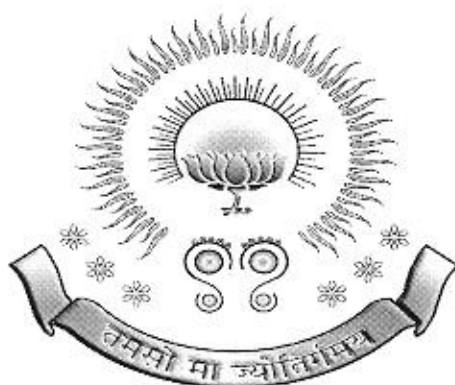


STUDENTS COUNCIL CELL



PARVATHAREDDY BABUL REDDY

VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE

(Affiliated to JNTUA, Approved by AICTE & Accredited by NAAC with 'A' Grade)

KAVALI, SPSR Nellore District, Andhra Pradesh - 524 201

STUDENT COUNSELING CELL (SCC)

Counselling is the integral part of the total educational enterprise. The Students Council (SC) is the representative body of the entire student community of the college. It acts as a liaison between the students and the management. It is a forum for the students to develop their attitude, leadership qualities, social skills, cultural talents and focuses on the overall development of the individual. The SC seeks to contribute to the development of students' leadership skills and experience, program planning and development and volunteering. The council organizes all the celebrations, technical & cultural fest, Sports day and College day.

VISION AND MISSION:

The vision of Student Counseling cell is to provide comprehensive guidance programs and services that will equip students with necessary knowledge, attitude and skills to become mature and socially responsible individuals. It aims to promote a just and humane society.

Student Council's mission is to encourage and promote the values that represent good character in all students and build responsible leaders within student's community. Together with Faculty, Staff and Alumni and University support the SCC seek to inspire for a more ethical world through exchange of ideas and information.

OBJECTIVES

- ✧ To provide skills that will enable the students to deal effectively with aspects of environment.
- ✧ To train students in self control of emotions
- ✧ To conduct orientation program for fresher's.
- ✧ To conduct counselling sessions for the needy students through staff/student/external expert counsellors.
- ✧ To provide with variety of opportunities to participate in Dept./College activities leading towards the acceptance of responsibilities.
- ✧ To provide practical exposure and experience to the willing students, through various activities conducted during course duration, on and off campus.

Roles of the Student Council

1. To officially represent all the students in the Institute.
2. To identify and help solve problems encountered by students in the Institute.
3. To communicate its opinion to the Institute administration on any subject that concerns students and on which the council wishes to be consulted.
4. To promote and encourage the involvement of students in organizing Institute activities.

Responsibilities of the Student Council

1. To promote the interests of students among the Institute administration, staff and parents.
2. To inform students about any subject that concerns them
3. To identify and help solve problems encountered by students in the Institute.
4. To consult students on any issue of importance.
5. To organize educational and recreational activities for students.
6. To participate in developing the Institute's educational projects and to promote it to students.
7. To organize an activity to recognize the efforts of students involved in organizing Institute activities.
8. To propose activities to the Institute administration that would improve the quality of life in the Institute.
9. To maintain good relations, out of mutual respect, with the Institute staff (the Director, teaching and non-teaching personnel) and parents.
10. Suggesting the administration to improve the student amenities to improve their career and personality building.

Counseling Cell Constitution & Its Members

As per the directions of UGC the College Students Council for each institution shall consist the following members, namely:

FACULTY:

- | | | |
|------------------------|--------------|-------------------|
| 1. V.PHANI BHUSHAN | Dept. Of ECE | - COORDINATOR |
| 2. D.SRINIVASALU REDDY | Dept. Of CSE | - SECRETARY |
| 3. M.VENKATA RATHNAM | Dept. Of ECE | - JOINT SECRETARY |
| 4. S.MUNIRAJA | Dept. Of EEE | - JOINT SECRETARY |
| 5. P.FERIDOZ KHAN | Dept.of H&S | - JOINT SECRETARY |

STUDENT MEMBERS:

