

## Transfer Request Form

Please use this form to apply to transfer an existing ISA to a Foresters Friendly Society Lifetime ISA. If you are opening a new plan with Foresters, please ensure you also complete the Lifetime ISA application form so that we can fully set up your new Lifetime ISA. If you want to transfer into an **existing** Foresters Lifetime ISA please provide the policy number below.

### 1. Your details

Complete in BLOCK CAPITALS in black ink

Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/>	Address	<input type="text"/>
First name	<input type="text"/>		<input type="text"/>
Last name	<input type="text"/>		<input type="text"/>
Date of birth	<input type="text"/> D <input type="text"/> D <input type="text"/> M <input type="text"/> M <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y	Telephone	<input type="text"/>
Your National Insurance (NI) Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Email	<input type="text"/>
<i>We require your NI number to process your application. It can be found on a payslip, form P45 or P60.</i>			
Existing Foresters Lifetime ISA policy number	<input type="text"/>	This is the policy the transferred funds will be assigned to.	

### 2. Existing ISA details (the value of the ISA being transferred must be at least £500)

Name of ISA Provider:	<input type="text"/>
Address:	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Account number of existing ISA to be transferred	<input type="text"/>
Type of ISA:	Stocks & Shares <input type="checkbox"/> Cash <input type="checkbox"/> Help To Buy <input type="checkbox"/> Lifetime ISA <input type="checkbox"/>
	YES NO
1. Do you want to close your current ISA and transfer the total balance? (If requesting a partial transfer, please check with your existing ISA provider that this is possible).	<input type="checkbox"/> <input type="checkbox"/>
2. Have you subscribed to this ISA in the current tax year? If you have answered YES to Q1, please ignore Q3 & Q4	<input type="checkbox"/> <input type="checkbox"/>
3. If you have answered Yes to Q2, do you want to transfer your current tax year subscriptions as part of this transfer?	<input type="checkbox"/> <input type="checkbox"/>
It is important to note under HM Revenue & Customs ISA Regulations, only whole transfers of current tax year subscriptions can be accepted.	
4. If you wish to make a partial transfer please specify how much of your ISA you want to transfer:	£ <input type="text"/>
5. If you are transferring a LISA, please provide your LISA Registration Number, issued by HMRC, if known:	<input type="text"/>

### 3. Transfer authorisation

I authorise my existing ISA provider to transfer the ISA to Foresters Friendly Society. I authorise my existing ISA provider to provide Foresters Friendly Society with any information about the ISA and to accept any instructions from them relating to the ISA being transferred.

Signature  Date

### 4. Money Laundering Regulations

To comply with anti-money laundering requirements, we may verify your identity by carrying out an online check with a credit agency. The agency will add a note to your reference file to show that an identity check has been made. We may pass information to third parties for the prevention of crime or detection of fraud or where required by law or regulation.

Money laundering checks will take place if you transfer an existing ISA to Foresters Friendly Society. Please complete the questions below.

Employment status: (e.g. employed, self employed, unemployed etc)	Previous address: (if you have changed address in the last 3 months)
<input type="text"/>	<input type="text"/>
The source of the single premium to be invested in this policy: (e.g. inheritance, divorce settlement, property sale, etc.)	
<input type="text"/>	

## 5. How we will use your data

The information that you provide on this form will be held by Foresters Friendly Society for the purposes of providing a high quality customer experience and to keep you informed of products and services that may interest you. The ways in which we will use your data is laid out in our Privacy Policy ([www.forestersfriendlysociety.co.uk/privacy-policy](http://www.forestersfriendlysociety.co.uk/privacy-policy)). We will never share your data with any other companies for their marketing purposes.

We will always respect your preferences as to the information you receive from us and we will tell you how you can opt out in every communication we send you. If you would like to opt out at any time, you can do so by calling 0800 783 4162, emailing [memberservices@forestersfriendlysociety.co.uk](mailto:memberservices@forestersfriendlysociety.co.uk), completing the online form available at [www.forestersfriendlysociety.co.uk/contactpreferences](http://www.forestersfriendlysociety.co.uk/contactpreferences) or writing to us at: Foresters Friendly Society, 29-33 Shirley Road, Southampton SO15 3EW.

Please note that we will always send you contractual information, such as your annual bonus statement.

Where an application is made via a Financial Adviser (FA), you agree to your details being disclosed to that FA until you instruct us otherwise.

## 6. Declaration

**This is our standard client agreement upon which we intend to rely. For your own benefit and protection you should read these terms carefully before signing them. If you do not understand any point please ask for further information. I declare that:**

- I apply to transfer my existing ISA to a Foresters Friendly Society Lifetime ISA for the current tax year and each subsequent year until further notice.
- All subscriptions made, and to be made, belong to me.
- I am a UK resident for tax purposes. If you are not a UK resident: I confirm I either perform duties which are treated as being performed in the UK, or I am married/in a civil partnership with a UK resident. I will inform Foresters Friendly Society if my circumstances change.
- I am between 18 and 39 years old.
- I have not subscribed and will not subscribe more than £4,000 in total to a Lifetime ISA in the same tax year.
- I have not subscribed and will not subscribe to another Lifetime ISA in the same tax year that I subscribe to this Lifetime ISA.

### I authorise Foresters Friendly Society:

- to arrange the transfer of my existing ISA from my existing provider and to receive all funds and information relating there to; and
- to hold my cash subscription, other proceeds in respect of my Lifetime ISA investments (including any Lifetime ISA Government bonus) and any other cash; and
- to make on my behalf any claims to relief from tax in respect of Lifetime ISA investments; and
- on my request to transfer or pay to me or my conveyancer, as the case may be, interest, or other proceeds in respect of my Lifetime ISA investments or any cash.
- to submit Lifetime ISA bonus claims to HMRC on my behalf.
- to withhold and deduct from a balance in the Lifetime ISA and to pay to HMRC any charges due on withdrawals; and
- to make a record in writing in accordance with Regulation 12B paragraph 7(a) of the Individual Savings Account Regulations where required to do so.

I declare that to the best of my knowledge and beliefs the statements and all of the information provided in this form are true, complete and correct. I have read and understood the Lifetime ISA Key Information Document and Important Information section.

I understand that I will be entitled to Foresters Friendly Society surplus in the event of the closure of the Society only after having been a member for five years.

I understand that a copy of the Rules and Memorandum are available upon request.

**I confirm that I have not been given advice by Foresters Friendly Society in relation to the purchase of this plan.**

Signature

Date

## Office use only (to be completed by Foresters Friendly Society)

### 7. Existing ISA details

Provider name

Policy number

Date notified

 /  / 

### 8 Transfer acceptance

In circumstances where the funds to be transferred are not by way of cash, please notify Foresters Friendly Society as we may not be able to accept the transfer. In all other cases, Foresters Friendly Society will accept this investor's ISA funds, subject to HMRC rules.

Signature 

Date 

On behalf of Foresters Friendly Society

## How to get in touch

### Write to:

Foresters Friendly Society  
Foresters House  
29/33 Shirley Road  
Southampton, SO15 3EW

**Tel:** 0800 783 4162

**Visit:** [www.forestersfriendlysociety.co.uk](http://www.forestersfriendlysociety.co.uk)

Information, including a copy of this Transfer Form, is available in large print, audio and Braille upon request.

Foresters Friendly Society is the trading name of The Ancient Order of Foresters Friendly Society Limited which is an Incorporated Friendly Society (Registration No. 511F) and is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Registration No. 110029).