

## UK TIMETABLE FOR MONTHLY PAYROLL



## **December 2024 to December 2025**

**PLEASE NOTE:** Although Payroll Operations cannot guarantee 'late' amendments submitted after the below detailed payroll cut off dates will be processed in the period, it is important that, to prevent overpayments, you notify us of any late leavers / absence details as soon as possible via PeopleWorks <u>BAC's Recall and Recalculated Payment Request</u>

## \*Time and Attendance MUST be completed and submitted on a weekly basis\*

Accounting Period	Tax Period	Month	Pay Day	PAYROLL CUT OFF: 2:30pm	Infor (OURTIME) Thursday Weekly 10am
<u>3</u>	9	December 2024	20- Dec - 24	12-Dec-24	12-Dec-24
4	10	January 2025	31-Jan-25	23-Jan-25	23-Jan-25
5	11	February 2025	28-Feb-25	20-Feb-25	20-Feb-25
6	12	March 2025	01-Apr-25	20-Mar-25	20-Mar-25
7	1	April 2025	1-May -25	Wed 16-Apr-25	Wed 16-Apr-25
8	2	May 2025	30-May-25	15-May-25	15-May-25
9	3	June 2025	1-Jul-25	19-Jun-25	19-Jun-25
10	4	July 2025	1-Aug-25	24-Jul-25	24-Jul-25
11	5	August 2025	1-Sep-25	21-Aug-25	21-Aug-25
12	6	September 2025	1-Oct-25	18-Sep-25	18-Sep-25
1	7	October 2025	31-Oct-25	23-Oct-25	23-Oct-25
2	8	November 2025	1-Dec-25	20-Nov-25	20-Nov-25
3	9	December 2025	TBC	TBC	<mark>TBC</mark>