- | | |
|--------------------------|----------|
| 1. < SK.AFNAN > | IV ECE |
| 2. < G.PRAVEEN > | IV EEE |
| 3. < K.PRASANATHI > | IV CSE |
| 4. <I.RAKESH> | IV MECH |
| 5. <B.JAGADEESHKUMAR > | III ECE |
| 6. < JHANSI.G > | III EEE |
| 7. <B.JEEVANTEJA > | III CSE |
| 8. <T.KRISHNA SAI> | III MECH |
| 9. < CH.SAIRAM NAVEEN > | II ECE |
| 10. < HARIPRASAD.P > | II EEE |
| 11. < CH.MANOJKUMAR > | II CSE |
| 12. <R.ASWIN RAJ> | II MECH |
| 13. < D.MAHENDRAREDDY > | I ECE |
| 14. < CHANDRAMOULI.N > | I EEE |
| 15. <B.VENKATESH REDDY > | I CSE |
| 16. <P.CHAITANYA KUMAR> | I MECH |

ACTION PLAN - proposed by SCC

- Special classes to improve academic talents.
- Conduction of Yoga Classes.
- Classes to expose the students on Communication Skills.
- Classes on Professional Ethics.
- Tutor - Ward system.
- Stress Management.
- Student Counseling.

RULES & REGULATIONS

- All the SCC staff are responsible for proper functioning of all events.
- It is the responsibility of SCC staff to motivate students and make them learn in an interactive manner.
- SCC staff should conduct events which will enhance student's creativity.
- All the Student Council members should follow Professional Ethics.
- The cell will counsel the students at least once in a month about the problems of adolescents and will also guide them in new phase of life.
- The cell will meet immediately if there is an urgent matter relating to adolescents and redress the problem.

SCC Activities Summary

S.No	Academic Year	Activity
1.	2018-19	Stress Management.
		Tutor-Ward system
		Student Counseling.



PARVATHAREDDY BABUL REDDY
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KAVALI - 524201, S.P.S.R Nellore Dist., A.P., India. ☎08626-243930



Late Dr. Dodla Ramachandra Reddy
Founder, Visvodaya

Counseling cell

NO.010/VITS/SCC/2018

Date: 10-10-2018

To

The Principal,

PBRVITS,

Kavali.

Dear Sir,

Sub: Requisition for conducting Classes to make the students aware on *STRESS*

MANAGEMENT SKILLS --Referred by counseling cell -- Reg.

Final year students of all branches of PBR VITS are needed to be educated on relieving stress while preparing for interviews. For that reason we are planning to conduct *Stress Management Skill* classes for the academic year 2018-19.

Students: ~ IV ECE

IV CSE

IV EEE

IV ME

Kindly provide External Expert faculty for handling *STRESS MANAGEMENT* classes.

Co-ordinator

V. A. K.



PARVATHAREDDY BABUL REDDY
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KAVALI - 524201, S.P.S.R Nellore Dist., A.P., India. ☎8626-243930



Late Dr. Dodla Ramachandra Reddy
Founder, Visvodaya

NO.011/VITS/SCC/2018

Date: 06-11-2018

CIRCULAR

All the SCC members of counseling cell of PBR VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE are requested to attend the meeting to be held on 08-11-2018 at 3.00 P.M. in Counseling cell

The list of committee members enclosed herewith are requested to attend meeting without fail

FACULTY:-

- | | | | |
|-------------------------|---|-----------------|--|
| 1. V.PHANI BHUSHAN | - | COORDINATOR | |
| 2. D. SRINIVASULU REDDY | - | SECRETARY | |
| 3. M.VENKATA RATHNAM | - | JOINT SECRETARY | |
| 4. S.MUNIRAJA | - | JOINT SECRETARY | |
| 5. P.FERIDOZ KHAN | - | JOINT SECRETARY | |

Points to be discussed:

1. Calendar Activity
2. External Experts Meeting
3. Any Other issues

Co-ordinator

AGENDA FOR THE MEETING

Name of the Meeting : STRESS MANAGEMENT SKILLS
Date of the Meeting : 08-11-2018
Time : 3.00 PM
Duration : 60 min
Venue : Student Counseling Cell

Points to be discussed:-

1. Calendar Activity- STRESS MANAGEMENT SKILLS.
2. External Experts Meeting.
3. Any Other issues.




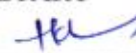
All are requested to bring relevant documents / report for discussion in the meeting.

