

Breaking it down...

7 Research Assistants

15 mins/meeting

Average 2 meetings a week

$15 * 2 * 7 = 3.5$ hours per week

research insights

What looks like a people problem is often a situation problem

How might we
help the students
working in the mi2 lab
conduct productive meetings ?

*Trello
Slack
google Calendar*



Before : Initial setup took about 5-7 minutes for the group

During: Not all points discussed were being noted!

After: About 8-10 minutes towards the end of every meeting to find a common meeting time!