Co-ordinator



MINUTES OF THE MEETING

Date : 08-11-2018
Time : 04:00P.M.
Venue : Student counseling cell.
Attended by : The following SCC members have attended the meeting

SNO	NAME & DESIGNATION	ROLE
1	V.PHANI BHUSHAN Assoc. Professor Dept. of ECE	COORDINATOR 
2	D.SRINIVASULU REDDY Asst. Professor Dept of CSE	SECRETARY 
3	M.VENKATA RATHNAM Asst.Professor Dept of ECE	JOINT SECRETARY
4	S.MUNIRAJA Asst. Professor Dept of EEE	JOINT SECRETARY 
5	P.FERIDOZ KHAN Asst. Professor Dept of H&S	JOINT SECRETARY 

AGENDA AND NOTES:-

1. Classes on Stress Management skills.
2. External Experts Meeting
3. Any Other issues.

Points discussed:-

1. How Stress Management skills help individual to control stress levels.
2. How to deactivate Stress Management by practicing methods like Deep Breathing, Meditation etc.
3. Correlation between spirituality, religion, and health
4. Recognizing whether we are Extroverts or Introverts
5. Setting feasible goals for ourselves

The following Resolution were made in the meeting:-

1. Classes on **STRESS MANAGEMENT** are to be conducted for this academic year.
2. Separate time table and Resource person is to be allocated for this Classes.

ACTION PLAN :

SNO	DESCRIPTION	RESPONSIBILITY
1.	Meeting with External Committee Members	Secretary

Approved by
Co-ordinator





PARVATHAREDDY BABUL REDDY

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Late Dr. Dodla Ramachandra Reddy
Founder, Visvodaya

Counseling cell

L.NO.012/VITS/SCC/2018

Date: 24-04-2019

To

The Principal,

PBRVITS,

Kavali.

Dear Sir,

Sub: Requisition for introducing **Tutor Ward** system in our organisation for all students --Referred by counseling cell – Reg.

All students of different branches need **Tutor Ward** system as per the information given by respective heads of the departments for the academic year 2018-19.

Kindly accept our proposal for implementing **Tutor-Ward** system.

Co-ordinator



PARVATHAREDDY BABUL REDDY
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Late Dr. Dodla Ramachandra Reddy
Founder, Visvodaya

L.NO.013/VITS/SCC/2018

Date: 23-04-2019

CIRCULAR

All the internal committee members (staff) of counseling cell of PBR VITS are requested to attend meeting to be held on 24-04-2019 Wednesday at 4:00 PM in PBR VITS counseling cell.

The list of committee members enclosed here with

- | | | | |
|-------------------------|---|-----------------|--|
| 1. V.PHANI BHUSHAN | - | COORDINATOR | |
| 2. D. SRINIVASULU REDDY | - | SECRETARY | |
| 3. M. VENKATA RATHNAM | - | JOINT SECRETARY | |
| 4. S. MUNIRAJA | - | JOINT SECRETARY | |
| 5. P. FERIDOZ KHAN | - | JOINT SECRETARY | |

Points to be discussed:-

1. Tutor Ward system
2. Meeting with External Experts & taking their advice.
3. Any Other issues

Co-ordinator

AGENDA FOR THE MEETING

Name of the Meeting : Classes to improve academic talents
Date of the Meeting : 24-04-2019
Time : 04:00 P.M.
Duration : 90 min.
Venue : Student counseling cell.

Points to be discussed: -

1. Tutor Ward system
2. External Experts Meeting
3. Any Other issues

All are requested to bring relevant documents / report for discussion in the meeting.

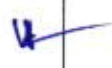


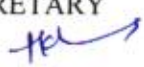
Co-ordinator



MINUTES OF THE MEETING

Date : 24-04-2019
Time : 04:00P.M.
Venue : Student counseling cell.

Attended by : The following SCC members have attended the meeting:

SNO	NAME & DESIGNATION	ROLE
1	V.PHANI BHUSHAN Assoc. Professor Dept. of ECE	COORDINATOR 
2	D.SRINIVASULU REDDY Asst. Professor Dept of CSE	SECRETARY 
3	M.VENKATA RATHNAM Asst.Professor Dept of ECE	JOINT SECRETARY
4	S. MUNIRAJA Asst. Professor Dept of EEE	JOINT SECRETARY 
5	P. FERIDOZ KHAN Asst. Professor Dept of H&S	JOINT SECRETARY 

AGENDA AND NOTES: -

1. Tutor Ward system
2. External Experts Meeting
3. Any Other issues

Points discussed:

1. Tutor Ward system shall be redefined as Mentoring system.
2. Implementation challenges shall be discussed.
3. Roles and Responsibilities of mentors shall be defined.
4. A separate meeting shall be organized with external for the above mentioned purpose.
5. Parents role shall be taken account for student development. In connection to this parenting session shall be organized.
6. Discussion on two different case studied that required counseling was made.
7. Counseling session for faculty shall be arranged.

The following Resolutions were made in the meeting:

1. Separate faculty is to be allotted for this system
2. Maintaining student attendance for these classes.
3. Motivating students to attend classes regularly.

ACTION PLAN

SNO	DESCRIPTION	RESPONSIBILITY
1.	Meeting with External Committee Members	Secretary - SCC

Approved by
Co-ordinator





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Late Dr. Dodla Ramachandra Reddy
Founder, Visvodaya

Counseling cell

STUDENT COUNSELING REPORT 2018-19

The counselling cell of the college supports the students in resolving their emotional conflicts and enables them to overcome hurdles to happy and successful living. In-charges of the cell coordinate the interactions of the students with counsellors who interact with them throughout their academic year.

Mr.P.Rajkumar, Resident counsellor meets the students of each department as a group in the seminar hall. Students of particular branch are given an introductory class on emotional problems and are then encouraged to come forward to talk personally to the counsellor. Relaxation techniques, Stress relieving are elaborated to each group. After this session the counsellor meets each student personally.

Students in need of immediate attention are referred to the counsellors by class teachers. A total of more than 100 students have benefitted from personal counselling. The sessions conducted in the college during the academic year 2018-19 are given below:

S.No.	Date	Class
1	18/08/2018	Individual counselling-II CSE students
2	15/09/2018	Individual counselling-I ECE students & Talk on emotional conflicts
3	24/11/2018	Individual counselling-II EEE students
4	19/01/2019	Individual counselling-I ME students & Talk on handling stress.

These sessions have given students necessary motivation to use counselling sessions to rectify emotional hurdles.

U. d. s. v.



PARVATHAREDDY BABUL REDDY

VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE

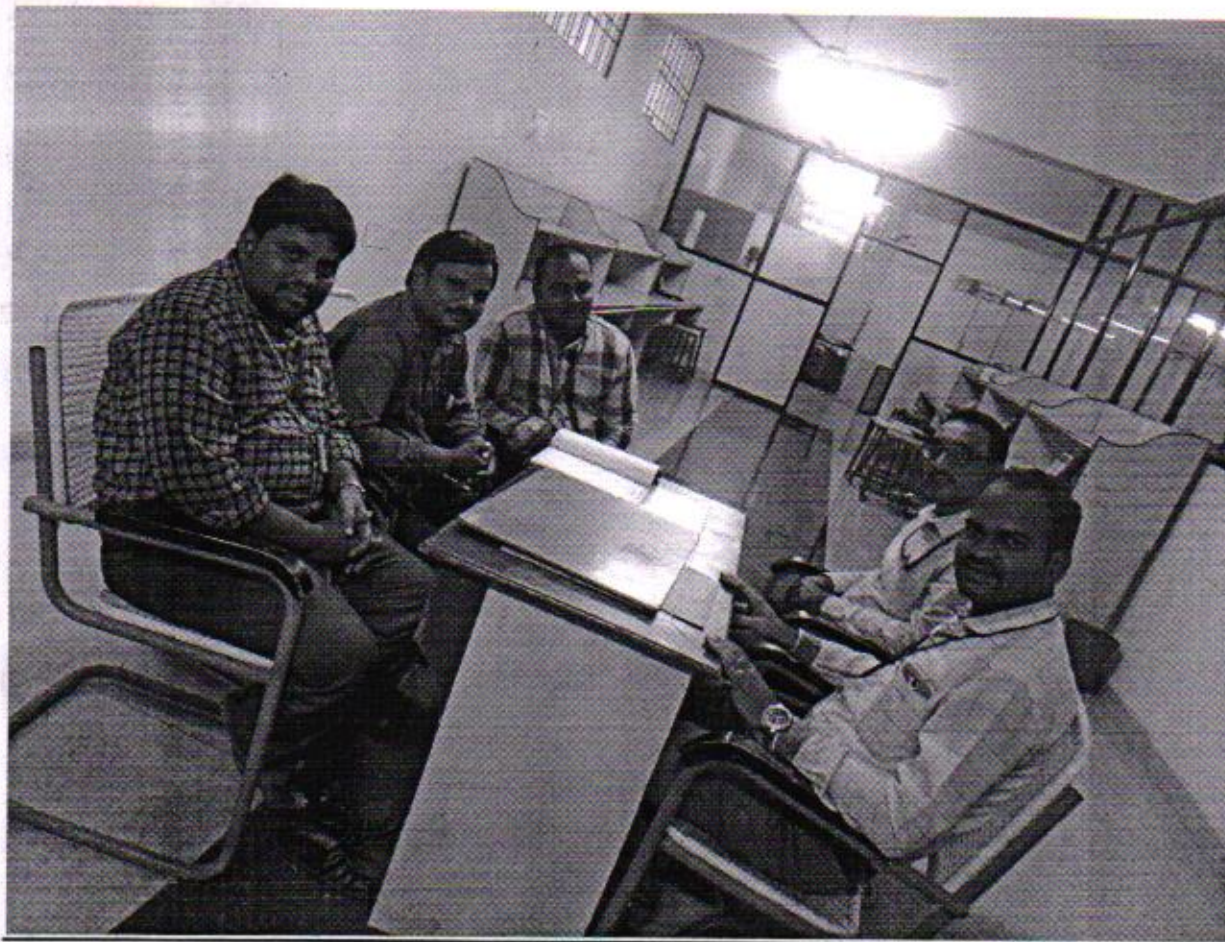
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Late Dr. Dodla Ramachandra Reddy
Founder, Visvodaya

Counseling cell

INTERNAL COMMITTEE MEMBERS



WOMEN GRIEVANCE AND REDRESSAL CELL



PARVATHAREDDY BABUL REDDY

VISVODAYA INSTITUTE OF TECHNOLOGY AND SCIENCE

(Affiliated to JNTUA, Approved by AICTE & Accredited by NAAC with 'A' Grade)

KAVALI, SPSR Nellore District, Andhra Pradesh - 524 201



PBR VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE

ESTD.1998, APPROVED BY AICTE AND AFFILIATED TO JNTUA

AN ISO 9001-9002 CERTIFIED INSTITUTE



WOMEN GRIEVANCE & REDRESSAL CELL

‘Towards a Bright World’



CONTENTS

1. Introduction
2. Vision
3. Mission
4. Objectives
5. Woman Grievances
6. Grievances Resolving Process
7. Documents to be Maintained

Introduction

Vision

Mission

Objectives

Woman Grievances

Grievances Resolving Process

Documents to be Maintained

1. INTRODUCTION

The women grievances and redressal cell has been established in the Institution to take care of women grievances and provide immediate solutions. The major aim of the Women Grievance and Redressal Cell is to develop a responsive and accountable attitude among all the women in order to maintain harmonious educational atmosphere in the Institute. High Priority is given by the Management to address the grievances of the women employees and girl students and they are resolved at the earliest. With the help of the Head of the Departments, the Principal, Director and Deans, this cell provides timely support and help to girl students regarding their grievances.

2. VISION

There is a secured place for every women in the Institution.

3. MISSION

Create an environment of good culture and respect for women. Create an atmosphere where women can be released into their gifting.

4. OBJECTIVES

- To promote a culture of respect and equality for female gender.
- To create a conducive counselling environment for female gender to share their problems.
- To help women students understand their strength and potential.
- To highlight the importance of spirituality, health, hygiene and safety
- To bring about attitudinal and behavioural change in adolescent youth of the opposite gender.
- To provide a harassment free working atmosphere for women in all areas

5. WOMEN GRIEVANCES

A grievance is a formal complaint that is raised by a women against another student or staff whenever they are hurt or abused. The following are some of the grievances identified regarding the girl students and women employee in our institution.

- Sexual harassment
- Eve teasing
- Gender Partiality
- Social Media posters

The following approach is used to deal with the grievances

- Any girl student or women employee can lodge a complaint.
- The person concerned can personally approach to any member of the Cell
- The issues will be attended promptly on receipt of grievances from the girl students and women employees.
- The cell will review all complaints and will act formally accordingly as per the policy.
- The cell will give report to the principal about the issues attended to and the number of pending issues, if any, which require direction and guidance from the principal.

6. GRIEVANCES RESOLVING PROCESS

- Complaint Boxes have been installed in front of the principal's room, and in front of all Hod's rooms. The girl students, who want to remain anonymous, can put in writing their grievances in the College.
- Any women employee or female student will have the right to lodge a complaint concerning sexual harassment against a male student or the employee of the institute by writing a letter or putting the complaint in the Principal's office.
- The complaint will be afforded full confidentiality at this stage. After receiving the complaint, the chairman shall convene the meeting of the cell.
- The chairman will appoint investigation committee, Coordinator will convene the meetings.
- The investigation committee shall then decide the course of action to proceed.
- The complaint will stand dropped if in accordance to the committee the complaint has not been able to disclose prima-facie an offence of sexual harassment by complainer /her representative. In case the investigation committee decides to proceed with the complaint, the wishes of the complainer shall be ascertained and if the complainer wishes that a warning will suffice then alleged offender shall be called to the meeting of the committee, heard and if satisfied that a warning is just and proper, he will be warned about his behaviour and non-occurrence of it. In case the complainer requests that the complaint should be proceeded with beyond mere a warning, the same may be proceeded with in the manner prescribed hereafter.
- Other women grievances are also in addressed in the similar manner.

7. DOCUMENTS TO BE MAINTAINED

- Committee member – Personal files
- Agenda minutes of meetings
- Grievance Report of Women Grievance Cell
- List of women faculty and staff with qualification, designation, experience etc.

COMMITTEE MEMBERS

External members:

1	K. Padmaja	Doctor
2	Y. Koteswaramma	Advisor

Internal members:

1	The Principal	Advisor
2	Dr. D. Prathyusha Reddy	Advisor

Supporting Staff:

1	V. Krishna Veni	Assistant Professor	H&S
2	T. Manjula	Assistant Professor	CSE
3	P. Thanuja	Associate Professor	MBA
4	S. Madhuri	Associate Professor	ECE
5	Z. Triveni	Assistant Professor	ME
6	N. Rajya Lakshmi	Assistant Professor	EEE

Students:

1	M. Aparna	CSE
2	A. Sivani	MBA
3	Sk Afrin	MCA
4	CH. Vineetha	ECE



PBR VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
WOMENS GREIVANCE REDRESSAL CELL



ACADEMIC YEAR: 2019-2020

Date: 05/08/2019

Minutes of Meeting

Opening:

Minutes of the 1st meeting of the Women's Grievance Redressal Cell held on 5th August 2019 in Room number- A006, MRR Block at 11.30 A.M for the session 2019-2020.

The Following Members Were Present.

Members Present:

1. Dr. N.Seshaiah, Principal.
2. Mrs. Y. Koteswaramma, Physical Director.
3. Mrs. V.Kamakshamma, Member
4. Mrs. CH.Swapna, Member
5. Mrs.S.Madhuri, Member
6. Mrs.T.Nagalakshmi, Member
7. Miss .K.S.Bhanu Rekha, Member.

Agenda:

1. To read and confirm minutes of the previous meeting.
2. Maintenance related work.
3. Complaint on Anti Ragging.

Deliberations:

At the outset principal welcomed the members of the committee and discussed about the actions taken on the previous minutes of meeting. The status is as follows.


- a) Number of dustbins were increased.

With this the minutes of the meeting of the previous meeting is conformed. After detailed deliberations on agenda point number 3, the following recommendation was made by the committee.

Item No.1:

It was informed that a girl student has complained about her seniors in the college doing ragging. The committee after detailed discussions, decided counsel those senior students and give suitable warning so that they will not repeat in future.

As there was no other matter to discuss, Principal thanked all the members for their active participation and the meeting was concluded at 12.45 PM.


Minutes Prepared by
(S.Madhuri)



PBR VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
MINUTES OF WOMENS GREIVANCE REDRESSAL CELL



ACADEMIC YEAR 2019-2020

Minutes of the 1st meeting of the college Women's Grievance Redressal Cell held on 5th August 2019 in the MRR Block at 10.30 A.M for the session 2019-2020.

The 1st Meeting of the reconstituted Women's Grievance Redressal Cell of the faculty was persisted on **5th August 2019 at 10.30 A.M.** at MRR Block in room number A006 to discuss the agenda.

The Following Members were present:

S.No	Name of the faculty	Designation
1.	Dr.N. Seshaiiah	Principal
2	Dr. Koteswaramma	Physical Director
3.	Mrs V.Krishna Veni	Assistant Professor
4.	Mrs T. Manjula	Assistant Professor
5.	Mrs P. Thanuja	Associate Professor
6.	Mrs M. Pavitra	Associate Professor
7.	Mrs Z. Triveni	Assistant Professor
8.	Mrs P.Rajyalakshmi	Assistant Professor

The First Meeting of the recently reconstituted Women Grievance Redressal Cell for the academic year **2019-2020** started **5th August** at 10.30 A.M. under the guidance of Principal, and Committee members. Initially, the principal gave a warm welcome to all the members present. Afterward the business of the meeting followed, by taking the point wise.

Item no.1:

To read and make sure the minutes of the previous meeting of the Women Grievance Cell held in **25th March 2019**. The members unanimously confirmed the minutes and especially discussed point number 2 & 4 in last academic year.

Item no.2:

Regarding measures to be taken for additional improvising and strengthening of the cell, it absolutely was set that the cell can bring awareness programs on gender sensitization, gender equity involving all the students and women's of the college.

Item no.3:

Regarding matters relating to complaints, it was found that there is not one case of sexual harassment delivered to the notice of the cell to this point, the Redressal matter is nil.

As there was no other matter to discuss, the meeting concluded with a vote of thanks to all the members present.


Principal

Principal
PARVATHAREDDY BABUL REDDY
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
KAVALI-524201, SPSR Nellore Dist. Andhra Pradesh



PBR VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
MINUTES OF WOMENS GREIVANCE REDRESSAL CELL



Minutes of the 1st Meeting of the college Women's Grievance Redressal Cell held on 5th August 2019 in MRR Block at 10.30 A.M for the session 2019-2020.

The 1st Meeting of the reconstituted Women's Grievance Redressal Cell of the members was persisted on **5th August 2019** at 10.30 A.M. at MRR Block in room number A006 to discuss the agenda.


In the meeting the following points were discussed.

Minutes:

1. The student's raised the complaint that number of dustbins on the girl's rest room is not sufficient and request to increase the dustbins.
2. A first year girl student complained of the behaviour of second year boy commented on the entry gate of the administrative block and mentioned some bad languages to her dress.

Committee Members:

1. Dr. N. Sessaiah
2. Dr. Y. Koteswaramma
3. Mrs V. Krishna Veni
4. Mrs T. Manjula
5. Mrs P. Thanuja
6. Mrs M. Pavitra
7. Mrs Z. Triveni
8. Mrs P. Rajyalakshmi


Principal

Principal
PARVATHAREDDY BABU REDDY
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
KAVALI-524201, SPSR Nellore Dist. Andhra Pradesh.



PBR VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
ACTION TAKEN REPORT FOR THE YEAR 2019-2020



Date:03-10-2019

1. The complaint was brought to the knowledge of grievance redressed cell. The complaints were rectified earliest.
2. The following rectifications were made .
 - a) Number of dustbins was increased.
 - b) It is decided to counsel the student& complaint to his parents especially behaviour of the student.

Committee Members:

1. Dr. N. Seshaiiah
2. Dr. Y. Koteswaramma
3. Mrs V. Krishna Veni
4. Mrs T. Manjula
5. Mrs P. Thanuja
6. Mrs M. Pavitra
7. Mrs Z. Triveni
8. Mrs P. Rajyalakshmi

B.K. 
S/C Principal

Principal
PARVATHAREDDY BABUL REDDY
VISVODAYA INSTITUTE OF TECHNOLOGY & SCIENCE
KAVALI-524201, SPSR Nellore Dist. Andhra Pradesh.

Action taken on cases of Sexual Harassment in Higher Education Institutions during one year i.e. 01/04/2019 to 31/03/2020

Your response has been submitted successfully.

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Reference : DOP&TOM NO 11013/2/2014-Estt.A-III dated February 2 2015

Annual Return on cases of sexual Harassment

Period : 1st April 2019 to 31st March 2020

College Name : PBR VISVODAYA INSTITUTE OF TECHNOLOGYA AND SCIENCE,
KAVALI-524201. Nellore Dt. Andhra Pradesh.

College Code: 73

S.No		
1	Number of Complaints of Sexual harassment received in the year	Nil
2	Number of Complaints Disposed off during the year	Nil
3	Number of Cases pending more than 90 days	Nil
4	Number of Workshops on awareness programmes against sexual harassment conducted during the year	Two
5	Nature of action	No Complaints


Principal

Principal
PARVATHAREDDY BABUL REDDY
VISVODAYA INSTITUTE OF TECHNOLOGY
KAVALI-524201, SPSR Nellore Dist. Andhra Pradesh

Kavali,
30/01/19.

From

P. Chandrika

IV ECE

PBR VITS

Kavali

To

The WARC Co-ordinator

PBR VITS

Kavali

Respected madam,

Registering complaint in WARC cell - Request Reg.

I am P. Chandrika studying IV year in ECE department. This is to inform you about the inconvenience I am facing everyday in the class room because of my classmates K. Sudheer and L. Venkatesh who are really of IV year ECE. From the past 4 weeks their behaviour towards me changed a lot. They are very rude towards me and using foul language against me almost all the times. I insisted them many times not to behave like this towards me. But without listening my words, they also started spreading rumours.

So kindly investigate this matter further and resolve the issue as early as possible. Because of this issue I feel scared to come to college also.

So please do consider my issue and take proper action against them.

Thanking you

Yours sincerely,
P. Chandrika.

Kavali
28/1/19

From
K. Vinusha
III CSE
PBR VITS
Kavali

To
The WGRAC Coordinator
PBR VITS
Kavali
Respected madam,

Registering complaint in WGRAC Cell - Request Reg o

I am K. Vinusha studying III year CSE in our college. This letter is to let you know about the problem I am facing from the past few weeks. Because of S. Srinivas studying II year civil. He had taken my phone number without my permission from one of my friends and started sending some morphing images to me. I was very much threatened on seeing those images of. He also started blackmailing that he will spread those images if I didn't listen his word. I don't have enough courage to share that issue with my parents. So kindly resolve the issue as early as possible & take necessary action against him.

Thank you

Yours truly,
K. Vinusha